

**Malasibog Integrated School**  
**Indicative Annual Procurement Plan for Calendar Year 2025**  
**SENIOR HIGH SCHOOL**

DEPED, DIV. OF ESCALANTE CITY  
**BUDGET SECTION**  
 DATE: 29 Aug 2024  
 INITIAL: L-019

**DIVISION OF ESCALANTE CITY**  
**RECEIVED**  
 29 Aug 2024

PROCUREMENT PROJECT	END-USER	Is this an Early Procurement Activity? (Yes/No)	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				SOURCE OF FUND	ESTIMATED BUDGET (P)			REMARKS (Brief Description of Project)
				Posting of IB/RFCQ	Submission/ Opening of Bids/ Quotations	Notice of Award	Contract Signing/PO		Total	MOOE	CO	
Plastic Chairs (May)	Property Custodian	No	Small Value Procurement	4/28-5/1/25	02/05/2025	04/05/2025	06/05/2025	MOOE	₱30,000.00	₱30,000.00		Ensured quality instructional materials
Materials for Graduation (April)	HRD Coordinator	No	Small Value Procurement	3/24-27/2025	3/28/2025	04/01/2025	04/03/2025	MOOE	₱8,000.00	₱8,000.00		Ensured learners met the requirements in all learning
Meats and snacks for Graduation (April)	HRD Coordinator	No	Small Value Procurement	3/24-27/2025	3/28/2025	04/01/2025	03/04/2025	MOOE	₱12,000.00	₱12,000.00		Ensured learners met the requirements in all learning
Materials for Moving Up (April)	HRD Coordinator	No	Small Value Procurement	3/24-27/2025	3/28/2025	04/01/2025	03/04/2025	MOOE	₱4,000.00	₱4,000.00		Ensured learners met the requirements in all learning
Meats and snacks for Moving Up (April)	HRD Coordinator	No	Small Value Procurement	3/24-27/2025	3/28/2025	04/01/2025	03/04/2025	MOOE	₱6,000.00	₱6,000.00		Ensured learners met the requirements in all learning
Cabinet for Science Equipment (April)	Property Custodian	No	Small Value Procurement	3/24-27/2025	3/28/2025	04/01/2025	03/04/2025	MOOE	₱14,400.00	₱14,400.00		Ensured quality instructional materials
Air Conditioner (February)	Supply Officer	No	Small Value Procurement	1/27-30/2025	1/31/2025	04/02/2025	06/02/2025	MOOE	₱20,000.00	₱20,000.00		Ensured well - ventilated rooms
Procure ink for printers (May)	Supply Officer	No	Small Value Procurement	4/28-5/1/25	02/05/2025	04/05/2025	06/05/2025	MOOE	₱20,076.00	₱20,076.00		Ensured quality instructional materials
Materials for window and door grills (March)	Supply Officer	No	Small Value Procurement	2/24-28/2025	1/31/2025	04/02/2025	06/02/2025	MOOE	₱21,840.00	₱21,840.00		Ensured safety of school classrooms
<b>Total</b>									<b>₱136,316.00</b>	<b>₱136,316.00</b>		

Prepared by: *Kristine D. Alevlado*  
 Reviewed: *Josephus S. Ibanez*  
 Allotment Availability: *Kathy S. Cinco*  
 Noted: *Martres C. Capilitan, PhD*

*Kristine D. Alevlado*  
 KRISTINE D. ALEVLADO  
 BAC Secretarial

*Josephus S. Ibanez*  
 JOSEPHUS S. IBANEZ  
 BAC Chairman

*Kathy S. Cinco*  
 KATHY S. CINCO  
 Administrative Officer V

*Martres C. Capilitan, PhD*  
 MARTRES C. CAPILITAN, PhD  
 OIC-Assistant Schools Division Superintendent

*Renato T. Ballesteros, Ph.D., CESO V*  
 RENATO T. BALLESTEROS, Ph.D., CESO V  
 Schools Division Superintendent

**OASDS RECEIVED**  
 AUG 30 2024



**Malasibog Integrated School**  
**Indicative Annual Procurement Plan for Calendar Year 2025**  
**ELEMENTARY**

DEPED, DIV. OF ESCALANTE CITY  
**BUDGET SECTION**  
 DATE: **Aug 29 2024**  
 DIVISION OF ESCALANTE CITY

PROCUREMENT PROJECT	END-USER	Is this an Early Procurement Activity? (Yes/No)	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				SOURCE OF FUNDS	ESTIMATED BIDDING TOTAL		Remarks (Brief Description of Project)
				Advertisement Posting of IB/RFO	Submission/ Opening of Bids/ Quotations	Notice of Award	Contract Signing/PO		Total	MOOE	
Payment for meals and snacks for INSET (February)	HRD Coordinator	No	Small Value Procurement	01/19-23/2025	01/26/2025	03/02/2025	05/02/2025	MOOE	P47,850.00	P47,850.00	Ensured quality instructional materials
Office Supplies (June)	Supply Officer	No	Small Value Procurement	05/17-21/2025	05/24/2025	05/29/2025	03/06/2025	MOOE	P40,000.00	P40,000.00	Ensured quality instructional materials
Procurement of materials for the Office Built-in cabinet (June)	Physical Facility Coordinator	No	Small Value Procurement	05/17-21/2025	05/24/2025	05/29/2025	03/06/2025	MOOE	P29,200.00	P29,200.00	Enhanced teachers' instructional knowledge
Classroom Supplies (June)	Supply Officer	No	Small Value Procurement	05/17-21/2025	05/24/2025	05/29/2025	03/06/2025	MOOE	P27,200.00	P27,200.00	Ensured safety to learners inside the school premises
Television (February)	Property Custodian	No	Small Value Procurement	01/19-23/2025	01/26/2025	03/02/2025	05/02/2025	MOOE	P20,000.00	P20,000.00	Ensured learner's physical and socio-emotional skills
Repair for Kindergarten (February)	Physical Facility Coordinator	No	Small Value Procurement	01/19-23/2025	01/26/2025	03/02/2025	05/02/2025	MOOE	P18,740.00	P18,740.00	Ensured Beautification of school premises
Wall Fan (February)	Property Custodian	No	Small Value Procurement	01/19-23/2025	01/26/2025	03/02/2025	05/02/2025	MOOE	P20,000.00	P20,000.00	Provide school with a clean state and increase sustainability
Microphone (March)	Property Custodian	No	Small Value Procurement	02/19-23/2025	02/26/2025	03/03/2025	05/03/2025	MOOE	P6,000.00	P6,000.00	Ensured prevention of spread of infectious diseases and helping children lead long, healthy lives
Materials for the repair of Waiting shed (February)	Physical Facility Coordinator	No	Small Value Procurement	01/19-23/2025	01/26/2025	03/02/2025	05/02/2025	MOOE	P18,740.00	P18,740.00	Provide school with a clean state and increase sustainability
Repair for door knobs (February)	Physical Facility Coordinator	No	Small Value Procurement	01/22-26/2025	01/29/2025	04/02/2025	06/02/2025	MOOE	P15,700.00	P15,700.00	Provided added storage and display space
Procurement of lapels for teachers (March)	Property Custodian	No	Small Value Procurement	02/20-25/2025	02/28/2025	02/03/2025	04/03/2025	MOOE	P17,490.00	P17,490.00	Improved quality of instruction
Procurement of Bluetooth Speaker (March)	Property Custodian	No	Small Value Procurement	02/19-23/2025	02/26/2025	03/03/2025	05/03/2025	MOOE	P20,000.00	P20,000.00	Provided well-ventilation
Amplifier (March)	Property Custodian	No	Small Value Procurement	2/24-28/2025	03/03/2025	05/03/2025	06/03/2025	MOOE	P10,000.00	P10,000.00	Improved quality of instruction
Speaker (March)	Property Custodian	No	Small Value Procurement	2/24-28/2025	03/03/2025	05/03/2025	06/03/2025	MOOE	P20,000.00	P20,000.00	Improved quality of instruction
<b>Total</b>									<b>P310,920.00</b>	<b>P310,920.00</b>	

Prepared by: *Kristine D. Aleviado*  
**KRISTINE D. ALEVIADO**  
 BAC Secretariat

Reviewed: *Josephine S. Ibanez*  
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 BAC Chairman

Allotment Availability: *Kathy S. Cinco*  
**KATHY S. CINCO**  
 Administrative Officer V

Noted: *Martinez C. Capilitan, PhD*  
**MARITZ C. CAPILITAN, PHD**  
 OIC-Assistant Schools Division Superintendent

Approved: *Renato T. Ballesteros, Ph.D., CESO V*  
**RENATO T. BALLESTEROS, PH.D., CESO V**  
 Schools Division Superintendent

**OASDS RECEIVED**  
**SEP 13 2024**

**SEP 05 2024**