

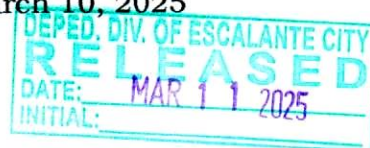


Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
DIVISION OF ESCALANTE CITY

March 10, 2025

DIVISION MEMORANDUM

No. 124, s. 2025



**ADMINISTRATION OF REGIONAL ACHIEVEMENT MEASURE (RAM) FOR
SY 2024-2025**

TO: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads and TICs
All Others Concerned

1. Relative to Regional Memorandum No. 825, s. 2023 titled Administration of the Regional Achievement Measure (RAM) for Grades 1 to 12 for School Years 2022-2023 to 2028-2029, this Office, through the Curriculum Implementation Division (CID) informs the field on the **Administration of Regional Achievement Measure (RAM) for SY 2024-2025 on March 20-21 & March 25-26, 2025.**
2. The RAM aims to:
 - a. Evaluate the performance of learners across all grade levels and subject areas;
 - b. Provide baseline data for the Regional Education Development Plan (REDP), Division Education Development Plan (DEDP), and School Improvement Plan (SIP); and
 - c. Identify learning competency gaps to guide the development of targeted interventions, programs, projects, and activities to improve learning outcomes.
3. The RAM will be administered in digital form, paper-and-pen test or combination of the two. There will be a maximum of 30 test takers per room for both digital and paper-and-pen tests.
4. See enclosure No. 1 for the suggested seat plan on the administration of RAM.
5. The Curriculum Implementation Division (CID), the Schools Governance and Operations Division and selected OSDS personnel shall conduct Monitoring and Evaluation on the administration of RAM.
6. See enclosure No. 2 for the Monitoring, Evaluation and Technical Assistance tool on the administration of RAM and enclosure No. 3 for the RAM Administration Guidelines.
7. The schools can reproduce the RAM materials in 1:1 ratio when resources are available but are also allowed to practice austerity measures adopting the seat plan and schedule found in the enclosure.
8. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
9. Expenses relative to the conduct of the test will be charged against Local Funds/ MOOE Funds subject to the usual accounting and auditing rules and regulations.
10. Immediate dissemination and compliance with this memorandum are desired.

PETER J. GALIMBA

Assistant Schools Division Superintendent
OIC-Schools Division Superintendent ✓

Enclosure : As stated
Reference : None
To be indicated in the Perpetual Index under the following subjects:
CURRICULUM ASSESSMENT PROGRAMS TESTS
ALBARICO/CID /3/10/2025- ADMINISTRATION OF RAM 2024-2025



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Enclosure No. 2 to the Division Memorandum No. 164, s. 2025

**MONITORING, EVALUATION AND TECHNICAL ASSISTANCE (META) ON THE
 ADMINISTRATION OF REGIONAL ACHIEVEMENT MEASURE (RAM)**

School: _____
 Name of School Head: _____
 School Testing Coordinator: _____
 Assessment Type: Paper-and-Pen: _____ Digital: _____
 If Digital, how many computers were used? _____
 Number of Enrolment: Male: _____ Female: _____ Total: _____
 Number of Actual test Takers: Male: _____ Female: _____ Total: _____

INDICATORS	EVIDENT	NOT EVIDENT	MOVs
The Teacher Examiners...			
1. ensured that only 30 test takers per room for both digital and paper-and-pen test were inside the testing room.			
2. ensured that seat plan is in place in each testing room.			
3. ensured that list of test takers is posted outside the testing room.			
4. ensured availability and sufficiency ratio of test materials (paper-and-pen) and computer units (digital platform)			
5. ensured that testing rooms are well-lit, ventilated, and conducive for examination.			
6. adhered to time limit for testing (R.M. No. 163, s. 2025)			
7. administered the RAM as scheduled.			
8. checked the test papers right after the conduct of the test.			
The School has...			
1. organized and conducted an orientation workshop for teachers and relevant staff regarding the RAM guidelines and procedures.			
2. ensured that all necessary resources, including RAM packages (both digital and paper-and-pen versions), were distributed to all teacher examiners within the school.			
3. provided on-time technical assistance to teacher examiners for any issues related to the preparation and administration of RAM, software installation and trouble shooting.			
4. conducted ocular visit to all testing rooms to ensure compliance with RAM administration guidelines.			
5. observed adherence to time limits, confidentiality measures, and overall test administration procedures.			
6. ensured that teacher examiners accurately recorded and documented the data related to RAM			



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administration, to wit: number of test-takers, test version used, and encountered.			
7. conducted thorough verification of RAM results submitted by teacher examiners to ensure accuracy and completeness.			
8. cross-checked the submitted data with attendance records to validate the integrity of the results.			
9. monitored the timely submission of RAM results by all classes within the school based on the deadline set by the SDO.			
10. reviewed submitted RAM results to identify any trends or patterns that require further analysis or intervention.			

Part II Other Findings

Concerns/Issues/Gaps/Problems	Action Taken/Solution	Recommendations

Prepared by: _____

Date and Time: _____

 Division Monitor



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SEAT PLAN AND SCHEDULE FOR GRADE 1

Time (AM)	Learning Area Schedule				
7:30 – 8:00	<i>Preliminaries (Instructions, inspecting test papers and papers of learners, writing names and ensuring a psychological climate appropriate for testing)</i>				
8:00 – 8:20	Reading and Literacy	Language	Math	MAKABANSA	GMRC
8:25 – 8:45	Language	Math	MAKABANSA	GMRC	Reading and Literacy
8:50 – 9:00	Health Break				
9:00 – 9:20	Math	MAKABANSA	GMRC	Reading and Literacy	Language
9:25 – 9:45	MAKABANSA	GMRC	Reading and Literacy	Language	Math
9:50 – 10:10	GMRC	Reading and Literacy	Language	Math	MAKABANSA

SEAT PLAN

(Learners exchange papers after the first hour, the teacher retrieves the rightmost test papers and give them to the first row of learners and instructs learners to pass the test papers to the right)

	Row 1	Row 2	Row 3	Row 4	Row 5
Line 1	Reading and Literacy	Language	Math	MAKABANSA	GMRC
Line 2	Reading and Literacy	Language	Math	MAKABANSA	GMRC
Line 3	Reading and Literacy	Language	Math	MAKABANSA	GMRC
Line 4	Reading and Literacy	Language	Math	MAKABANSA	GMRC
Line 5	Reading and Literacy	Language	Math	MAKABANSA	GMRC
Line 6	Reading and Literacy	Language	Math	MAKABANSA	GMRC

Note: An interval of 5 minutes each before the conduct of the next learning area to give time for the Examiner to arrange the test papers and ensure that all learners have submitted their paper, for the examiners to drink water or to go to the comfort room.

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SEAT PLAN AND SCHEDULE FOR GRADE 2

Time (AM)	Learning Area Schedule					
7:30 - 8:00	<i>Preliminaries (Instructions, inspecting test papers and papers of learners, writing names and ensuring a psychological climate appropriate for testing)</i>					
8:00 - 8:20	Filipino	English	Math	AralPan	EsP	MAPEH
8:25 - 8:45	English	Math	AralPan	EsP	MAPEH	Filipino
8:50-9:10	Math	AralPan	EsP	MAPEH	Filipino	English
9:10 - 9:20	Health Break					
9:25 - 9:45	AralPan	EsP	MAPEH	Filipino	English	Math
9:50-10:10	EsP	MAPEH	Filipino	English	Math	AralPan
10:15-10:35	MAPEH	Filipino	English	Math	AralPan	EsP

SEAT PLAN

(Learners exchange papers after the first hour, the teacher retrieves the rightmost test papers and give them to the first row of learners and instructs learners to pass the test papers to the right)

	Row 1	Row 2	Row 3	Row 4	Row 5	Row 6
Line 1	Filipino	English	Math	AralPan	EsP	MAPEH
Line 2	Filipino	English	Math	AralPan	EsP	MAPEH
Line 3	Filipino	English	Math	AralPan	EsP	MAPEH
Line 4	Filipino	English	Math	AralPan	EsP	MAPEH
Line 5	Filipino	English	Math	AralPan	EsP	MAPEH

Note: An interval of 5 minutes each before the conduct of the next learning area to give time for the Examiner to arrange the test papers and ensure that all learners have submitted their paper, for the examiners to drink water or to go to the comfort room.

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SEAT PLAN AND SCHEDULE FOR GRADE 3

Time (AM)	Learning Area Schedule						
7:30 – 8:00	<i>Preliminaries (Instructions, inspecting test papers and papers of learners, writing names and ensuring a psychological climate appropriate for testing)</i>						
8:00 – 8:20	Filipino	English	Science	Math	AralPan	EsP	MAPEH
8:25 – 8:45	English	Science	Math	AralPan	EsP	MAPEH	Filipino
8:50 – 9:10	Science	Math	AralPan	EsP	MAPEH	Filipino	English
9:10 – 9:20	Health Break						
9:25 – 9:45	Math	AralPan	EsP	MAPEH	Filipino	English	Science
9:50 – 10:10	AralPan	EsP	MAPEH	Filipino	English	Science	Math
10:15 – 10:35	EsP	MAPEH	Filipino	English	Science	Math	AralPan
10:40 – 11:00	MAPEH	Filipino	English	Science	Math	AralPan	EsP

SEAT PLAN

(Learners exchange papers after the first hour, the teacher retrieves the rightmost test papers and give them to the first row of learners and instructs learners to pass the test papers to the right)

	Row 1	Row 2	Row 3	Row 4	Row 5	Row 6	Row 7
Line 1	Filipino	English	Science	Math	AralPan	EsP	MAPEH
Line 2	Filipino	English	Science	Math	AralPan	EsP	MAPEH
Line 3	Filipino	English	Science	Math	AralPan	EsP	MAPEH
Line 4	Filipino	English	Science	Math	AralPan	EsP	MAPEH
Line 5	Filipino	English	Science	Math	AralPan	EsP	MAPEH

Note: An interval of 5 minutes each before the conduct of the next learning area to give time for the Examiner to arrange the test papers and ensure that all learners have submitted their paper, for the examiners to drink water or to go to the comfort room.

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SEAT PLAN AND SCHEDULE FOR GRADE 4-6

Time (AM)	Learning Area Schedule								
7:30 – 8:00	<i>Preliminaries (Instructions, inspecting test papers and papers of learners, writing names and ensuring a psychological climate appropriate for testing)</i>								
8:00 – 8:40	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	EPP	
8:45 – 9:25	English	Science	Math	AralPan	Val Ed	MAPEH	EPP	Filipino	
9:30-9:40	Health Break								
9:45-10:25	Science	Math	AralPan	Val Ed	MAPEH	EPP	Filipino	English	
10:30-11:10	Math	AralPan	Val Ed	MAPEH	EPP	Filipino	English	Science	
11:10 – 1:10	Lunch Break								
1:15 – 1:55	AralPan	Val Ed	MAPEH	EPP	Filipino	English	Science	Math	
2:00-2:40	Val Ed	MAPEH	EPP	Filipino	English	Science	Math	AralPan	
2:40-2:50	Health Break								
2:55-3:35	MAPEH	EPP	Filipino	English	Science	Math	AralPan	Val Ed	
3:40-4:20	EPP	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	

SEAT PLAN

(Learners exchange papers after the first hour, the teacher retrieves the rightmost test papers and give them to the first row of learners and instructs learners to pass the test papers to the right)

	Row 1	Row 2	Row 3	Row 4	Row 5	Row 6	Row 7	Row 8
Line 1	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	EPP
Line 2	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	EPP
Line 3	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	EPP
Line 4	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	EPP

Note: An interval of 5 minutes each before the conduct of the next learning area to give time for the Examiner to arrange the test papers and ensure that all learners have submitted their paper, for the examiners to drink water or to go to the comfort room.

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SEAT PLAN AND SCHEDULE FOR GRADE 7

Time (AM)	Learning Area Schedule							
7:30 – 8:00	<i>Preliminaries (Instructions, inspecting test papers and papers of learners, writing names and ensuring a psychological climate appropriate for testing)</i>							
8:00 – 8:50	Filipino	English	Science	Math	AP	VE	MAPEH	TLE
8:55 – 9:45	English	Science	Math	AralPan	ValEd	MAPEH	TLE	Filipino
9:45 – 9:55	Health Break							
10:00 – 10:50	Science	Math	AralPan	ValEd	MAPEH	TLE	Filipino	English
10:55 – 11:45	Math	AralPan	ValEd	MAPEH	TLE	Filipino	English	Science
11:45 – 12:45	Lunch Break							
12:50 – 1:40	AralPan	ValEd	MAPEH	TLE	Filipino	English	Science	Math
1:45 – 2:35	Val Ed	MAPEH	TLE	Filipino	English	Science	Math	AralPan
2:35 – 2:45	Health Break							
2:45 – 3:35	MAPEH	TLE	Filipino	English	Science	Math	AralPan	Val Ed
3:40 – 4:30	TLE	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH

SEAT PLAN

(Learners exchange papers after the first hour, the teacher retrieves the rightmost test papers and give them to the first row of learners and instructs learners to pass the test papers to the right)

	Row 1	Row 2	Row 3	Row 4	Row 5	Row 6	Row 7	Row 8
Line 1	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	TLE/Farm School specialization
Line 2	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	TLE/Farm School specialization
Line 3	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	TLE/Farm School specialization
Line 4	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	TLE/Farm School specialization

***Farm Schools will only administer the specialization offered in Grade 7 of the Current SY**

Note: An interval of 5 minutes each before the conduct of the next learning area to give time for the Examiner to arrange the test papers and ensure that all learners have submitted their paper, for the examiners to drink water or to go to the comfort room.

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SEAT PLAN AND SCHEDULE FOR GRADE 8

Time (AM)	Learning Area Schedule							
7:30 – 8:00	<i>Preliminaries (Instructions, inspecting test papers and papers of learners, writing names and ensuring a psychological climate appropriate for testing)</i>							
8:00 – 8:50	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	Exploratory Course
8:55 – 9:45	English	Science	Math	AralPan	Val Ed	MAPEH	Exploratory Course	Filipino
9:45-9:55	Health Break							
10:00-10:50	Science	Math	AralPan	Val Ed	MAPEH	Exploratory Course	Filipino	English
10:55-11:45	Math	AralPan	Val Ed	MAPEH	Exploratory Course	Filipino	English	Science
11:45 – 12:45	Lunch Break							
12:50 – 1:40	AralPan	Val Ed	MAPEH	Exploratory Course	Filipino	English	Science	Math
1:45-2:35	Values Ed	MAPEH	Exploratory Course	Filipino	English	Science	Math	AralPan
2:35-2:45	Health Break							
2:45-3:35	MAPEH	Exploratory Course	Filipino	English	Science	Math	AralPan	Val Ed
3:40-4:30	Exploratory Course	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH

SEAT PLAN

(Learners exchange papers after the first hour, the teacher retrieves the rightmost test papers and give them to the first row of learners and instructs learners to pass the test papers to the right)

	Row 1	Row 2	Row 3	Row 4	Row 5	Row 6	Row 7	Row 8
Line 1	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	Exploratory Course
Line 2	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	Exploratory Course
Line 3	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	Exploratory Course
Line 4	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	Exploratory Course

Exploratory Courses with available RAM Test materials:

Carpentry **Cookery** **Crop Production** **Technical Drafting**
Nail Care **Food Processing** **Computer Systems Servicing**
Electrical Installation and Maintenance

Note: School/s who DO NOT OFFER the above-mentioned specialized course in TLE Grade 8 are NOT allowed to take the test

Note: An interval of 5 minutes each before the conduct of the next learning area to give time for the Examiner to arrange the test papers and ensure that all learners have submitted their paper, for the examiners to drink water or to go to the comfort room.

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SEAT PLAN AND SCHEDULE FOR GRADE 9

Time (AM)	Learning Area Schedule						
7:30 – 8:00	<i>Preliminaries (Instructions, inspecting test papers and papers of learners, writing names and ensuring a psychological climate appropriate for testing)</i>						
8:00 – 8:50	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH
8:55 – 9:45	English	Science	Math	AralPan	Val Ed	MAPEH	Filipino
9:45-9:55	Health Break						
10:00-10:50	Science	Math	AralPan	Val Ed	MAPEH	Filipino	English
10:55-11:45	Math	AralPan	Val Ed	MAPEH	Filipino	English	Science
11:45 – 12:45	Lunch Break						
12:50 – 1:40	Aral Pan	Val Ed	MAPEH	Filipino	English	Science	Math
1:45-2:35	Val Ed	MAPEH	Filipino	English	Science	Math	AralPan
2:35-2:45	Health Break						
2:45-3:35	MAPEH	Filipino	English	Science	Math	AralPan	Val Ed
3:40-4:30	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH

SEAT PLAN

(Learners exchange papers after the first hour, the teacher retrieves the rightmost test papers and give them to the first row of learners and instructs learners to pass the test papers to the right)

	Row 1	Row 2	Row 3	Row 4	Row 5	Row 6	Row 7	Row 8
Line 1	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	*BPP
Line 2	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	*BPP
Line 3	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	*BPP
Line 4	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	*BPP
Line 5	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	*BPP

Exploratory Courses with available RAM Test materials:

***Bread and Pastry Production only**

Note: School/s who DO NOT OFFER the above-mentioned specialized course in TLE Grade 9 are NOT allowed to take the test

Note: An interval of 5 minutes each before the conduct of the next learning area to give time for the Examiner to arrange the test papers and ensure that all learners have submitted their paper, for the examiners to drink water or to go to the comfort room.

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SEAT PLAN AND SCHEDULE FOR GRADE 10

Time (AM)	Learning Area Schedule							
7:30 – 8:00	<i>Preliminaries (Instructions, inspecting test papers and papers of learners, writing names and ensuring a psychological climate appropriate for testing)</i>							
8:00 – 8:50	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH	*TLE
8:55 – 9:45	English	Science	Math	AralPan	Val Ed	MAPEH	*TLE	Filipino
9:45-9:55	Health Break							
10:00-10:50	Science	Math	AralPan	Val Ed	MAPEH	*TLE	Filipino	English
10:55-11:45	Math	AralPan	Val Ed	MAPEH	*TLE	Filipino	English	Science
11:45 – 12:45	Lunch Break							
12:50 – 1:40	AralPan	Val Ed	MAPEH	*TLE	Filipino	English	Science	Math
1:45-2:35	Val Ed	MAPEH	*TLE	Filipino	English	Science	Math	AralPan
2:35-2:45	Health Break							
2:45-3:35	MAPEH	*TLE	Filipino	English	Science	Math	AralPan	Val Ed
3:40-4:30	*TLE	Filipino	English	Science	Math	AralPan	Val Ed	MAPEH

SEAT PLAN

(Learners exchange papers after the first hour, the teacher retrieves the rightmost test papers and give them to the first row of learners and instructs learners to pass the test papers to the right)

	Row 1	Row 2	Row 3	Row 4	Row 5	Row 6	Row 7	Row 8
Line 1	Filipino	English	Science	Math	AP	VE	MAPEH	*TLE
Line 2	Filipino	English	Science	Math	AP	VE	MAPEH	*TLE
Line 3	Filipino	English	Science	Math	AP	VE	MAPEH	*TLE
Line 4	Filipino	English	Science	Math	AP	VE	MAPEH	*TLE

Exploratory Courses with available RAM Test materials:

*Cookery Technical Drafting Organic Agriculture Contact Center Services

Note: School/s who DO NOT OFFER the above-mentioned specialized course in TLE Grade 10 are NOT allowed to take the test

Note: An interval of 5 minutes each before the conduct of the next learning area to give time for the Examiner to arrange the test papers and ensure that all learners have submitted their paper, for the examiners to drink water or to go to the comfort room.

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