

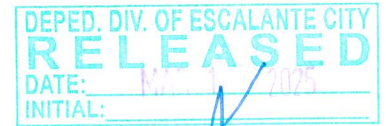


Republic of the Philippines  
**Department of Education**  
 REGION VI – WESTERN VISAYAS  
**SCHOOLS DIVISION OF ESCALANTE CITY**

March 17, 2025

**DIVISION MEMORANDUM**

NO. 177, s. 2025



**MONITORING, EVALUATION, AND TECHNICAL ASSISTANCE (META) ON THE  
 ADMINISTRATION OF REGIONAL ACHIEVEMENT MEASURE (RAM) AND  
 IMPLEMENTATION OF NATIONAL READING PROGRAM (NRP),  
 NATIONAL MATHEMATICS PROGRAM (NMP), AND  
 CATCH-UP FRIDAYS (CUF)**

TO: OIC-Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Division Education Program Supervisors/Coordinator  
 Public Secondary and Elementary School Heads  
 All others concerned

1. Relative to Regional Memorandum No. 214, s. 2025 titled Monitoring, Evaluation, and Technical Assistance (META) on the Administration of Regional Achievement Measure (RAM) and Implementation of national Reading Program (NRP), National mathematics Program (NMP) and Catch-up Fridays (CUF), all schools shall prepare for the Regional Monitoring Team on **March 20-21, 2025** and **March 24-28, 2025**.

2. The Regional Monitoring Team is composed of:

Name of Monitors	Office
1. Dr. Elena P. Gonzaga	Curriculum and Learning Management Division (CLMD), Regional Office VI
2. Dr. Althea V. Landar	CLMD, RO VI
3. John Mark Gegantoni	ICT Unit, RO VI

3. Attached is Regional Memorandum No. 214, s. 2025 as reference.

4. Immediate dissemination of this memorandum is desired.

**PETER S. GALIMBA**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent

Reference: Regional Memorandum No. 214, s. 2025

Enclosure: as stated

Allotment: 1-2-3-6-9

Perpetual Index:

TECHNICAL ASSISTANCE SCHOOL HEADS CURRICULUM ASSESSMENT

Torres/CID 3-17-25



Deped Tayo Escalante City



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Republic of the Philippines  
**Department of Education**  
REGION VI-WESTERN VISAYAS

MAR 06 2025

REGIONAL MEMORANDUM

No. **214**, s. 2025

**MONITORING, EVALUATION, AND TECHNICAL ASSISTANCE (META) ON THE  
ADMINISTRATION OF REGIONAL ACHIEVEMENT MEASURE (RAM) AND  
IMPLEMENTATION OF NATIONAL READING PROGRAM (NRP),  
NATIONAL MATHEMATICS PROGRAM (NMP), AND  
CATCH-UP FRIDAYS (CUF)**

To: Schools Division Superintendents  
All Others Concerned

1. Relative to Regional Memorandum No. 163, s. 2025 titled Corrigendum and Addendum to Regional Memorandum No. 825, s. 2024 (Administration of the Regional Achievement Measure (RAM) for Grades 1 to 12 for School Years 2022-2023 to 2027-2028), this Office, through the Curriculum Management & Learning Division (CLMD), shall conduct Monitoring, Evaluation, and Technical Assistance on the Administration of Regional Achievement Measure (RAM) to Schools Division Offices (SDOs) and Implementation of National Reading Program (NRP), National Mathematics Program (NMP), and Catch-Up Fridays (CUF) on their identified schedule found in the Enclosure No. 1 to this Memorandum.
2. The objectives of this activity are:
  - a. to conduct monitoring, evaluation, and technical assistance to SDOs on the administration of Regional Achievement Measure (RAM) and Implementation of National Reading Program (NRP), National Mathematics Program (NMP), and Catch-Up Fridays (CUF);
  - b. to ensure that the guidelines are followed on the conduct of tests (paper-and-pen and digital); and
  - c. to provide assistance on the submission of RAM Results, RAM report for item analysis, and feedback.
3. The monitoring tool is attached to this Memorandum in Enclosure No. 2 and the Monitoring Team in Enclosure No. 1.
4. The monitoring team for this activity shall be composed of the CLMD Chief Education Supervisor and Education Program Supervisors (EPSs), and the Information and Communication Technology Unit (ICTU) selected personnel. Their travel and incidental expenses shall be charged against 2024 BEC Continuing Fund with SARO No. OSEC-6-24-4173 subject to the usual accounting and auditing rules and regulations.



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REGION VI-WESTERN VISAYAS

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5. Immediate dissemination of and compliance with this Memorandum are desired.

  
for: **RAMIR B. UYTICO, EdD, CESO III**  
Regional Director

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

CURRICULUM  
MONITORING AND EVALUATION  
INFORMATION AND TECHNOLOGY

JOB/CLMD-RM-Monitoring, Evaluation...  
060/March 6, 2025



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Enclosure No. 1 to Regional Memorandum No. \_\_\_ s. 2025

**REGIONAL MONITORING TEAM ON THE ADMINISTRATION OF REGIONAL ACHIEVEMENT MEASURE (RAM) AND IMPLEMENTATION OF NATIONAL READING PROGRAM (NRP), NATIONAL MATHEMATICS PROGRAM (NMP), AND CATCH-UP FRIDAYS (CUF)**

SDOs	Date of RAM Administration	Date of the Submission of RAM Results	RO Monitoring Team
Aklan	March 31 to April 4, 2025	April 11, 2025	<b>Team 1:</b> Dr. Mary Hazel Vivien Pineda & April C. Velez - CLMD Noel Donell Narida-ICTU
Antique	March 17-21, 2025	April 1, 2025	<b>Team 1:</b> Dr. Mary Hazel Vivien Pineda & April C. Velez - CLMD Noel Donell Narida-ICTU
Bacolod City	March 27-28, 2025	April 30, 2025	<b>Team 2:</b> Dr. Elena P. Gonzaga & Dr. Athea V. Landar-CLMD John Mark Gegantoni-ICTU
Bago City	March 20-21, 2025	April 11, 2025	<b>Team 3:</b> Dr. Jonathan O. Borbon & G.L. John C. Haro -CLMD Justin Abuela-ICTU
Cadiz City			<b>Team 2:</b> Dr. Elena P. Gonzaga & Dr. Athea V. Landar-CLMD John Mark Gegantoni-ICTU
Capiz			<b>Team 1:</b> Dr. Mary Hazel Vivien Pineda & April C. Velez - CLMD Noel Donell Narida-ICTU
Escalante City	March 20-21, 2025 March 24-28, 2025	April 30, 2025	<b>Team 2:</b> Dr. Elena P. Gonzaga & Dr. Athea V. Landar-CLMD John Mark Gegantoni-ICTU
Guimaras	March 17-21, 2025	March 28, 2025	<b>Team 2:</b> Dr. Elena P. Gonzaga & Dr. Athea V. Landar-CLMD



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			John Mark Gegantoni-ICTU
Himamaylan City	April 10-11, 2025	April 25, 2025	<b>Team 3:</b> Dr. Jonathan O. Borbon & G.L. John C. Haro -CLMD Justin Abuela-ICTU
Iloilo	March 10-31, 2025	April 1-7, 2025	<b>Team 1:</b> Dr. Mary Hazel Vivien Pineda & April C. Velez - CLMD Noel Donell Narida-ICTU
Iloilo City	March 17-21, 2025	April 30, 2025	<b>Team 1:</b> Mary Hazel Vivien Pineda & April C. Velez -CLMD Noel Donell Narida-ICTU
Kabankalan City	March 24 - 28, 2025	April 30, 2025	<b>Team 3:</b> Dr. Jonathan O. Borbon & G.L. John C. Haro -CLMD Justin Abuela-ICTU
La Carlota City	March 26-28, 2025		<b>Team 3:</b> Dr. Jonathan O. Borbon & G.L. John C. Haro -CLMD Justin Abuela-ICTU
Negros Occidental	March 30-April 4, 2025		<b>Team 3:</b> Dr. Jonathan O. Borbon & G.L. John C. Haro -CLMD Justin Abuela-ICTU
Passi City	March 21, 2025	April 4, 2025	<b>Team 1:</b> Dr. Mary Hazel Vivien Pineda & April C. Velez - CLMD Noel Donell Narida-ICTU
Roxas City	March 17 - April 4, 2025	11/04/2025	<b>Team 1:</b> Dr. Mary Hazel Vivien Pineda & April C. Velez - CLMD Noel Donell Narida-ICTU
Sagay City	March 25-26, 2025	April 4, 2025	<b>Team 2:</b> Dr. Elena P. Gonzaga & Dr. Athea V. Landar-CLMD John Mark Gegantoni-ICTU
San Carlos City	March 26-28, 2025		<b>Team 3:</b> Dr. Jonathan O. Borbon & G.L. John C. Haro -CLMD Justin Abuela-ICTU
Silay City	March 24- April 4, 2025	April 16, 2025	<b>Team 2:</b> Dr. Elena P. Gonzaga & Dr. Athea V. Landar-CLMD John Mark Gegantoni-ICTU



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Sipalay City	March 17-28, 2025	April 14, 2025	<b>Team 3:</b> Dr. Jonathan O. Borbon & G.L. John C. Haro -CLMD Justin Abuela-ICTU
Victorias City			<b>Team 2:</b> Dr. Elena P. Gonzaga & Dr. Athea V. Landar-CLMD John Mark Gigantoni- ICTU



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Enclosure No. **2** to Regional Memorandum No. \_\_\_\_ s. 2025

**MONITORING, EVALUATION, AND TECHNICAL ASSISTANCE (META) ON THE ADMINISTRATION OF REGIONAL ACHIEVEMENT MEASURE (RAM)**

School: \_\_\_\_\_ SDO: \_\_\_\_\_  
 Name of Principal: \_\_\_\_\_  
 School Testing Coordinator: \_\_\_\_\_  
 Assessment Type:  Paper-and-pen  Digital  
 If Digital, how many computer units were used? \_\_\_\_\_  
 Number of Enrolment:  Male  Female  Total  
 Number of Actual Test Takers:  Male  Female  Total

Indicators	Evident	Not evident	MOVs
<b>The SDO has...</b>			
1. organized and conducted an orientation workshop for school principals, teachers, and relevant staff regarding the RAM guidelines and procedures.			
2. oriented schools on the test environment requirements, and online/offline administration methods.			
3. ensured that all necessary resources, including RAM packages (both digital and paper-and-pencil versions), were distributed to schools within the division.			
4. verified the access of schools to the required facilities and equipment in conducting the assessment.			
5. provided on-time technical assistance to schools for any issues related to the preparation and administration of RAM, software installation and troubleshooting.			
6. established accessible communication channels (e.g., hotline, email) for schools to reach out for inquiries or assistance regarding RAM administration.			
7. conducted regular on-site monitoring visits to schools to ensure compliance with RAM administration guidelines.			



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Indicators	Evident	Not evident	MOVs
8. observed adherence to time limits, confidentiality measures, and overall test administration procedures.			
9. ensured that schools accurately recorded and documented data related to RAM administration, to wit: number of test-takers, test versions used, and encountered.			
10. conducted thorough verification of RAM results submitted by schools to ensure accuracy and completeness.			
11. cross-checked submitted data with attendance records to validate the integrity of the results.			
12. monitored the timely submission of RAM results by all schools within the division based on the deadlines.			
13. provided guidance to schools on the submission process.			
14. reviewed submitted RAM results to identify any trends or patterns that require further analysis or intervention.			
15. evaluated the overall quality of RAM administration across schools within the division and identified areas for improvement.			
16. provided feedback to schools on their RAM administration performance, highlighting areas of strength and areas needing improvement.			
17. prepared comprehensive reports on RAM administration, results, and recommendations for future implementations.			
18. identified training needs based on observations and feedback from RAM administration.			
19. developed and implemented capacity-building initiatives to strengthen the capacity of school personnel in the RAM administration.			

**Issues and Concerns:**

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REGION VI-WESTERN VISAYAS

**Agreement:**

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**Monitored by:**

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Regional Monitoring Team

**Conforme:**

Principal

Division Testing Coordinator

SDO RAM Focal



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