

INDICATIVE ANNUAL PROCUREMENT PLAN (APP) 2025

ALIMANGO ELEMENTARY SCHOOL

PROCUREMENT PROJECT	END-USER	Is this an Early Procurement Activity? (Yes/No)	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				SOURCE OF FUNDS	ESTIMATED BUDGET (Php)			REMARKS (Brief Description of Project)
				Advertisement/ Posting of IB/RFQ	Submission/ Opening of Bids/ Quotations	Notice of Award	Contract Signing/PO		Total	MOOE	CO	
JANUARY												
Procurement of potable drinking water (GAD)	School GAD Coordinator	No	Small Value Procurement	First Week of January	First Week of January	Second Week of January	Second Week of January	MOOE	1,800.00	1,800.00	0	60 gallons of potable water procured
Procurement of gasoline for school ground maintenance	School Physical Facility Coord.	No	Direct Retail Purchase	First Week of January	First Week of January	Second Week of January	Second Week of January	MOOE	1,000.00	1,000.00	0	Fuel for Mower
Procurement of (food) snacks for the conduct of SLAC	School HRD Coordinator	No	Small Value Procurement	First Week of January	First Week of January	Second Week of January	Second Week of January	MOOE	2,000.00	2,000.00	0	Snacks for the conduct of SLAC
FEBRUARY												
Procurement of supplies and materials for the printing and reproduction of regular informal and unannounced numeracy, reading, or MELCs-based tests (CRLA, E-RUNT, Phil-IRI, ECCD, Summative and Quarterly Exams, 30-minute expanded reading and numeracy)	School Subject Coordinators	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	15,000.00	15,000.00	0	Various supplies and materials
Procurement of tarpaulin	School Physical Facility Coord.	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	1,000.00	1,000.00	0	Tarpaulin
Procurement of hygiene and sanitary supplies (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	6,100.00	6,100.00	0	Hygiene and sanitary supplies
Procurement of potable drinking water (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	1,800.00	1,800.00	0	60 gallons of potable water procured
Procurement of OTC drugs and medicines for learners	School Health Coordinator	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	3,000.00	3,000.00	0	OTC Drugs and Medicines
Procurement of gasoline for school ground maintenance	School Physical Facility Coord.	No	Direct Retail Purchase	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	1,000.00	1,000.00	0	Fuel for Mower
Procurement of (food) snacks for the conduct of SLAC	School HRD Coordinator	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	2,000.00	2,000.00	0	Snacks for the conduct of SLAC
Procurement of (food) meals for the conduct of INSET	School HRD Coordinator	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	30,000.00	30,000.00	0	Meals for INSET
Procurement of materials for the rehabilitation of Principal's Office ceiling	School Physical Facility Coord.	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	12,000.00	12,000.00	0	Materials for the rehabilitation of ceiling
Procurement of materials for the repair of door/door grills	School Physical Facility Coord.	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	15,000.00	15,000.00	0	Materials for the repair of door and door grills
Procurement of airconditioner unit	School Physical Facility Coord.	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	38,000.00	38,000.00	0	Airconditioner unit

MARCH

Procurement of ICT Equipment to classroom	ICT Coordinator	No	Small Value Procurement	Last Week of February	Last Week of February	First Week of March	First Week of March	MOOE	45,500.00	45,500.00	0	2 unit LED Television
Procurement of potable drinking water (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of February	Last Week of February	First Week of March	First Week of March	MOOE	1,800.00	1,800.00	0	60 gallons of potable water procured
Procurement of materials for the rehabilitation of comfort rooms Grade 5 and Grade 2 learners	School Physical Facility Coord.	No	Small Value Procurement	Last Week of February	Last Week of February	First Week of March	First Week of March	MOOE	49,000.00	49,000.00	0	Materials for the installation of comfort rooms
Procurement of gasoline for school ground maintenance	School Physical Facility Coord.	No	Direct Retail Purchase	Last Week of February	Last Week of February	First Week of March	First Week of March	MOOE	1,000.00	1,000.00	0	Fuel for Mower
Procurement of snacks for the conduct of SLAC	School HRD Coordinator	No	Small Value Procurement	Last Week of February	Last Week of February	First Week of March	First Week of March	MOOE	2,000.00	2,000.00	0	Snacks for the conduct of SLAC
Procurement of Fire Extinguisher refill	School DDRM Coordinator	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	2,240.00	2,240.00	0	2 units fire extinguisher refilled
Procurement of (food) snacks for the conduct of SMEA	School M&E Coordinator	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	5,000.00	5,000.00	0	Snacks for the conduct of SMEA
Procurement of office supplies	School Supply Officer	No	Small Value Procurement	Last Week of January	Last Week of January	First Week of February	First Week of February	MOOE	20,400.00	20,400.00	0	Various Office supplies

APRIL

Procurement of supplies and materials for learner's moving-up, recognition and graduation	School HRD Coordinator	No	Small Value Procurement	Last Week of March	Last Week of March	First Week of April	First Week of April	MOOE	6,000.00	6,000.00	0	Various supplies and materials
Procurement of meals and snacks for learner's moving-up, recognition and graduation	School HRD Coordinator	No	Small Value Procurement	Last Week of March	Last Week of March	First Week of April	First Week of April	MOOE	15,250.00	15,250.00	0	Meals and snacks for learner's moving-up, recognition and graduation
Procurement of potable drinking water (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of March	Last Week of March	First Week of April	First Week of April	MOOE	1,800.00	1,800.00	0	60 gallons of potable water procured
Procurement of materials for the rehabilitation of water tank	School Physical Facility Coord.	No	Small Value Procurement	Last Week of March	Last Week of March	First Week of April	First Week of April	MOOE	59,000.00	59,000.00	0	Materials for the rehabilitation of
Procurement of tarpaulin	School Physical Facility Coord.	No	Small Value Procurement	Last Week of March	Last Week of March	First Week of April	First Week of April	MOOE	1,000.00	1,000.00	0	Tarpaulin
Procurement of gasoline for school ground maintenance	School Physical Facility Coord.	No	Direct Retail Purchase	Last Week of March	Last Week of March	First Week of April	First Week of April	MOOE	1,000.00	1,000.00	0	Fuel for Mower
Procurement of supplies for the conduct of SELG and YES-O election	School SELG Adviser	No	Small Value Procurement	Last Week of March	Last Week of March	First Week of April	First Week of April	MOOE	1,500.00	1,500.00	0	Various supplies for the conduct of SELG and YES-O election

MAY

Procurement of potable drinking water (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of April	Last Week of April	First Week of May	First Week of May	MOOE	900.00	900.00	0	60 gallons of potable water procured
Procurement of gasoline for school ground maintenance	School Physical Facility Coord.	No	Direct Retail Purchase	Last Week of April	Last Week of April	First Week of May	First Week of May	MOOE	1,000.00	1,000.00	0	Fuel for Mower
Procurement of snacks for the Stakeholders during the Brigada Eskwela Kick-off	Brigada Eskwela Coordinator	No	Small Value Procurement	Last Week of April	Last Week of April	First Week of May	First Week of May	MOOE	3,000.00	3,000.00	0	Snacks for the conduct of Brigada Eskwela

Procurement of meals for the conduct of stakeholder's recognition	School ASP Coordinator	No	Small Value Procurement	Last Week of April	Last Week of April	First Week of May	First Week of May	MOOE	7,000.00	7,000.00	0	Meals for the conduct of stakeholder's recognition
Procurement of other supplies and materials for the conduct of stakeholder's recognition	School ASP Coordinator	No	Small Value Procurement	Last Week of April	Last Week of April	First Week of May	First Week of May	MOOE	2,000.00	2,000.00	0	Various supplies and materials for the conduct of stakeholder's recognition

JUNE

Procurement of supplies and materials for the printing and reproduction of regular informal and unannounced numeracy, reading, or MELCs-based tests (CRLA, E-RUNT, Phil-IRI, ECCD, Summative and Quarterly Exams, 30-minute expanded reading and numeracy) and for the reproduction of SF9 and SF10	School Subject Coordinators	No	Small Value Procurement	Last Week of May	Last Week of May	First Week of June	First Week of June	MOOE	30,000.00	30,000.00	0	Various supplies and materials
Procurement of tarpaulin	School Physical Facility Coor.	No	Small Value Procurement	Last Week of May	Last Week of May	First Week of June	First Week of June	MOOE	1,000.00	1,000.00	0	Tarpaulin for various school activities
Procurement of potable drinking water (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of May	Last Week of May	First Week of June	First Week of June	MOOE	1,800.00	1,800.00	0	60 gallons of potable water procured
Procurement of gasoline for school ground maintenance	School Physical Facility Coor.	No	Direct Retail Purchase	Last Week of May	Last Week of May	First Week of June	First Week of June	MOOE	1,000.00	1,000.00	0	Fuel for Mower
Procurement of snacks for the conduct of SLAC	School HRD Coordinator	No	Small Value Procurement	Last Week of May	Last Week of May	First Week of June	First Week of June	MOOE	2,000.00	2,000.00	0	Snacks for the conduct of SLAC
Procurement of (food) snacks for the conduct of SMEA	School M&E Coordinator	No	Small Value Procurement	Last Week of May	Last Week of May	First Week of June	First Week of June	MOOE	5,000.00	5,000.00	0	Snacks for the conduct of SMEA

JULY

Procurement of hygiene and sanitary supplies (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of June	Last Week of June	First Week of July	First Week of July	MOOE	6,150.00	6,150.00	0	Hygiene and sanitary supplies
Procurement of potable drinking water (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of June	Last Week of June	First Week of July	First Week of July	MOOE	1,800.00	1,800.00	0	60 gallons of potable water procured
Procurement of gasoline for school ground maintenance	School Physical Facility Coor.	No	Direct Retail Purchase	Last Week of June	Last Week of June	First Week of July	First Week of July	MOOE	1,000.00	1,000.00	0	Fuel for Mower
Procurement of snacks for the conduct of SLAC	School HRD Coordinator	No	Small Value Procurement	Last Week of June	Last Week of June	First Week of July	First Week of July	MOOE	2,000.00	2,000.00	0	Snacks for the conduct of SLAC
Procurement of office supplies	School Supply Officer	No	Small Value Procurement	Last Week of June	Last Week of June	First Week of July	First Week of July	MOOE	19,650.00	19,650.00	0	Various Office supplies

AUGUST

Procurement of potable drinking water (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of July	Last Week of July	First Week of August	First Week of August	MOOE	1,800.00	1,800.00	0	60 gallons of potable water procured
Procurement of gasoline for school ground maintenance	School Physical Facility Coor.	No	Direct Retail Purchase	Last Week of July	Last Week of July	First Week of August	First Week of August	MOOE	1,000.00	1,000.00	0	Fuel for Mower

Procurement of snacks for the conduct of SLAC	School HRD Coordinator	No	Small Value Procurement	Last Week of July	Last Week of July	First Week of August	First Week of August	MOOE	2,000.00	2,000.00	0	Snacks for the conduct of SLAC
Procurement of tarpaulin	School Physical Facility Coord.	No	Small Value Procurement	Last Week of July	Last Week of July	First Week of August	First Week of August	MOOE	1,000.00	1,000.00	0	Tarpaulin
SEPTEMBER												
Procurement of potable drinking water (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of August	Last Week of August	First Week of September	First Week of September	MOOE	1,800.00	1,800.00	0	60 gallons of potable water procured
Procurement of GAD Advocacy T-Shirt	GAD Coordinator	No	Small Value Procurement	Last Week of August	Last Week of August	First Week of September	First Week of September	MOOE	13,200.00	13,200.00	0	22 GAD Advocacy T-Shirt
Procurement of gasoline for school ground maintenance	School Physical Facility Coord.	No	Direct Retail Purchase	Last Week of August	Last Week of August	First Week of September	First Week of September	MOOE	1,000.00	1,000.00	0	Fuel for Mower
Procurement of snacks for the conduct of SLAC	School HRD Coordinator	No	Small Value Procurement	Last Week of August	Last Week of August	First Week of September	First Week of September	MOOE	2,000.00	2,000.00	0	Snacks for the conduct of SLAC
Procurement of snacks for the conduct of SMEA	M & E Coordinator	No	Small Value Procurement	Last Week of August	Last Week of August	First Week of September	First Week of September	MOOE	5,000.00	5,000.00	0	Snacks for the conduct of SMEA
OCTOBER												
Procurement of supplies and materials for the printing and reproduction of regular informal and unannounced numeracy, reading, or MELCs-based tests (CRLA, E-RUNT, Phil-IRI, ECCD, Summative and Quarterly Exams, 30-minute expanded reading and numeracy)	School Subject Coordinators	No	Small Value Procurement	Last Week of September	Last Week of September	First Week of October	First Week of October	MOOE	15,000.00	15,000.00	0	Various supplies and materials
Procurement of tarpaulin	School Physical Facility Coord.	No	Small Value Procurement	Last Week of September	Last Week of September	First Week of October	First Week of October	MOOE	1,000.00	1,000.00	0	Tarpaulin
Procurement of potable drinking water (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of September	Last Week of September	First Week of October	First Week of October	MOOE	1,800.00	1,800.00	0	60 gallons of potable water procured
Procurement of gasoline for school ground maintenance	School Physical Facility Coord.	No	Direct Retail Purchase	Last Week of September	Last Week of September	First Week of October	First Week of October	MOOE	1,000.00	1,000.00	0	Fuel for Mower
Procurement of snacks for the conduct of SLAC	School HRD Coordinator	No	Small Value Procurement	Last Week of September	Last Week of September	First Week of October	First Week of October	MOOE	2,000.00	2,000.00	0	Snacks for the conduct of SLAC
Procurement of meals for the World Teachers Day Celebration	School HRD Coordinator	No	Small Value Procurement	Last Week of September	Last Week of September	First Week of October	First Week of October	MOOE	5,000.00	5,000.00	0	Provided meals for the World Teachers
Procurement of other supplies and materials for World Teacher's Day	School HRD Coordinator	No	Small Value Procurement	Last Week of September	Last Week of September	First Week of October	First Week of October	MOOE	10,000.00	10,000.00	0	Various supplies and materials for World Teacher's Day
NOVEMBER												
Procurement of potable drinking water (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of October	Last Week of October	First Week of November	First Week of November	MOOE	1,800.00	1,800.00	0	60 gallons of potable water procured
Procurement of gasoline for school ground maintenance	School Physical Facility Coord.	No	Direct Retail Purchase	Last Week of October	Last Week of October	First Week of November	First Week of November	MOOE	1,000.00	1,000.00	0	Fuel for Mower
Procurement of snacks for the conduct of SLAC	School HRD Coordinator	No	Small Value Procurement	Last Week of October	Last Week of October	First Week of November	First Week of November	MOOE	2,000.00	2,000.00	0	Snacks for the conduct of SLAC
Procurement of office supplies	School Supply Officer	No	Small Value Procurement	Last Week of October	Last Week of October	First Week of November	First Week of November	MOOE	19,000.00	19,000.00	0	Various Office supplies

DECEMBER

Procurement of tarpaulin	School Physical Facility Coord.	No	Small Value Procurement	Last Week of November	Last Week of November	First Week of December	First Week of December	MOOE	1,000.00	1,000.00	0	Tarpaulin
Procurement of potable drinking water (GAD)	School GAD Coordinator	No	Small Value Procurement	Last Week of November	Last Week of November	First Week of December	First Week of December	MOOE	1,800.00	1,800.00	0	60 gallons of potable water procured
Procurement of gasoline for school ground maintenance	School Physical Facility Coord.	No	Direct Retail Purchase	Last Week of November	Last Week of November	First Week of December	First Week of December	MOOE	1,000.00	1,000.00	0	Fuel for Mower
Procurement of snacks for the conduct of SLAC	School HRD Coordinator	No	Small Value Procurement	Last Week of November	Last Week of November	First Week of December	First Week of December	MOOE	2,000.00	2,000.00	0	Snacks for the conduct of SLAC
Procurement of snacks for the conduct of SMEA	M & E Coordinator	No	Small Value Procurement	Last Week of November	Last Week of November	First Week of December	First Week of December	MOOE	5,000.00	5,000.00	0	Snacks for the conduct of SMEA
									525,690.00	525,690.00		

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Allotment Availability:


Noted:

Noted:


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