



Republic of the Philippines  
Department of Education  
NEGROS ISLAND REGION  
SCHOOLS DIVISION OF ESCALANTE CITY



February 20, 2026

**DIVISION MEMORANDUM**

NO. 082, s. 2026

**GUIDELINES IN THE CONDUCT OF THE FOURTH QUARTER  
ASSESSMENT FOR SY 2025-2026**

TO: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors  
Division Education Program Supervisors/Coordinator  
Public Elementary and Secondary School Heads  
All others concerned

1. This Office disseminates the guidelines in the conduct of the Fourth Quarter Assessment for SY 2025-2026 on **March 19-20, 2026**.

2. This activity shall monitor learners' progress vis-à-vis the learning competencies and provide appropriate instructional support. The schools shall conduct the Fourth Quarter Assessment for SY 2025-2026 and the weights of the Quarterly Assessment shall still follow the stipulations of DepEd Order No. 8, s. 2015.

3. The following are the timelines set for the activity:

- |  |  |
|--|--|
| Provision of Table of Specification (TOS) by the Education Program Supervisors (EPSs) to Schools | - February 20-27, 2026   |
| Development and quality assurance of 4 <sup>th</sup> Quarter Assessment                          | - February 23-March 14, 2026   |
| Submission of developed and quality assured test items to the SDO                                | -2 weeks before the conduct of the 4 <sup>th</sup> Quarter Assessment (school level) |
| Reproduction window for Schools  | - March 2 – March 16, 2026   |
| Conduct and monitoring the administration of the Qtr. 4 Exam                                     | - March 19-20, 2026  |
| Monitoring of the encoding of results of the 4 <sup>th</sup> Quarter Assessment                  | - March 3 <sup>rd</sup> -4 <sup>th</sup> week  |
| Consolidation of results   | - April 1 <sup>st</sup> -2 <sup>nd</sup> week 2026                                   |
| Dissemination of results   | - April 2026 DCEL  |





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4. The coverage of the Fourth Quarter Assessment are the following learning areas with corresponding number of test items.

Learning Areas	Grade Level/No. of Test Items		
	Key Stage 1	Key Stage 2	Key Stage 3-4
Science and Math	20	30	35
Learning Areas	Grade Level/No. of Test Items		
	Gr. 1 and 2	Grade 3	Grade 4-SHS
EsP/GMRC/Val.Ed., English, AP TLE/EPP, Filipino, MAPEH	20	30	40

5. The developed and printed 4<sup>th</sup> Quarter Assessment materials shall follow the prescribed fonts and font sizes for the grade level. The School Heads shall quality assure the test items and monitor the reproduction at the school level together with the School Testing Coordinator (STC) and School LR Coordinator. The School Heads shall submit the quality assured test materials to the CID Office.

6. The Division Office will monitor the conduct of the Fourth Quarter Assessment. The same monitors assigned during the Qtr. 3 DQUA will be the monitors of the schools for the Qtr. 4 Assessment.

7. Expenses in the conduct of the FOURTH QUARTER ASSESSMENT for SY 2025-2026 shall be sourced out from the school MOOE while travel expenses of Division Monitors shall be charged to the Division MOOE subject to the usual accounting and auditing rules and regulations.

8. Immediate dissemination of this Memorandum is desired.

  
**PETER J. GALIMBA**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent