



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION

SCHOOLS DIVISION OF ESCALANTE CITY



February 13, 2026

DIVISION MEMORANDUM

No. 068, s. 2026

**DIVISION ROLLOUT ON THE MANAGEMENT OF ASSESSMENT TOOLS FOR
KINDERGARTEN KEY IMPLEMENTERS**

TO : OIC – Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Elementary School Heads
All Other Concerned

1. In support of the Department's thrust to promote quality and inclusive education by strengthening foundational skills among Kindergarten learners in the Department of Education, the Division of Escalante City, through the **Curriculum Implementation Division (CID)**, will conduct a **2-Day Division Rollout on the Management of Assessment Tools for Kindergarten Key Implementers at Gabriela Hall, Old SDO on February 23 - 24, 2026.**
2. The activity has the following objectives.
 - a. Enhance knowledge and skills of Kindergarten Key Implementers on the developmentally appropriate assessment and evaluation tools for kindergarten learners, including their alignment with curriculum standards and learner needs;
 - b. Demonstrate the ability to manage and utilize contextualized, meaningful, and child-centered assessment tools to effectively monitor learner progress and inform instruction; and
 - c. Apply strategies for identifying learning gaps and adjusting teaching practices based on assessment data to support holistic development and inclusive learning environments.
3. Participants to the said activity are all kindergarten teachers and school heads of the twenty-eight (28) Elementary Schools.
4. There will be a walkthrough of topics with the following Resource Persons on February 18, 2026, 1:00 PM at CID Office.
 - a. Mae Joy M. Tan - EPS – AP
 - b. Perly M. Mapa – EPS - Filipino
 - c. Robie Nifhrettire E. Jarina - P-I, Cervantes ES
 - d. Gemma G. Cawit - T- III, ECES
 - e. Sydney R. Cabunilas – TI, Binaguiohan ES
 - f. Chona M. Prietos – EPS – Kindergarten/SNEd Focal
5. Attached is the activity matrix for your reference.
6. Participants are required to bring the Kindergarten Assessment Tool to be used during the workshop.



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7. The food of the participants shall be charged against **RO 6 Downloaded Funds (RO-6-25-02049) dated August 12, 2025** while the Teachers and School Head's travel are charged to school MOOE and or local funds subject to the usual auditing and accounting rules and regulations.
8. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors/ personal circumstances that run counter to the principles of equal opportunity.
9. Immediate dissemination of this Memorandum is desired.


PETER J. GALIMBA
Assistant Schools Division Superintendent
Officer - in - Charge
Office of the Schools Division Superintendent

Enclosure: None
Reference: None
Allotment:
To be indicated in the Perpetual Index
Under the following subjects:

CURRICULUM
PRIETOS/CID 01/05/2026

KINDERGARTEN

WORKSHOPS ASSESSMENT



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Annex 1. Activity Matrix for the 2 – Day Division Rollout on the Management of Assessment Tools for Kindergarten Key Implementers

DAY/TIME	ACTIVITY	FACILITATOR
DAY 1:		
7:30 – 8:00	ARRIVAL/ REGISTRATION	
8:00 – 9:00	Opening Program <ul style="list-style-type: none"> - Preliminaries - House rules - Rationale of the Activity - Schedule of activities - Expected outputs. 	Program Management Team
9:01 – 10:15	Session 1: Presentation of the National Assessment Online Survey and Validation results. <ul style="list-style-type: none"> o Overview, Objectives, Processes, Findings and Recommendations o Direction Setting - Policies on Assessment D.O. 47, s. 2016, DO 10, s. 2024 	Robie Nifhrettire E. Jarina P1 Cervantes ES
10:16 – 10:30	Health Break	
10:31 – 12:00	Session 2: Overview on the Content of Assessment Package <ul style="list-style-type: none"> o Introduction, content of the assessment package: Part 1, Part 2 and Part 3 o Types of Assessment (Recording) Templates o Importance of Assessment to Inform Teaching Practices Domain 1: Supporting Curriculum Management and Implementation	Gemma G. Cawit TIII ECES
12:01 – 1:00	Lunch Break	
1:01 – 3:00	Session 3: Presentation of Part 1- Phil. ECD Checklist <ul style="list-style-type: none"> o Overview, additional key features per domain o Sample planning Interventions o Guided practice using summary templates Domain 1: Supporting Curriculum Management and Implementation	Chona M. Prietos PhD EPS Kindergarten/SNEd Focal
3:01 – 3:15	Health Break	
3:15 – 5:00	Session 4: Presentation of Part II- Classroom Assessment focusing on Literacy and Numeracy <ul style="list-style-type: none"> o Overview and guided practice on Assessing & Scoring (using recording templates) <ul style="list-style-type: none"> ▪ Alphabet Knowledge ▪ Phonological Awareness 	Mae Joy M. Tan PhD EPS - AP



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	<ul style="list-style-type: none"> ▪ Seriation ▪ Conservation ▪ Number and Numeration ○ Guided Practice on Mathematics Assessment (Thinking Skills) ▪ Identification (Attributes) ▪ Matching, Sorting, Grouping ○ Portfolio and anecdotal records evaluation 	
DAY 2		
7:30 – 8:00	ARRIVAL/ ATTENDANCE SIGNING	
8:01 – 8:30	MOL	
8:31 – 10:15	Session 5: Presentation of Part III - Kindergarten Progress Report <ul style="list-style-type: none"> ○ Importance and its designed process links to Redesigned Competencies ○ Discussions on the Structure, Rating and Indicators ○ Guided Practice on the Progress Report <ul style="list-style-type: none"> ▪ Using the Rating Scale and Indicators ▪ Progress Report Template ▪ Making Qualitative/ Descriptive Remarks 	Perly M. Mapa EPS – Filipino
10:16- 10:30	Health Break	
10:31 – 12:00	Session 6. Managing and Organizing Assessment and Evaluation Data <ul style="list-style-type: none"> ▪ using different recording templates/digital tools Domain 1: Supporting Curriculum Management and Implementation.	Sydney R. Cabunilas T1 – Binaguiohan ES
12:01 – 1:00	Lunch Break	
1:01 – 3:00	Session 7: : Reflective Practices In DAP-based Assessment as inputs to Action Plan Development Domain 2: Strengthening Shared Accountability Domain 3: Fostering a Culture of Continuous Improvement Presentation and Critiquing of Outputs Submission of Outputs Domain 4: Developing Self and Others	Chona M. Prietos PhD EPS Kindergarten/SNEd Focal
3:01 – 3:15	Health Break	
3:16 – 5:00	Ways Forward Closing Program Home Sweet home	