

**Malasibog Integrated School**  
**Indicative Annual Procurement Plan for Calendar Year 2025**  
**JUNIOR HIGH SCHOOL**

DEPED, DIV. OF ESCALANTE CITY DIVISION OF ESCALANTE CITY  
**BUDGET SECTION**  
 DATE: Aug 29 2024  
 INITIAL: L-020

**RECEIVED**  
 29 AUG 2024

PROCUREMENT PROJECT	END-USER	Is this an Early Procurement Activity? (Yes/No)	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				SOURCE OF FUND	ESTIMATED BUDGET (P=)		REMARKS (Brief Description of Project)
				Advertisement/ Posting of IB/RFO	Submission/ Opening of Bids/ Quotations	Notice of Award	Contract Signing/PO		Total	MOOE	
Sports Equipment (February)	Property Custodian	No	Small Value Procurement	1/27-30/2025	01/31/2025	04/02/2025	06/02/2025	MOOE	P49,000.00	P49,000.00	Ensured safety of medicines and other supplies needed for learners
Medicines (May)	Supply Officer	No	Small Value Procurement	4/28-5/1/2025	02/05/2025	04/05/2025	06/05/2025	MOOE	P10,000.00	P10,000.00	Ensured well-being of learners
Hygiene Supplies (May)	Supply Officer	No	Small Value Procurement	4/28-5/1/2025	02/05/2025	04/05/2025	06/05/2025	MOOE	P35,300.00	P35,300.00	Ensured prevention or spread of infectious diseases and helping children's health
Medicine Cabinet	Supply Officer	No	Small Value Procurement	1/27-30/2025	01/31/2025	04/02/2025	06/02/2025	MOOE	P20,000.00	P20,000.00	Ensured learner's physical and socio-emotional skills
Printer (June)	Property Custodian	No	Small Value Procurement	5/26-29/2025	05/30/2025	02/06/2025	04/06/2025	MOOE	P45,000.00	P45,000.00	Improved quality of instruction
Classroom Supplies (February)	Supply Officer	No	Small Value Procurement	1/27-30/2025	01/31/2025	04/02/2025	06/02/2025	MOOE	P45,416.00	P45,416.00	Ensured quality instructional materials
Meals and Snacks for Cluster Meet (November)	Sports Coordinator	No	Small Value Procurement	10/27-30/2025	10/31/2025	03/11/2025	05/11/2025	MOOE	P40,000.00	P40,000.00	Ensured provision of food for the student athletes joining the different division activities
Materials for Teacher's Day (October)	HRD Coordinator	No	Small Value Procurement	9/26-30/2025	02/10/2025	04/10/2025	06/10/2025	MOOE	P8,700.00	P8,700.00	Ensured the efforts of the teachers' contribution in education
Meals and Snacks for Teacher's Day (October)	HRD Coordinator	No	Small Value Procurement	9/26-30/2025	02/10/2025	04/10/2025	06/10/2025	MOOE	P8,700.00	P8,700.00	Ensured meals of teachers' participation
Television (June)	Property Custodian	No	Small Value Procurement	5/26-29/2025	05/30/2025	02/06/2025	04/06/2025	MOOE	P23,700.00	P23,700.00	Ensured quality instructional materials
Materials for Door and Window Grills (March)	Physical Facility Coordinator	No	Small Value Procurement	2/24-28/2025	03/03/2025	04/03/2025	06/03/2025	MOOE	P21,840.00	P21,840.00	Ensured safety of documents and classroom equipments
Wall Fan (March)	Property Custodian	No	Small Value Procurement	2/24-28/2025	03/03/2025	04/03/2025	06/03/2025	MOOE	P20,000.00	P20,000.00	Ensured well-ventilated classroom
SLAC (January)	HRD Coordinator	No	Small Value Procurement	12/18-21/2024	02/01/2025	04/01/2025	06/01/2025	MOOE	P2,900.00	P2,900.00	Developed learning and design activity (L&D)
SLAC (February)	HRD Coordinator	No	Small Value Procurement	1/27-30/2025	01/31/2025	04/02/2025	06/02/2025	MOOE	P2,900.00	P2,900.00	Developed learning and design activity (L&D)
SLAC (March)	HRD Coordinator	No	Small Value Procurement	2/24-28/2025	03/03/2025	05/03/2025	06/03/2025	MOOE	P2,900.00	P2,900.00	Developed learning and design activity (L&D)
SLAC (April)	HRD Coordinator	No	Small Value Procurement	3/24-27/2025	03/28/2025	01/04/2025	03/04/2025	MOOE	P2,900.00	P2,900.00	Developed learning and design activity (L&D)
SLAC (July)	HRD Coordinator	No	Small Value Procurement	6/25-27/2025	06/30/2025	01/07/2025	04/07/2025	MOOE	P2,900.00	P2,900.00	Developed learning and design activity (L&D)
SLAC (August)	HRD Coordinator	No	Small Value Procurement	7/28-31/2025	01/08/2025	01/07/2025	03/07/2025	MOOE	P2,900.00	P2,900.00	Developed learning and design activity (L&D)
SLAC (September)	HRD Coordinator	No	Small Value Procurement	8/25-28/2025	08/29/2025	01/09/2025	06/10/2025	MOOE	P2,900.00	P2,900.00	Developed learning and design activity (L&D)
SLAC (October)	HRD Coordinator	No	Small Value Procurement	9/26-30/2025	02/10/2025	04/10/2025	06/10/2025	MOOE	P2,900.00	P2,900.00	Developed learning and design activity (L&D)

SLAC (November)	HRD Coordinator	No	Small Value Procurement	10/27-30/2025	10/31/2025	03/11/2025	05/11/2025	MOOE	₱2,900.00	₱2,900.00	Developed learning and design activity (L&D)
SLAC (December)	HRD Coordinator	No	Small Value Procurement	11/24-27/2025	11/28/2025	01/12/2025	03/12/2025	MOOE	₱2,900.00	₱2,900.00	Developed learning and design activity (L&D)
SAIEA (March)	HRD Coordinator	No	Small Value Procurement	2/24-28/2025	03/03/2025	05/03/2025	02/02/2025	MOOE	₱2,900.00	₱2,900.00	Provide objective information that can inform decision-making for continuously improving. Organizational Performance for efficient and effective fulfillment of the division mandate, and Delivery of education services to achieve the desired output and sustainability of Education outcomes
SAIEA (June)	HRD Coordinator	No	Small Value Procurement	05/26-29/2025	05/30/2025	02/06/2025	04/02/2025	MOOE	₱2,900.00	₱2,900.00	Provide objective information that can inform decision-making for continuously improving. Organizational Performance for efficient and effective fulfillment of the division mandate, and Delivery of education services to achieve the desired output and sustainability of Education outcomes
SAIEA (September)	HRD Coordinator	No	Small Value Procurement	8/25-28/2025	08/29/2025	01/09/2025	03/09/2025	MOOE	₱2,900.00	₱2,900.00	Provide objective information that can inform decision-making for continuously improving. Organizational Performance for efficient and effective fulfillment of the division mandate, and Delivery of education services to achieve the desired output and sustainability of Education outcomes
SAIEA (December)	HRD Coordinator	No	Small Value Procurement	11/24-27/2025	11/28/2025	01/12/2025	03/12/2025	MOOE	₱2,900.00	₱2,900.00	Provide objective information that can inform decision-making for continuously improving. Organizational Performance for efficient and effective fulfillment of the division mandate, and Delivery of education services to achieve the desired output and sustainability of Education outcomes
<b>Total</b>									<b>₱368,256.00</b>	<b>₱368,256.00</b>	

Prepared by:

*Kristine D. Aleviado*  
**KRISTINE D. ALEVIADO**  
 BAC Secretarial

Certified Correct:

*Josephus V. Ibanez*  
**JOSEPHUS V. IBANEZ**  
 BAC Chairman

Allotment Availability

*Kathy S. Cinco*  
**KATHY S. CINCO**  
 Administrative Officer V

Noted:

*Marites C. Capilitan, PhD*  
**MARITES C. CAPILITAN, PhD**  
 OIC-Assistant Schools Division Superintendent

Noted:

*Renato T. Ballesteros, Ph.D., CESO V*  
**RENATO T. BALLESTEROS, Ph.D., CESO V**  
 Schools Division Superintendent

Conduct classroom observation	1	1	1	1	1	1	1	1	1	1	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Number of classroom observation	1	1	1	1	1	1	1	1	1	1	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00