## INDICATIVE ANNUAL PROCUREMENT PLAN (APP) 2025 DON ESTEBAN DELA RAMA ELEMENTARY SCHOOL (DEDRES)

		an Early		SCHEDU	SCHEDULE FOR FACH PROCUREMENT ACTIVITY	ROCUREME	VT ACTIVITY		ESTIMATED BUDGET (PhP)	)GET (PhP)	
		Procure		Þ	n Submission/			SOURCE		-	REMARKS (Brief Description of
		Activity	PROCUREMENT	****				FUNDS	Total	MOOE	Project)
PROCUREMENT PROJECT	END- USER	(Yes/No		Posting of		Notice of	Contract				
JANUARY 2025					A Control of the Cont	, resulting	21/8/11/18/1				
Procurement of snacks for the	HRTD		Small Value	1st wook	_						
Conduct of SLAC	Coordinator	Z o	Procurement	of landam				SMOOE	1,000.00	1,000.00	PM Snacks
Procurement of office supplies for				Or Jailual)	Jallauly	OI Januar y	or January				
the reproduction of various	Property		Small Value	1st week	2nd week of	2nd week	2nd week		1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		
assessment tools	custodian	No	Procurement	of January	January	of January	of January	SINIOOE	10.000,c1	15,000.00	Bondpaper, Ink, etc.
	Property		Small Value	1st week	2nd week of	2nd week	2nd week	SMOOF	1 000 00		OVA Torn And Torn
Procurement of Tarpaulins	custodian	No	Procurement	of January	January	of January	of January	0.410	1,000.00	1,000.00	3A4 larp, 4X8 larp.
FEBRUARY 2025										P.	
Procurement of snacks for the	HRTD		Small Value	1st week	2nd week of	2nd week	2nd week				
Conduct of SLAC	Coordinator	No	Procurement	of.	February	of	of February	SMOOE	1,000.00	1,000.00	PM Snacks
Procurement of office supplies for						2	Or I cordary				
the reproduction of various	Property		Small Value	1st week	2nd week of	2nd week	2nd week	SMOOF	15 000 00		
assessment tools	custodian	No	Procurement	of January	January	of January	of January	CINICOL	10,000.00	100.000	Bonapaper, Ink, etc.
	Property		Small Value	1st week	2nd week of	2nd week	2nd week				
Procurement of Tarpaulins	custodian	No	Procurement	of January	January	of January	of January	SMOOF	T,000.00	1,000.00	3X4 Tarp, 4x8 Tarp.
	Property		Small Value	1st week	2nd week of	2nd week	2nd week				
Procurement of Water Dispenser	custodian	No	Procurement	fahruary	February	E obrigani	of February	SMOOF	TO,000.00	10,000.00	10,000.00 Water Dispenser
MARCH 2025				6		- Col dal v					
Procurement of snacks for the	HRTD		Small Value	1st wook		and mant	3				
Conduct of SLAC	Coordinator	No	Procurement	of March	March	of March	of March	SMOOE	1,000.00	1,000.00	PM Snacks
	Property		Small Value	1st week	으,	2nd week	2nd week			- 1	
Procurement of Tarpaulins	custodian	No	Procurement	of March		of March	of March	SMOOE	1,000.00	1,000.00	3X4 Tarp, 4x8 Tarp.
Procurement of office supplies for					_						
the reproduction of various	Property	·	Small Value	1st week	2nd week of	2nd week	2nd week	SMOOF	15 000 00		
assessment tools	custodian	N <sub>o</sub>	Procurement	of March	March	of March	of March	טואוסטר	00.000,CT	00.000'cT	Bondpaper, Ink, etc.
Procurement of Materials and											
Supplies for Rehabilitation of School		***************************************	Small Value	1st week	2nd week of	2nd week	2nd week		3		
Canteen	2000			of March	March	of March	of March	SIMIOOE	32,300.00	32,500.00	Cement, Gravel, Sand, etc.

APRIL 2025							1				
Procurement of spacks for the	LRTD		Small Value		-						
Conduct of SLAC	Coordinator	N 0	Procurement	1st week	2nd week of Anril	of April	2nd week	SMOOE	1,000.00	1,000.00	PM Snacks
the reproduction of quarterly	Property		Small Value	1st week	2nd week of	2	2nd week				
assessment tools	custodian	No	Procurement	of April	April	-	of April	SMOOF	15,000.00	15,000.00	Bondpaper, Ink, etc.
Procurement of Tarpaulins	Property	N 0	Small Value Procurement	1st week	2nd week of		2nd week	SMOOE	1,000.00	1,000.00	3X4 Tarp, 4x8 Tarp.
Procurement of Materials and	D		Complete Value	1st week	2nd week of	N)	2nd week				
Fence and Flower Boxes	Property	N <sub>o</sub>	Small Value Procurement	of April	April		of April	SMOOE	13,000.00	13,000.00	Printer
MAY 2025											
Procurement of snacks for the	HRTD		Small Value	1st week	2nd week of	2nd week	2nd week	SMOOF	1 000 00		DM Cook
Conduct of SLAC	Coordinator	No	Procurement	of May	May	of May	of May	214100	1,000.00	T,000.00	FIVI STINCKS
Procurement of office supplies for office use	Property	Z O	Small Value	1st week	2nd week of	2nd week	2nd week	SMOOE	15,000.00	15,000.00	Bondpaper, Ink, etc.
	Property		Small Value	1st week	2nd week of	2nd week	2nd week	CAOO	1 000 00	- 1	
Procurement of Materials and	custodian	No	Procurement	of April	April	of April	of April	SIMIOOE	1,000.00	T,000.00	3X4 larp, 4x8 larp.
Supplies for Perimeter Fence	custodian	No	Procurement	1st week	2nd week of April	2nd week	2nd week	SMOOE	72,781.80	72,781.80	Cement, Gravel, Sand, etc.
Procurement of Office Supplies for	Property		Small Value	1st week	2nd week of	2nd week	2nd week	SUCCE	0 500 00		
Moving Up Ceremonies	custodian	No	Procurement	of April	April	of April	of April	O VI	0,520,00	0,320.00	work, certificate Holder, etc.
JUNE 2025											
Procurement of snacks for the Conduct of SLAC	M & E Coordinator	No	Small Value Procurement	1st week of June	2nd week of June	2nd week of June	2nd week of June	SMOOE	1,000.00	1,000.00	PM Snacks
Procurement of office supplies for		-		1st week	2nd week of	2nd week	2nd week				
assessment tools	Property custodian	No	Small Value Procurement	of June	June	of June	of June	SMOOE	15,000.00	15,000.00	Bondpaper, Ink, etc.
Procurement of Tarpaulins	Property custodian	N <sub>O</sub>	Small Value Procurement	1st week of June	2nd week of June	2nd week of June	2nd week of June	SMOOE	1,000.00	1,000.00	1,000.00 3X4 Tarp, 4x8 Tarp.
Procurement of meals and snacks for Graduation Ceremonies 2024	Grade VI Adviser	2	Small Value	1st week of June	2nd week of June	2nd week of June	2nd week of June	SMOOE	9,000.00	9,000.00	Meals, Snacks, Drinks, etc.
JULY 2025										L <sub>1</sub> Co	
Procurement of office supplies for the reproduction of quarterly assessment tools	Property custodian	No	Small Value Procurement	1st week of July	2nd week of July	2nd week of July	2nd week of July	SMOOE	15,000.00	15,000.00	15,000.00 Bondpaper, Ink, etc.
Procurement of snacks for the Conduct of Brigada Eskwela Kick Off	B.E. Coordinator	No	Small Value Procurement	1st week of July	2nd week of July	2nd week of July	2nd week of July	SMOOE	4,000.00	4,000.00	AM/PM Snacks
Procurement of Other Materials ans Supplies for Stakeholders Recognition	Property custodian	No	Small Value Procurement	1st week of July	2nd week of July	2nd week of July	2nd week of July	SMOOE	5,000.00	5,000.00	5,000.00 Worx, Certificate Holder, etc.

Procurement of Meals and Stands   S.E.   S.mall Value   14 week   2nd week	Ensure availability of office supplies for office use	15,000.00	15,000.00	SMOOE	2nd week of October	2nd week of October	2nd week of October	1st week of October	Small Value Procurement	N <sub>O</sub>	Property custodian	Procurement of office supplies for office use
September   Sept	3X4 Tarp, 4x8 Tarp.	1	1,000.00	SMOOE	2nd week of June		2nd week of June	1st week of June	Small Value Procurement	No	Property	Procurement of Tarpaulins
B.E.   Small Value   Ist week   2nd week	PM Snacks	1,000.00	1,000.00	SMOOE	2nd week of November		2nd week of November	1st week of November	Small Value Procurement	N <sub>o</sub>	HRTD Coordinator	Procurement of snacks for the Conduct of SLAC
B.E.   Small Value   Ist week   2nd week												NOVEMBER 2025
Sampli   S	AM/PM Snacks		22,500.00		2nd week of October		2nd week of October	1st week of October	Small Value Procurement	No	HRTD Coordinator	Procurement of Meals and Snacks during Conduct of INSET 2024-2025
Snacks   B.E.   Small Value   Ist week   2nd week   2	Ensure availability of office supplies for office use		15,000.00	SMOOE	2nd week of October		2nd week of October	1st week of October	Small Value Procurement	No	Property custodian	Procurement of office supplies for office use
Meals and Snacks  B.E.  Small Value Recognition  Coordinator  No  Procurement  Small Value Scoordinator Scutting Scoordinator Scription  Of Quarterity Small Value School PFC Coordinator Scription School PFC Tarpaulins Small Value Smal	3X4 Tarp, 4x8 Tarp.		500.00	SMOOE	2nd week of October			1st week of October	Small Value Procurement	No	Property custodian	Procurement of Tarpaulins
Acks B.E. Small Value Coordinator No Procurement of July July of July	PM Snacks		1,000.00	SMOOE	2nd week of October		1	1st week of October	Small Value Procurement	No	HRTD Coordinator	Procurement of snacks for the Conduct of SLAC
Small Value  Coordinator  Coordinator  Coordinator  No  Property Custodian  No  Procurement  Small Value  E  HRTD  Coordinator  No  Procurement  Coordinator  No  Procurement  Small Value  School PFC  Coordinator  No  Procurement  Small Value  Of June  Of June  Of August  Small Value  Of June  Of August  Smool  15,000.00  1  15,000.00												OCTOBER 2025
icks     B.E.     Small Value     1st week     2nd week of July     2nd week     3nd yeek     3n	Bondpaper, Ink, etc.	1	15,000.00	SMOOE	2nd week of August		2nd week o	1st week of August	Small Value Procurement	No	Property custodian	S
Ition Snacks B.E. Small Value 1st week of 2nd week of 2nd week SMOOE 5000 1st week of 2nd week of 3nd week SMOOE 5000 1st week of 3nd week of 3nd week SMOOE 5000 1st week of 3nd week of 3nd week SMOOE 5000 1st week of 3nd week of 3nd week of 3nd week SMOOE 5000 1st week of 3nd week of 3nd week SMOOE 5000 1st week SMOOE 50000 1st week SMOOE 500000 1st week SMOOE 50000 1st week SMOOE 50000 1st week SMOOE 500000 1st week SMOOE 50000 1st week SMOOE 50000 1st week SMOOE 500000 1st week SMOOE 50000 1st week SMOOE 50000 1st week SMOOE 500000 1st week SMOOE 50000 1st week SMOOE 500000 1st week SMOOE 50000 1st week SMOOE 50000 1st week SMOOE 500000 1st week SMOOE 50000 1st week SMOOE 50000 1st week SMOOE 500000 1st week SMOOE 50000 1st week SMOOE 50000 1st week SMOOE 500000 1st week SMOOE 50000 1st week SMOOE 50000 1st week SMOOE 500000 1st week SMOOE 50000 1st week SMOOE 50000 1st week SMOOE 500000 1st week SMOOE 50000 1st week SMOOE 50000 1st week SMOOE 500000 1st week SMOOE 50000 1st week SMOOE 50000 1st week SMOOE 500000	3X4 Tarp, 4x8 Tarp.		1,000.00	SMOOE	2nd week of June		2nd week o	1st week of June	Small Value Procurement	No	Property custodian	Procurement of Tarpaulins
Small Value   1st week of 2nd week   2nd wee	Gasoline, Oil & Lubricants	600.00	600.00	SMOOE	2nd week of July		2nd week o July	1st week of July	Direct Retail Purchase		School PFC Coordinator	Procurement of gasoline and oil to be used for grass cutting
Meals and Snacks  B.E.  Small Value  of July  July  of Ju	PM Snacks	1,000.00	1,000.00	SMOOE				1st week of Septembe	Small Value Procurement		HRTD Coordinato	Procurement of snacks for the Conduct of SLAC
Meals and Snacks  B.E.  Small Value  of July  of												SEPTEMBER 2025
B.E. Small Value 1st week 2nd	Bondpaper, Ink, etc.	15,000.00	15,000.00	SMOOE					Small Value Procurement	No .	Property custodian	the reproduction of quarterly assessment tools
nacks B.E. Small Value 1st week 2nd week of 2nd week 2nd week 2nd week 5000 5000 5000												AUGUST 2025
B.E. Small Value 1st week 2nd week of 2nd week 2nd week 5MOOE 5000	research estations, matthews, makes	7,000			of July	ot July	July		Procurement		Coordinato	for Stakeholders Recognition
	Mesic Spacks Drinks of	2 000 00	5000	SMOOF				1st week	Small Value		B.E.	Procurement of Meals and Snacks

DECEMBER 2025											
				1st week	and work of	2nd week 2nd week	2nd week				
Procurement of snacks for the	E STO		Small Value	of	Zilu Week oi	of	of	SMOOE	1,000.00	1,000.00	1,000.00 PM Snacks
יייספמן כוויביוני טו טוומכאט וטו מוכי			Silidii Value	7	December	-	-			,	
Conduct of SLAC	Coordinator	No	Procurement	December		December December	December				
				1st week	2nd week 2nd week	2nd week	2nd week				
	Property		Small Value	of	אלכבי טו	of	of	SMOOE	1,000.00	1,000.00	1,000.00 3X4 Tarp. 4x8 Tarp.
Procurement of Tarpaulins	custodian	No	Procurement December	December	December	December December	December		,	,	
Procurement of office supplies for				1st week	1st week and week of	2nd week	and work				
office use	Property		Small Value	of October October	Octobor	of		SMOOE	15,000.00	15,000.00	Ensure availability of office supplies
	custodian	No	Procurement	סן טכנטטכו	Octobel	October	סו טכנסטפו				for office use
TOTAL									366,409,80	366,409,80	
											Comment of the contract of the

EVELYNS. GAMAO

Principal I

Approved by:

**KATHYS. CINCO**Administrative Officer V (Budget )

Allotment Availability:

OIC- Assistant Schools Division Superintendent MARITES C. CAPILITAN, PhD

Noted:

RENATO T. BALLESTEROS, PhD, CESO VI Schools Division Superintendent