

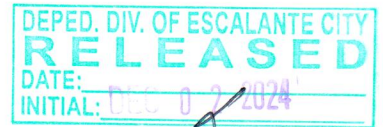


Republic of the Philippines
Department of Education
REGION VI - WESTERN VISAYAS
SCHOOLS DIVISION OF ESCALANTE CITY

December 2, 2024

DIVISION MEMORANDUM

NO. 538 s, 2024



**DIVISION UPSKILLING OF ENGLISH TEACHERS AND SCHOOL HEADS
IN LANGUAGE INSTRUCTION**

To: Chief Education Supervisors
Division Education Program Supervisors
Public Elementary and Secondary School Heads/TICs/OICs

1. Relative to the Regional Memorandum No. 838, s. 2024 titled *Regional Upskilling of English Teachers in Language Instruction* and anchored on the MATATAG Agenda of giving support to teachers to teach better, SDO Escalante City shall conduct the Division Upskilling of English Teachers and School Heads in Language Instruction on **December 9-10, 2024** at AGR Hall, SUNN Hotel, Sagay City, Negros Occidental.
2. The training aims to:
 - a) facilitate high-quality professional learning opportunities to ensure that English teachers are not only competent in teaching the standards but also proficient users of the target language; and
 - b) devise teaching strategies and techniques that develop learners' communicative language competence.
3. The workshop is designed for English teachers and school heads, who play a crucial role in implementing English language instruction improvements at the school level
4. See Enclosure No. 1 for the matrix of activities and Enclosure No. 2 for the list of participants.
5. Walkthrough of the training materials with the chosen facilitators will be on **December 4, 2024, 10:00 AM at the CID office.**
6. The activity adheres to DepEd Order No. 9, s. 2005 titled "Instituting Measure to Increase Engaged Time-on-Task and Ensuring Compliance Therewith" thus, this further inform the School Heads to ensure that the teachers' classes will be handled and learning resources will be adequately distributed to learners in adherence to "No Disruption of Classes Policy".



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7. It is understood that in the conduct of this training there shall be no discrimination on the account of age, school gender, civil status, disability, religion, or other similar circumstances that counter to the principle of equal opportunities.
8. Expenses relative to the conduct of the activity will be charged against HRTD Funds while the Travel expenses of the participants will be charged against School MOOE /local funds subject to the usual accounting and auditing rules and regulations.
9. Since the conduct of the activity falls on a holiday (December 9, 2024) teachers and management staff who are involved, shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 the “Updated Guidelines on Grant of Vacation Service Credits to teachers.” On the other hand, non-teaching staff is entitled to compensatory Time-off (CTO) as per Civil Service and the Department of Budget and Management (DBM) Joint Circular No.2, s. 2004 on Non-Monetary Remuneration for overtime service rendered.
10. Immediate dissemination of and compliance with this memorandum are desired.

RENATO T. BALLESTEROS, PhD, CESO V
Schools Division Superintendent

For the SDS:


MARITES C. CAPILITAN, PhD
OIC-Assistant Schools Division Superintendent
In-Charge of the Division 

Enclosure: See Attached
Allotment: DO 1, s. 2020

To be indicated in the Perpetual index under the following subjects

CURRICULUM

TRAINING PROGRAMS

LANGUAGE INSTRUCTION

Tabotabo/CID



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Enclosure No. 1 to the Division Memorandum No. 550, s. 2024

Matrix of Activities

TIME	ACTIVITY	IN-CHARGE
Day 1 – December 9, 2024		
AM 7:00 – 8:00	Arrival and Registration	
8:00 – 8:30	Opening Program	TWG
8:30 – 9:30	Pre-assessment	TWG
<i>Session 1</i> 9:30 – 11:30	Raising the Bar, Lowering the Barriers in English Language Instruction	IVY JOY A. TORRES, PhD Chief Education Supervisor Curriculum Implementation Division
12:00 – 1:00	Lunch Break	
<i>Session 2</i> PM 1:00 – 3:00	Revisiting Communicative Competence: Understanding the K to 10 MATATAG Curriculum in English	MA. THERESA L. TABOTABO, PhD Education Program Supervisor English
<i>Session 3</i> 3:00 – 5:00	Understanding and Applying Grammatical Competence in Language Instruction	JOAN A. MONDIN Master Teacher I, OPNHS
Day 2 – December 10, 2024		
AM 8:00 – 8:30	MOL	TWG
<i>Session 4</i> 8:30 – 10:30	Understanding and Applying Strategic Competence in Language Instruction	ANJEANNETE A. CALUMPITA Principal II, EES
<i>Session 5</i> 10:30 – 12:00; 1:00 – 1:30	Understanding and Applying Sociolinguistic Competence in Language Instruction	AMARYL SWEET M. TABAYAG Teacher II, TNHS
PM 12:00 – 1:00	Lunch Break	
<i>Session 6</i> 1:30 – 3:30	Understanding and Applying Discourse Competence in Language Instruction	DAVE T. GULPANY Master Teacher I, ENHS
	Work Application Planning	TWG
3:30 – 4:00	Post Assessment	TWG
4:00 – 5:00	Closing Program	TWG



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