

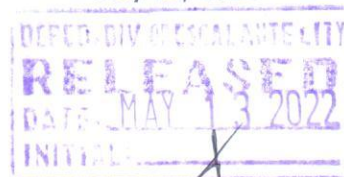


Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF ESCALANTE CITY

SPECIAL ORDER NO. 003

May 13, 2022

RIZALINA P. MAXILOM
Education Program Specialist II
School Management Monitoring & Evaluation



Thru:

ALICIA A. OLID
Education Program Supervisor – Araling Panlipunan
Officer- In- Charge
Office of the Chief Education Supervisor
School Governance and Operations Division (SGOD)

DESIGNATION AS DIVISION TECHNICAL ASSISTANCE COORDINATOR

The School Governance and Operations Division (SGOD) aims to provide strategic direction and technical inputs to the management of the division towards effective and efficient governance and operation of schools and learning centers and for organizational effectiveness.

In order to sustain Schools Division Office passion to provide Technical Assistance to schools, and with the increasing demands of outputs in the work, you are hereby designated as Division Technical Assistance Coordinator effective immediately until rescinded by the undersigned.

This is an add-on function which carries no additional emoluments and you are expected to perform the following duties and responsibilities:

1. Manage the Division Technical Assistance plans and mechanisms in maintaining systems and implementing its components in order to ensure delivery of quality and sustainable Technical Assistance to schools and SDO personnel.
2. Represent and attend meetings/ conferences in related activities that may be called by the higher office and submit reports needed.
3. Perform other related functions as required by the Schools Division Superintendent.

You shall sign, thus:

RIZALINA P. MAXILOM
Education Program Specialist II
School Management Monitoring & Evaluation
Division Technical Assistance Coordinator

For your information and guidance.


RENATO T. BALLESTEROS, PHD, CESO VI
Schools Division Superintendent

Received and Conformed:

Date:

cc. ASDS Michell L. Acoyong, CESO VI
All Section / Unit Chiefs
School heads



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