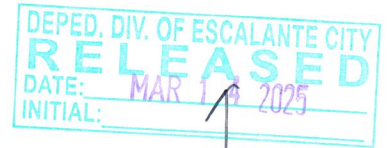




Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF ESCALANTE CITY

March 10, 2025



DIVISION ADVISORY

No. 170 s, 2025

ATTENDANCE TO 5th NATIONAL ASSEMBLY AND CAPACITY DEVELOPMENT SEMINAR OF THE NATIONAL DEPED BOOKKEEPERS ASSOCIATION OF IMPLEMENTING UNITS (NDBA-IUs), INC.

TO: All Elementary and Secondary School Heads
All Non-Teaching Personnel
All Others Concerned

1. Attached is **Memorandum No. DM-OUHROD-2025-0549** dated **February 28, 2025** citing the Invitation from the **National DepEd Bookkeepers Association of Implementing Units (NDBA-IUs), Inc.** on the conduct of **5th National Assembly and Capacity Development Seminar** on **April 23-25, 2025** at the **Grand Men Seng Hotel, Davao City**.
2. The target participants are Administrative Assistant III/Senior Bookkeepers, Accountants I, Administrative Officer II, Administrative Assistant II, Disbursing Officer II and Accounting Clerks and any other interested personnel in the different elementary and secondary schools.
3. Participants are required to register online thru: <https://seminar.ndba.com.ph>. A Registration Fee in the amount of **PhP 8,000.00** shall be charged from each participant to cover the necessary expenses, however, to those who will pay on or before April 4, 2025 can avail of the Early Bird rate of **PhP 7,000.00**.
4. Expenses incurred in attending the said activity may be charged against School MOOE/local funds subject to the usual accounting, auditing and budget rules and regulations.
5. For wide dissemination.

PETER GALIMBA

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Para sa Kampeon na Escalantehanon, SIGE (Sustainable Initiatives Geared towards Excellence), Escalante, Sa SDO Escalante, May Kaagapay Ka!

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