



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF ESCALANTE CITY



DIVISION MEMORANDUM
No. 256, s. 2025

**TRAINING ON TRAINERS METHODOLOGY LEVEL 1 FOR SENIOR HIGH SCHOOL -
TECHNICAL-VOCATIONAL-LIVELIHOOD (SHS-TVL) TEACHERS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Division Education Program Supervisors
All Public and Private Secondary School Heads/ TICs

1. Pursuant to Regional Memorandum CLMD-2025-057 s. 2025 titled **“Training on Trainers Methodology Level 1 for Senior High School Technical-Vocational-Livelihood (SHS-TVL) Teachers” on April 27 to May 31, 2025 at Eon Centennial Resort Hotel and Waterpark Alta Tiera Village, Jaro, Iloilo City**, the Schools Division of Escalante City through the Curriculum and Implementation Division shall send participants to the said training. However, the SDO shall replace the three originally identified participants to the training due to the following reasons:

- a. One (1) participant already enrolled to Project Free; and
- b. Two (2) participants will serve on May 12, 2025 Election

2. The table below shows the previously submitted names and the final list of participants to the training.

Previous Participants	Final list of participants	School
1.Jomar T. Arante	Jomar T. Arante	Floro T. Bongco FS
2.Emmanuel Alburo	Mae Khlier B. Padilla	Langub NHS
3.Shielo Egpas	Maria Fe M. Abesada	Tamlang NHS
4.Cleome Alpar	Letecia T. Villatima	Mabini NHS

3. This activity aims to equip SHS-TVL Teachers in Region VI the necessary knowledge, attitudes, values and skills in accordance with the prevailing standards in the Technical-Vocational Education Training (TVET) sector.

4. The participants shall bring laptop, wireless wifi router, extension cord and two certified true copies of the following:

- a.) TESDA National Certificate (NC)
- b.) Live Birth or Marriage Contract;
- c.) Letter of Intent and
- d.) Memorandum of Agreement




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5. The board and lodging, training expenses, per diem, and travel expenses of the participants shall be charged against Sub-Allotment Released Order No. OSEC-6-24-5216 and local funds to augment the insufficiency of the downloaded funds, subject to the usual government accounting and auditing rules and regulations.
6. The teacher participants shall be entitled to service credit during Saturday, Sunday and Holiday in accordance with DepEd Order No. 53, s. 2023 titled *Updated Guidelines on the Grant of Vacation Service Credits to Teachers*. Likewise, non-teaching personnel including the Regional Management Team may avail of the Compensatory Time Off (CTO) for their services during weekend and holidays as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2 s. 2024 titled *Non-Monetary Renumeration for Overtime Service Rendered* on account of their direct involvement in the training.
7. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors/personal circumstances that runs counter to the principle of equitable opportunity.
8. Immediate dissemination and compliance with this Memorandum are desired.


PETER J. GALIMBA

Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent 

Reference: Regional Memorandum CLMD-2025-057 s. 2025

Allotment: Division Order No. 1, 2019

To be indicated in the perpetual index under the following subjects:

TVL TECH-VOC TRAININGS

PORTUNES/4-24-25



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