



Republic of the Philippines  
Department of Education

REGION VI - WESTERN VISAYAS  
SCHOOLS DIVISION OF ESCALANTE CITY

December 3, 2024  
DEPED, DIV. OF ESCALANTE CITY  
**RELEASED**  
DATE: DEC 3 2 2024  
INITIAL: [Signature]

**DIVISION MEMORANDUM**

No. sf4, s. 2024

**DIVISION ORIENTATION ON NATIONAL READING PROGRAM TO ELEMENTARY READING COORDINATORS**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Elementary School Heads  
All others concerned

- The Schools Division of Escalante City through the Curriculum and Teaching Division shall conduct **Division Orientation on National Reading Program to Elementary Reading Coordinators on December 7, 2024 (8 am) at Escalante National High School.**
- This activity aims to:
  - orient 100% (27 out of 27) of the school reading coordinators in the Schools Division of Escalante City about National Reading Program.
  - ensure 100% institutionalization among Key Stage I Teachers of the NRP in all schools.
- The participants in this activity are the Elementary Reading Coordinators.
- Attached in Enclosure 1 are the activity matrix and the participants of the activity.
- Expenses relative to the conduct of the activity shall be charged against the Program Support Fund intended for the National Reading Program as stipulated in the RO-6-23-1367, subject to the usual accounting and auditing rules and regulations.
- It is understood that in the conduct of this activity, there shall be no discrimination on the account of age, school, gender, civil status, disability, religion, or any other similar factor/circumstances that are against to the principles of equal opportunity.
- Participants shall be entitled to service credits in accordance with DepED Order No. 53, s. 2003 entitled "Updated Guidelines on the Grant of Vacation Service Credits to Teachers." However, non-teaching personnel including Training Management Staff shall be given Compensatory Time-Off (CTO) in accordance with Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004, on Non-Monetary Remuneration for Overtime Service Rendered, with specific attention on Section 5.
- Immediate and widest dissemination of this Memorandum are desired.

**RENATO T. BALLESTEROS, PhD, CESO V**  
Schools Division Superintendent

Enclosure : Training Matrix and Participants  
Reference : DO 013, s. 2023  
Allotment : 1-2-3-4-5-6  
To be indicated in the Perpetual Index under the following subjects:  
CURRICULUM    TEACHERS    READING PROGRAM

P. MAPA/CID 12/3/2024



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Enclosure 1 to Division Memorandum No. 546 s. 2024

**PARTICIPANTS OF THE DIVISION ORIENTATION ON NATIONAL READING PROGRAM**

The following are the participants for the orientation on December 7, 2024.

<b>Schools</b>	<b>Reading Coordinator</b>
1. Alimango Elementary School	1
2. Binaguiohan Elementary School	1
3. Buenavista Elementary School	1
4. Cervantes Elementary School	1
5. Danao Port Elementary School	1
6. Dian-ay Elementary School	1
7. Don Esteban Dela Rama Elementary School	1
8. Don Rosario C. Valdevia Elementary School	1
9. Escalante Central Elementary School	1
10. Escalante Elementary School	1
11. Hacienda Fe Elementary School	1
12. Japitan Elementary School	1
13. Jonobjonob Elementary School	1
14. Langub Elementary School	1
15. Libertad Elementary School	1
16. Mabini Central Elementary School	1
17. Magsaysay Elementary School/Laoyan	1
18. Malasibog Integrated School	1
19. Mercedes Alemany Parreno Elementary School	1
20. Paitan Integrated School	1
21. Pinapugasan Elementary School	1
22. Puting Bato Elementary School	1
23. Rizal Elementary School	1
24. Tamlang Elementary School	1



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25. Teofilo R. Amante Elementary School	1
26. Udtongan Elementary School	1
27. Washington Elementary School	1
TOTAL	27

Superintendent-1  
 ASDS-1  
 CID Chief-1  
 EPS-3  
 TWG-2

**Content Matrix**

Time	Activity	Resource Person
<b>December 7, 2024</b>		
8:00-8:30	Opening Program	TWG
8:30-9:30	<b>Session 1:</b> NRP Policy Orientation	Perly M. Mapa EPS- Filipino
9:30-9:45	Health Break	
9:45-10:30	<b>Session 2:</b> Effective Assessment of Learner's Reading Proficiency Level (Utilization and Simulation of CRLA/Phil-IRI)	Ma. Theresa L. Tabotabo, PhD EPS- English
10:30-11:30	<b>Continuation Session 2</b>	Perly M. Mapa EPS Filipino
11:30-12:00	Ways Forward/Closing	



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