



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF ESCALANTE CITY

April 20, 2025



DIVISION MEMORANDUM

No. 242, s. 2025

**BASIC EDUCATION INFORMATION SYSTEM DATA COLLECTION AND VALIDATION
SY 2024-2025**

TO : OIC-Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Education Program Supervisors/Specialist
Administrative/Finance Officer/s
Program Development Officer (SDO)
School Health and Nutrition Section
All Others Concerned

1. Pursuant to Regional Memorandum No. 364, s. 2025 hereto attached the School **Basic Education Information System (BEIS) Data Collection and Validation for School Year 2024-2025** will be on April 23, 2025. This office informs the **SDO Validators** to check the schools' data completeness and accuracy of the BEIS accomplished template in the one drive <https://tinyurl.com/BEISSubmissionSY2024-2025>.
2. To ensure the accuracy and consistency of the school's data from **Elementary, Junior High School and Senior High School** both **public and private school**, attached Annexes Annex A.1-Elementary, Annex A.2-Junior High School, Annex A.3-Senior High School and Annex A.4-Private School are the guided titles and tables for reference of the program handler.
3. SDO Validators required to submit the accomplished form **Annex B** to SGOD Office Attention: **Aiza Joy Bonifacio Sonoy** prior to the online validation on **April 22, 2025**. If there are issues and concern on the school submission you may contact the school heads that needs revision/correction.
4. Immediate dissemination of this Memorandum is earnestly desired.

PETER J. GALIMBA

Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

Reference: DepEd Order No. 11, s. 2018, DepEd Order No. 36, s. 2016

Enclosure: NONE

Allotment: DO 1, s. 2019, 1-2-3-6-8-9-10-13

Perpetual Index:

BEIS SDO Validators 2024-2025



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