



June 24, 2025

DIVISION MEMORANDUM
No. 318, s. 2025

SUBMISSION OF SCHOOL ICT PLAN FOR SCHOOL YEAR 2025-2026

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/Specialists
Public Elementary and Secondary School Heads
School ICT Coordinators
All Others Concerned

1. To ensure the strategic development and effective implementation of ICT for schools and learning centers, this office requires the school to submit their School ICT Plan align with the established goals and objectives.
2. Each school shall submit the signed School ICT Plan in a PDF format with the naming format of <SchoolID-SchoolName> to this link: <https://tinyurl.com/36zj3es8>. Enclosed in the drive is the school ICT plan template and sample.
3. Submission will not be later than July 4, 2025.
4. Should you have any questions or require additional information, please contact Clint S. Cinco (Division IT Officer) at clint.cinco@deped.gov.ph.
5. Immediate dissemination of this memorandum is desired.

PETER. J. GALIMBA
OIC- Schools Division Superintendent

For the SDS:


BREN B. DOLAR
Administrative Officer V
In-charge of the Division

Enclosure : None
Reference : None
To be indicated in the perpetual
index under the following subjects:

ICT PLAN

css: 06/24/2025



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