



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF ESCALANTE CITY



May 19, 2025

DIVISION MEMORANDUM

No. 274 s. 2025

RELEASE OF CLAIMS FOR MONETIZATION OF LEAVE CREDITS

TO: OIC- Assistant Schools Division Superintendent
Division Personnel
Public Elementary/Secondary School Heads/TICs(Non-IUs)
All Others Concerned

1. This Office, thru the Budget Section, is pleased to announce the release of funds by the Department of Budget and Management (DBM) for the monetization of leave credits for identified personnel of this office.
2. The release of funds for approved monetization is based on Section 23 of Civil Service Commission Memorandum Circular No. 41, s. 1998, dated December 24, 1998 (*Subject: Amendments to Rules I and XVI of the Omnibus Rules Implementing Book V of the Administrative Code of 1987*) which expressly provides that ***"Monetization of fifty percent (50%) of all the accumulated leave credits may be allowed for valid and justifiable reasons subject to the discretion of the agency head and the availability of funds."***
3. Personnel who were deemed not qualified as of this date may re-submit their application at the end of the year, subject to the approval and availability of funds.
4. Release of said claims will commence in June 2025.
5. Attached herein is the list of eligible personnel.
6. For immediate dissemination and guidance.


PETER J. GALIMBA
OIC, Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF ESCALANTE CITY

Reference : As stated

Enclosure : As stated

Allotment :

To be indicated in the perpetual index under the following subjects:

MFS- OSDS-Budget

Enclosure to Division Memorandum No. 274, 2025

LIST OF ELIGIBLE PERSONNEL APPROVED FOR MONETIZATION

1. Roselyn A. Valiente
2. Richell M. Celedona
3. Melly R. Compania
4. Kathy S. Cinco
5. Bren B. Dolar
6. Clint S. Cinco
7. Ivy Joy A. Torres
8. Marivic S. Portunes
9. Chona M. Prietos
10. Ma. Theresa L. Tabotabo
11. Alma C. Sinining
12. Natalie A. Fernandez
13. Tan, Mae Joy
14. Rhea April C. Caralde
15. Evelyn S. Gamao
16. Glicerio C. Aligato
17. Elizabeth Aguirre
18. Anjeanette A. Calumpita
19. Elvie G. Cepe
20. Emojean D. Lumanas
21. Rafael B. Dela Peña
22. Ederick C. Miano
23. Cyrus Yonel D. Lao
24. Roselyn N. Bongaitan
25. Gil C. Castro
26. Loreen Lou S. Alcansado

Reference : As stated

Enclosure : As stated

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