

DEPED, DIVISION OF ESCALANTE CITY
Second Semester Annual Procurement Plan for FY 2024

Co de (PA P)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activit	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement /Posting of IB/REI	Submission/O pening of Bids/Quotatio ns	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement of meals and snacks for the ART Month Culmination	CID	No	Small Value Procurement	4th week of January 2024	1st week of February 2024	1st week of February 2024	1st week of February 2024	GoP	5,525.00	5,525.00	0.00	
	Procurement of supplies and materials for the ART Month Culmination	CID	No	Shopping	4th week of January 2024	1st week of February 2024	1st week of February 2024	1st week of February 2024	GoP	1,325.00	1,325.00	0.00	
	Procured meals and snacks for the CID COORDINATION MEETING Division of Escalante City CID Initiatives towards Improved state of Education (DECCIDE) to submit required reports	CID	No	Small Value Procurement	4th week of February 2024	1st week of March 2024	1st week of March 2024	1st week of March 2024	GoP	6,400.00	6,400.00	0.00	
	Procurement of galloons of mineral water supply to SDO Personnel of the 3 functional divisions (OSDS, CID, SGOD)	SGOD	No	Small Value Procurement	1st week of January 2024	2nd week of January 2024	2nd week of January 2024	2nd week of January 2024	GoP	11,954.70	11,954.70	0.00	
	Procurement of Labor and Materials for the Installation of Lounge Counter for SDO Personnel and Clients in the Schools Division Office of Escalante City	SGOD	No	Small Value Procurement	4th week of January 2024	1st week of February 2024	1st week of February 2024	1st week of February 2024	GoP	41,159.00	41,159.00	0.00	
	Procurement of meals and snacks for the Conduct of quarterly DMEA Conferences	SGOD	No	Small Value Procurement	4th week of February 2024	1st week of March 2024	1st week of March 2024	1st week of March 2024	GoP	56,000.00	56,000.00	0.00	

Procurement of supplies, materials and equipment for SDO personnel	OSDS	No	Small Value Procurement	4th week of February 2024	1st week of March 2024	1st week of March 2024	1st week of March 2024	GoP	537,087.00	537,087.00	0.00	
Procurement of Security Services	OSDS	No	Small Value Procurement	1st week of January 2024	2nd week of January 2024	2nd week of January 2024	2nd week of January 2024	GoP	264,000.00	264,000.00	0.00	
Procurement of venue for the Conduct of Division Convergence of Education Leaders (DCEL)	OSDS	No	Lease of Real Property	1st week of January 2024	3rd week of January 2024	3rd week of January 2024	3rd week of January 2024	GoP	48,000.00	48,000.00	0.00	
Procurement of meals and snacks for the Conduct of the evaluation of documents for the applicants for new items (including Teacher I position), interview and assessment of competencies	OSDS	No	Small Value Procurement	4th week of June 2024	1st week of July 2024	1st week of July 2024	1st week of July 2024	GoP	15,000.00	15,000.00	0.00	
Procurement of meals and snacks for the Conduct Training-Workshop on the Preparation of Financial Reports and Financial Statements for FY 2024	OSDS	No	Small Value Procurement	4th week of May 2024	1st week of June 2024	1st week of June 2024	1st week of June 2024	GoP	9,620.00	9,620.00	0.00	
Procurement of Division ICT equipment part and accessories	OSDS	No	Small Value Procurement	1st week of every quarter of 2024	2nd week of every quarter of 2024	2nd week of every quarter of 2024	2nd week of every quarter of 2024	GoP	40,000.00	40,000.00	0.00	
Construction of 1 unit 1 storey School Clinic	OSDS	Yes	Public Bidding	8-Dec-23	27-Dec-23	1st week of March 2024	1st week of March 2024	GoP	3,950,000.00	3,950,000.00	4,012,106.54	

Procurement of services for the repair and maintenance of vehicles	OSDS	No	Direct Contracting	4th week of January 2024	1st week of February 2024	1st week of February 2024	1st week of February 2024	GoP	150,000.00	150,000.00	0.00	
Procurement of services for the preventive maintenance of SDO air-conditioning units	OSDS	No	Small Value Procurement	4th week of August 2024	1st week of September 2024	1st week of September 2024	1st week of September 2024	GoP	29,700.00	29,700.00	0.00	
Procurement of meals and snacks on the Orientation on MFAT to Grade 1 Teachers	CID	No	Small Value Procurement	4th week of August 2024	1st week of September 2024	1st week of September 2024	1st week of September 2024	GoP	10,426.00	10,426.00	0.00	
Procurement of office supplies for the conduct of MFAT Grade 1	CID	No	Shopping	4th week of August 2024	1st week of September 2024	1st week of September 2024	1st week of September 2024	GoP	4,999.30	4,999.30	0.00	
Procurement of meals and snacks for the Conduct Division Story Writing Competition	CID	No	Small Value Procurement	4th week of August 2024	1st week of September 2024	1st week of September 2024	1st week of September 2024	GoP	12,000.00	12,000.00	0.00	
Procurement of office supplies for the Conduct Division Story Writing Competition	CID	No	Shopping	4th week of August 2024	1st week of September 2024	1st week of September 2024	1st week of September 2024	GoP	10,076.45	10,076.45	0.00	
Procurement of food and supplies for the conduct of Division Learning Resource Fair (SUPPLIES)	SGOD	No	Small Value Procurement	4th week of October 2024	1st week of November 2024	1st week of November 2024	1st week of November 2024	GoP	22,051.50	22,051.50	0.00	
Procurement of food and supplies for the conduct of Division Learning Resource Fair (FOOD)	CID	No	Small Value Procurement	4th week of August 2024	1st week of September 2024	1st week of September 2024	1st week of September 2024	GoP	23,935.00	23,935.00	0.00	

Procurement of meals and snacks for the coastal clean-up and other related activities for protection, management, and conservation of marine life resources	SGOD	No	Small Value Procurement	4th week of August 2024	1st week of September 2024	1st week of September 2024	1st week of September 2024	GoP	7,200.00	7,200.00	0.00	
Procurement of services for the Conduct of annual Physical Examination	SGOD	No	Small Value Procurement	4th week of September 2024	1st week of October 2024	1st week of October 2024	1st week of October 2024	GoP	91,800.00	91,800.00	0.00	
Procurement of meals, snacks and supplies for the Conduct of Division Innovation Showdown (FOOD)	SGOD	No	Small Value Procurement	4th week of September 2024	1st week of October 2024	1st week of October 2024	1st week of October 2024	GoP	18,060.00	18,060.00	0.00	
Procurement of meals, snacks and supplies for the Conduct of Division Innovation Showdown (SUPPLIES)	OSDS	No	Small Value Procurement	4th week of June 2024	1st week of July 2024	1st week of July 2024	1st week of July 2024	GoP	1,426.00	1,426.00	0.00	
Procurement of meals and snacks and other supplies and materials for the Conduct annual recognition and awarding ceremony (Pasidungog sa Yutang Bulahan) (FOOD)	SGOD	No	Small Value Procurement	4th week of October 2024	1st week of November 2024	1st week of November 2024	1st week of November 2024	GoP	50,315.00	50,315.00	0.00	
Procurement of meals and snacks and other supplies and materials for the Conduct annual recognition and awarding ceremony (Pasidungog sa Yutang Bulahan) (PLAQUE)	SGOD	No	Small Value Procurement	4th week of October 2024	1st week of November 2024	1st week of November 2024	1st week of November 2024	GoP	27,200.00	27,200.00	0.00	

Procurement of meals and snacks and other supplies and materials for the Conduct annual recognition and awarding ceremony (Pasidungog sa Yutang Bulahan) (Decoration Materials , and Supplies and Materials for Lei)	SGOD	No	Small Value Procurement	4th week of October 2024	1st week of November 2024	1st week of November 2024	1st week of November 2024	GoP	14,997.00	14,997.00	0.00	
Procurement of meals and snacks and other supplies and materials for the Conduct annual recognition and awarding ceremony (Pasidungog sa Yutang Bulahan) (Supplies and	SGOD	No	Small Value Procurement	4th week of October 2024	1st week of November 2024	1st week of November 2024	1st week of November 2024	GoP	9,160.00	9,160.00	0.00	
Procurement of meals and snacks and other supplies and materials for the Conduct annual recognition and awarding ceremony (Pasidungog sa Yutang Bulahan) (Lights, Sound and Led Wall)	SGOD	No	Small Value Procurement	4th week of October 2024	1st week of November 2024	1st week of November 2024	1st week of November 2024	GoP	35,000.00	35,000.00	0.00	
Procurement of meals and snacks for the Conduct of Catch-Up Planning Conference with all Focal Persons	OSDS	No	Small Value Procurement	4th week of July 2024	1st week of August 2024	1st week of August 2024	1st week of August 2024	GoP	5,625.00	5,625.00	0.00	
Procurement of medicines, supplies and equipment for the implementation of Medical, Dental and Nursing Services (DENTAL INSTRUMENTS)	OSDS	No	Small Value Procurement	4th week of August 2024	1st week of September 2024	1st week of September 2024	1st week of September 2024	GoP	4,985.00	4,985.00	0.00	
Procurement of medicines, supplies and equipment for the implementation of Medical, Dental and Nursing Services (MEDICINES)	OSDS	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	18,613.75	18,613.75	0.00	

Procurement of medicines, supplies and equipment for the implementation of Medical, Dental and Nursing Services (DENTAL SUPPLIES)	OSDS	No	Small Value Procurement	4th week of July 2024	1st week of August 2024	1st week of August 2024	1st week of August 2024	GoP	75,000.00	75,000.00	0.00	
Procurement of Insurance Coverage for Deped Vehicle (Strada) (TINT INSTALLATION)	OSDS	No	Small Value Procurement	4th week of May 2024	1st week of June 2024	1st week of June 2024	1st week of June 2024	GoP	8,500.00	8,500.00	0.00	
TOTAL									5,617,140.70	5,617,140.70	4,012,106.50	

Prepared by:

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