



Republic of the Philippines  
**Department of Education**  
NEGROS ISLAND REGION  
**SCHOOLS DIVISION OF ESCALANTE CITY**



March 16, 2026

**DIVISION MEMORANDUM**

No. 196, s. 2025

**CONDUCT OF QUARTERLY SCHOOL PROGRAM IMPLEMENTATION REVIEW  
AND PERFORMANCE ASSESSMENT (SPIRPA) CONFERENCE  
FOR CALENDAR YEAR 2026**

To: OIC - Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors/ Specialists  
Public Elementary/Secondary School Heads/TICs  
All Others Concerned

1. This Office, through the School Governance and Operations Division – SMME Section informs the field of the conduct of the **First Quarter School Program Implementation Review and Plan Adjustment on March 24, 2026**.
2. School Heads are expected to present their accomplishment during the SPIRPA with the presence of selected teachers, PTA Officers, student representative and stakeholders.
3. All members of the SDO Monitoring Team are enjoined to attend the conduct of SPIRPA and to submit report on their respective assigned schools.
4. Attached are the Key Performance Indicators to be gathered for the first quarter of 2026 (January to March), Quarterly Accomplishment Template, Monitoring Tool and List of Division Monitors.
5. Kindly contact the School Management, Monitoring and Evaluation (SMME) Section through the QATAME group chat if there are additional queries.
6. Expenses incurred in relation to the conduct of this activity shall be charged against School MOOE and/or other local funds, subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.

**PETER J. GALIMBA**

OIC-Office of the Schools Division Superintendent

Reference: As stated

Enclosure: SPIRPA KPIs, Template, M&E Tool, List of Division Monitors

Allotment: Division Order No. 1, s. 2019

To be indicated in the perpetual index under the following subjects:

MONITORING & EVALUATION SPIRPA KPIs

Catanglan/SMME



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Enclosure No. 01 of DM No. 178, 2026

**QUARTERLY ACCOMPLISHMENT TEMPLATE**

1. Status of Performance Indicators in Tabular and Textual Powerpoint Presentation for easy understanding in the delivery of data

CY 2026 1st QUARTER SPIRPA DATA GATHERING TOOL

A. Performance Indicators for the Quarter KPIs										
I. ACCESS	No. of Enrolment per Grade Level BOSY 2025-2026			No. of Enrolment per Grade Level EOSY 2025-2026				Reasons why there is a gap/variance	What was done to ensure the achievement of targets?	What is being done to address the variance?
	Grade Level	Male	Female	Total	Grade Level	Male	Female			
	K				K					
	G1/G7				G1/G7					
	G2/G8				G2/G8					
	G3/G9				G3/G9					
	G4/G10				G4/G10					
	G5/G11				G5/G11					
	G6/G12				G6/G12					
	TOTAL				TOTAL					

Grade Level	No. of Learners with incidence of tardiness			No. of Learners with incidence of habitual absenteeism			Reasons	What is being done to address the issue?
	Male	Female	Total	Male	Female	Total		
K								
G1/G7								
G2/G8								
G3/G9								
G4/G10								
G5/G11								
G6/G12								

Grade Level	No. of SARDO			Reasons	What is being done to address the issue?
	Male	Female	Total		
K					
G1/G7					
G2/G8					
G3/G9					
G4/G10					
G5/G11					
G6/G12					



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Grade Level	No. of Teachers			No. of Sections/Classes
	Male	Female	Total	
K				
G1/G7				
G2/G8				
G3/G9				
G4/G10				
G5/G11				
G6/G12				
Overall				

**II. QUALITY**

A. No. of teachers attended SLAC	No. of Teachers	Average No. of Teachers Attended SLAC		Total
		Male	Female	
	ES			
JHS				
SHS				

B. No. of Stakeholders & Total amount of Donations	DPDS RESULT			
	Month	No. of Stakeholders	Types of Donations	Total Amount of Donations in pesos
	January			
	February			
	March			
<b>TOTAL</b>				

PER LEARNING AREA: Filipino, English, Science, Mathematics, AP, EsP, MAPEH, TLE including SHS

**C. DIVISION QUARTERLY UNIFIED ASSESSMENT**

SUMMARY OF PROFICIENCY OF LEARNERS IN (LEARNING AREA)														
GRADE LEVEL	Not Proficient		Low Proficient		Nearly Proficient		Proficient		Highly Proficient		Learners Assessed	% of at least Nearly Proficient and up	Status Versus SIP Target	2025 SIP Target
	Total	%	Total	%	Total	%	Total	%	Total	%				
Kinder														
Grade 1														
Grade 2														
Grade 3														
Grade 4														
Grade 8														
Grade 9														
Grade 10														
Grade 11														
Grade 12														
<b>TOTAL</b>														



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III. EQUITY							
A. No. of Learners benefited from SBFP	No. of Wasted			No. of Severly Wasted			
	GRADE LEVEL	M	F	T	M	F	T
	K						
	G1/G7						
	G2/G8						
	G3/G9						
	G4/G10						
	G5/G11						
	G6/G12						
<b>B. WinS Star Rating</b>	Indicate here the Rating:						
<b>C. SGC Functionality</b>	Indicate here Functional or Not Functional:						
<b>D. Child Friendly School System Rating</b>	Indicate here CFSS Rating:						

IV. Resiliency & Well-Being						
A. Number of bullying and child abuse cases are acted upon	No. of Learners bullied			No. of Learners abused		
	M	F	T	M	F	T
B. Number of learners equipped with capacities on what to do before, during, and after a disaster/emergency	No. of Learners attended earthquake			No. of Learners attended fire drills		
	M	F	T	M	F	T

B. ENABLING MECHANISM						
A. Status of Fund Utilization and Liquidation (January to March 2026)						
(For ES/JHS/SHS)	Amount Downloaded	When was the amount downloaded/	Total amount of cheque disbursements/ADA	Status of Liquidation (% of liquidation)	Facilitating Factors	Hindering Factors
		credited?			(why you have 75% and above liquidation)	(why you have below 75% liquidation rate)
		January				
		February				
		March				





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B. PHYSICAL ACCOMPLISHMENT			C. FINANCIAL ACCOMPLISHMENT				Value Added Activity (from Savings) if any	Realigned Activity (if there is amount realigned)	Facilitating Factors	Hindering factors
Programs, Projects and Activities (PPAs) in the WFP	Activity Output	Status (accomplished, on-going, rescheduled)	Amount to be Utilized	Actual Amount utilized	Excess Amount (if any)					
					Savings	Amount Realigned				
January										
February										
March										

C. SUMMARY OF ISSUES THAT NEED HIGHER MANAGEMENT ACTION				
No.	ADMINISTRATIVE SUPPORT	K TO 12 CURRICULUM IMPLEMENTATION	SCHOOL GOVERNANCE & OPERATIONS	OTHER CONCERNS

D. GATHERING OF ISSUES/FEEDBACK FROM THE STAKEHOLDERS (if available)						
No.	TEACHERS	ADMIN PERSONNEL	LEARNERS	PARENTS/PTA	LGU/BRGY. OFFICIAL	OTHER STAKEHOLDERS



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Enclosure No. 02 of DM No. 196, 2026

**MONITORING AND EVALUATION (M&E) TOOL  
 SCHOOL PROGRAM IMPLEMENTATION REVIEW AND PLAN ADJUSTMENT (SPIRPA)**

Name of School: \_\_\_\_\_

Date & Time on the conduct of SPIRPA: \_\_\_\_\_

Quarter: \_\_\_\_\_

No. of Teachers: \_\_\_\_\_

No. of Stakeholders: \_\_\_\_\_

Total no. of participants: \_\_\_\_\_

INDICATORS	OBSERVED	NOT OBSERVED	REMARKS
<b>A. SPIRPA Presentation</b>			
<i>The School Head...</i>			
1. Gathered and consolidated the SPIRPA reports with MOVs			
2. Prepared SPIRPA dashboard			
3. Broke down KPIs			
4. Validated the gathered data			
5. Proposed appropriate interventions			
6. Identified the TA needed			
7. Sent communication letters to expected stakeholders or participants regarding the conduct and schedule of SPIRPA Conference			
<b>B. SPIRPA Proper</b>			
<i>The School Head presented the...</i>			
1. Leading indicators for the quarter			
2. Proposed interventions for each KPIs			
3. Status of Fund Utilization and Liquidation			
4. TA needs			
5. Accomplishment reports with facilitating factors and hindering factors			
6. Summary of issues encountered			

**General Observation:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Monitored by:

Conformed by:

\_\_\_\_\_  
 Name & Signature

\_\_\_\_\_  
 School Head



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Enclosure No. 07 of DM No. 176, 2026

**SCHOOL PROGRAM IMPLEMENTATION REVIEW AND PLAN ADJUSTMENT (SPIRPA)  
 LIST OF DIVISION MONITORS**

<b>NAME</b>	<b>SCHOOL ASSIGNMENT</b>	
Alicia A. Olid, PhD	Langub ES	Langub NHS
Jason R. Alpay	Buenavista ES	
Mae Joy M. Tan, PhD	Buenavista NHS	
Alne Melinda S. Causapin	Udtongan ES	Rizal ES
Jesah Jay B. Catanglan	Japitan NHS	
Dr. Charlotte B. Macasling	Japitan ES	
Ivy Joy A. Torres, PhD	Dian-ay ES	Dian-ay NHS
Engr. Clint S. Cinco	Magsaysay ES	Magsaysay NHS
Alma C. Sinining	Binaguiohan ES	
Engr. Analie R. Mahilum	Laoyan ES	
Nerielaine Fay P. Lopez	Tamlang ES	
Norielaine Faith Z. Pabuaya, RN, RSW	Tamlang NHS	
Desiree L. Miano	Mabini NHS	
Loreen Lou S. Alcansado	Mabini Central ES	
Perly M. Mapa	Libertad ES	Libertad NHS
Cyrus Yonel D. Lao	Pinapugasan ES	Pinapugasan NHS
Antonio O. Rebutada	Paitan IS	
Rhea C. Caralde	Dona Rosario C. Valdivia ES	
Ma. Theresa L. Tabotabo, PhD	Escalante NHS	
Kathy S. Cinco	Escalante ES	
Ibn M. Dumdum	Malasibog IS	
Chona M. Prietos, PhD	Danao Port ES	Putingbato ES
Ethel S. Gali	Washington ES	Washington NHS
Dr. Mishael Kate B. Abella	Alimango ES	
Prilyn S. Albarico, EdD	Escalante Central ES	Teofilo Amante Sr. ES
Ederick C. Miano	Mercedes Alemany Parreno ES	Jonobjonob ES
Jad V. Ricafort	Hacienda Fe ES	
Leizzamar V. Bayadog	Old Poblacion NHS	
Marivic S. Portunes	Cervantes ES	Cervantes NHS
Gil C. Castro, RN	Don Esteban Dela Rama ES	Floro T. Bongco



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