



Republic of the Philippines
Department of Education
 NEGROS ISLAND REGION
DIVISION OF ESCALANTE CITY



January 26, 2026

DIVISION MEMORANDUM

No. 034, s. 2026

DIVISION CAPACITY BUILDING FOR ASPIRING SCHOOL HEADS (Project SHINE)

To: OIC- Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors/Specialists
 Public Elementary and Secondary School Heads/TICs
 Section Heads
 All Others Concerned

1. This is in reference to the Division Memorandum No. 5, s. 2026 dated January 6, 2026, re: "Division Capacity Building for Aspiring School Heads Project Shine- Shaping, Honing, Inspiring, Nurturing and Empowering Aspiring School Heads".
2. The Batch 2 List of Takers of SDO Escalante based on the approved Division recommendation are the following:

No.	NAME	OFFICE/SCHOOL
1	Pastor, Josephine M.	Cervantes ES
2	Cabo, Lorie Ann P.	Escalante CES
3	Conde, Analyn A.	Alimango ES
4	Macado, Rhona	Alimango ES
5	Escala, Anna Ruby G.	OPNHS
6	Tecson, Jimmy	Mabini NHS
7	Rebutada, Antonio O.	SDO
8	Lesondra, Jay Miko B.	Old Poblacion NHS
9	Neniell, Cristofer R.	Tamlang NHS
10	Duqueza, Lorena	Tamlang NHS
11	Pabuaya, Philine P.	Japitan ES
12	Tingson, Quince Jane S.	Escalante NHS
13	Ponteras, Maria Chresty B.	Escalante NHS
14	Maglasang, Nelson L.	Langub NHS
15	Compania, Detchie Van A.	Washington NHS
16	Gapi, Yolanie A.	Tamlang NHS
17	Olorga, Noreen P.	Magsaysay ES
18	Plateros, Arnel O.	Washington NHS
19	Canoy, Leonardo P. Jr.	Paitan IS
20	Oliveros, Wilson A. Jr.	Washington NHS
21	Gequilan, Kim V.	Escalante CES
22	Rivera, Gift A.	Escalante NHS
23	Mahinay, Myrna M.	Japitan NHS
24	Maxilom, Amaryl Sweet G.	Tamlang NHS
25	Tolentino, Morren V.	Dian-ay NHS
26	Mamon, Karen M.	Tamlang ES
27	Helardez, Junjun A.	Pinapugasan NHS



Deped Tayo Escalante City deped.escalantecity.weebly.com

Barangay Hacienda Fe, Escalante City, Negros Occidental
 Telephone Nos. (034) 445-9704/445-2686
 Email Add: escalante.city001@deped.gov.ph



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY



January 6, 2026

DIVISION MEMORANDUM

No. 005, s. 2026

DIVISION CAPACITY BUILDING FOR ASPIRING SCHOOL HEADS
PROJECT SHINE- Shaping, Honing, Inspiring Nurturing and Empowering Aspiring School Heads

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Division Education Program Supervisors
Section Heads

1. This office shall conduct a **Division Capacity Building for Aspiring School Heads** a third year implementation of **PROJECT SHINE- Shaping, Honing, Inspiring, Nurturing and Empowering Aspiring School Heads** on February 4, 13, 20, 27, March 6, and 13, 2026 at the Gabriella Hall, SDO Old Site in preparation for the administration of the **National Assessment for School Heads (NASH)** on March 29, 2026 as per Department Memorandum No. OUHROD-3318, s. 2025
2. This activity aims to provide aspiring School Heads with:
 - a. reinforcement of their understanding of current DepEd policies, programs, and priorities;
 - b. enhancement of their knowledge on the compliance with financial, administrative, and instructional standards;
 - c. deeper understanding of the content of DO 24, s. 2020 the National Adoption and Implementation of the Philippine Professional Standards for School Heads;
 - d. skills and strategies on taking multiple and other types of assessments; and
 - e. holistic preparation for the **National Assessment for School Heads (NASH)**.
3. Attached in this memorandum are the schedule of activities and the list of facilitators on the conduct of **Division Capacity Building for Aspiring School Heads** a second year of implementation of **PROJECT SHINE- Shaping, Honing, Inspiring, Nurturing and Empowering Aspiring School Heads**.
4. There shall be a registration of Php 2,500.00 to cover the expenses for meals (2 snacks and lunch) of the participants chargeable against school MOOE subject to the accounting rules and regulations.
5. Immediate dissemination of this Memorandum is desired.


PETER J. GALIMBA
OIC- Schools Division Superintendent

Reference: DM-OUHROD-2025-3318
Enclosure: as stated
Allotment:
To be indicated in the Perpetual Index under the following subjects



Barangay Hacienda Fe, Escalante City, Negros Occidental
Telephone Nos. (034) 445-9704/445-2686
Email Add: escalante@deped.gov.ph

 DepEd Tayo Escalante City  deped.escalantecity.weebly.com



Republic of the Philippines
Department of Education
 NEGROS ISLAND REGION
 SCHOOLS DIVISION OF ESCALANTE CITY

ASDS/ 01-06-2026

Enclosure to the Division Memorandum No. 008, s. 2026

Activity Schedule of Project SHINE for NASH 2026

Time	Activity	Resource Person/s
DAY 1 - February 4, 2026		
9:00 – 10:00	Opening Program and Leveling of Expectations	EDERICK C. MIANO Senior Education Program Specialist
10:00 - 12:00	Mock Exam (Pretest)	MARITES C. CAPILITAN, PhD OIC- Asst. Schools Division Superintendent
LUNCH		
1:00 – 1:15	Management of Learning	ANTONIO O. REBUTADA Senior Education Program Specialist
1:15 - 2:20	The Philippine Professional Standards for School Heads (PPSSH) (Overview)	MARITES C. CAPILITAN, PhD OIC-Assistant Schools Division Superintendent
2:25 - 3:25	Domain 1: Leading Strategically DepEd's Vision, Mission, Core Values	PETER J. GALIMBA OIC-Schools Division Superintendent
3:25 - 4:40	Domain 1: Leading Strategically School Planning and Implementation	CYRUS YONEL D. LAO Planning Officer III
DAY 2 – February 13, 2026		
8:00 – 8:10	Management of Learning	ANTONIO O. REBUTADA Senior Education Program Specialist
8:15 – 10:30	Domain 1: Leading Strategically Research and Innovation Program Design and Implementation	JAY MIKO B. LESONDRA Master Teacher I MARGARETTE JOY R. ANIG-IG TIC/ Teacher III
10:30 – 11:40	Domain 1: Leading Strategically Policy Implementation and Review	RIZALINA P. MAXILOM Principal I-Dian-ay NHS
LUNCH		
1:00 – 1:10	Management of Learning	ANTONIO O. REBUTADA Senior Education Program Specialist
1:15- 2:20	Domain 1: Leading Strategically Monitoring and Evaluation Processes and Tools	JESSAH JAY B. CATANGLAN Education Program Specialist II
2:20 – 3:30	Domain 1: Leading Strategically Learner Voice	NORIELYN Z. PAUBAYA OIC-Youth Formation and Development
3:30 - 4:40	Domain 2: Managing School Operations and Resources	NERIELAINE FAY P. LOPEZ Administrative Officer IV - Records



Barangay Hacienda Fe, Escalante City, Negros Occidental
 Telephone Nos. (034) 445-9704/ 445-2686
 Email Add: escalante.city001@deped.gov.ph

DepEd Tayo Escalante City deped.escalantecity.weebly.com



Republic of the Philippines
Department of Education
 NEGROS ISLAND REGION
 SCHOOLS DIVISION OF ESCALANTE CITY

Records Management		
DAY 3 – February 20, 2026		
8:00 – 8:10	Management of Learning	ANTONIO O. REBUTADA Senior Education Program Specialist
8:20 - 9:30	Domain 2: Managing School Operations and Resources School Safety for Disaster Preparedness, Mitigation, and Resilience	GIL C. CASTRO Project Development Officer II
9:30 - 10:30	Domain 2: Managing School Operations and Resources Emerging Opportunities and Challenges	ALICIA A. OLID, EdD OIC-Chief SGOD
10:30 – 11:40	Domain 2: Managing School Operations and Resources Financial Management	LEIZZAMAR V. BAYADOG Accountant III HARRY JOHN C. JARINA Administrative Officer IV
LUNCH		
1:00 – 1:10	Management of Learning	ANTONIO O. REBUTADA Senior Education Program Specialist
1:15 – 2:20	Domain 2: Managing School Operations and Resources School Facilities and Equipment	DESIREE L. MIANO Administrative Officer IV - Supply
2:25 - 3:30	Domain 2: Managing School Operations and Resources Management of Staff	PETER JULIUS B. PELLOTAS Administrative Officer IV - Personnel
3:30 – 4:40	Domain 3: Focusing on Teaching and Learning Contextualization and Implementation of Learning Standards	IVY JOY A. TORRES, PhD Chief Education Supervisor, CID
Day 4, February 27, 2026		
8:00 – 8:10	Management of Learning	ANTONIO O. REBUTADA Senior Education Program Specialist
8:10 - 9:30	Domain 3: Focusing on Teaching and Learning Teaching Standards and Pedagogy	MA. THERESA L. TABOTABO, PhD Chief Education Supervisor, CID
9:30 – 10:30	Domain 3: Focusing on Teaching and Learning Teacher Performance Feedback	ANJEANETTE A. CALUMPITA Principal II- Escalante ES
10:30 - 11:40	Domain 3: Focusing on Teaching and Learning Learner Achievement and Other Performance Indicators	MAE JOY M. TAN, PhD Education Supervisor Program Supervisor
LUNCH		
1:00 – 1:10	Management of Learning	ANTONIO O. REBUTADA Senior Education Program Specialist
1:15 – 2:20	Domain 3: Focusing on Teaching and Learning Career Awareness and Opportunities	ROSALINDA G. ORBESO Teacher-in Charge Japitan NHS
2:20 - 3:30	Domain 3: Focusing on Teaching and	ANNABELLE V. RAMOS



Barangay Hacienda Fe, Escalante City, Negros Occidental
 Telephone Nos. (034) 445-9704 / 445-2686
 Email Add: escalante.city@deped.gov.ph

DepEd Tayo Escalante City deped.escalantecity.weebly.com



Republic of the Philippines
Department of Education
 NEGROS ISLAND REGION
 SCHOOLS DIVISION OF ESCALANTE CITY

	Learning Learner Discipline	Master Teacher II- Escalante Central School
3:30 – 4:30	Domain 3: Focusing on Teaching and Learning Learning Assessment	PRILYN S. ALBARICO, PhD Education Program Supervisor – Math
DAY 5 – March 6, 2026		
8:00 – 8:10	Management of Learning	ANTONIO O. REBUTADA Senior Education Program Specialist
8:10 - 9:30	Domain 3: Focusing on Teaching and Learning Environment	CHONA M. PRIETOS, PhD Education Program Supervisor - SNED
9:30 – 10:30	Domain 4: Developing Self and Others Personal and Professional Development Professional Reflection and Learning Professional Networks	EDERICK C. MIANO Senior Education Program Specialist
10:30 – 11:30	Domain 4: Developing Self and Others Performance Management	WARLITO G. EBEN Education Program Specialist
LUNCH		
1:00 – 2:30	Domain 4: Developing Self and Others Professional Development of School Personnel	SHEILA M. CARAMBACAN ASP II- Floro T. Bongco Farm School
2:30 - 3:30	Domain 4: Developing Self and Others Rewards and Recognition Mechanisms	EDERICK C. MIANO/ ANTONIO O. REBUTADA Senior Education Program Specialist
3:30 – 4:30	Domain 4: Developing Self and Others Leadership Development in Individuals and Teams	GLICERIO C. ALIGATO Principal IV- Escalante Central School
DAY 6 – March 13, 2026		
8:00 – 8:10	Management of Learning	ANTONIO O. REBUTADA Education Program Specialist
8:10 – 9:30	Domain 4: Developing Self and Others General Welfare of Human Resources	ANTHONY JESS O. ANONUEVO ASP I- Malasibog IS
9:30 – 10:30	Domain 5: Building Connections Management of Diverse Relationships	GLENN A. GABRIEL Principal II Mabini NHS
10:30 - 11:30	Domain 5: Building Connections Management of School Organizations & Inclusive Practice	JESUS V. TABELINO Principal IV -Escalante NHS
LUNCH		
1:00 - 2:00	Domain 5: Building Connections Communication & Community Engagement	ALNE MELINDA S. CAUSAPIN Senior Education Program Specialist
1:00 – 2:00	Multiple Choice Test-taking Strategies and Test Preparations	RIZALINA P. MAXILOM Education Program Specialist II
2:00 – 3:00	Mock Exam (Posttest)	MARITES C. CAPILITAN, PhD OIC- Asst. Schools Division Superintendent
4:00 - 5:00	Ways Forward & Closing Program	PETER J. GALIMBA OIC-Schools Division Superintendent



Barangay Hacienda Fe, Escalante City, Negros Occidental
 Telephone Nos. (034) 445-9704/445-2686
 Email Add: escalante.city@deped.gov.ph

DepEd Tayo Escalante City deped.escalantecity.weebly.com