



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY

INVITATION TO BID
Disposal of Unserviceable Properties Through Public Bidding

1. The Department of Education (DepEd) Schools Division of Escalante City, invites all interested parties to participate in the **public bidding for one (1) lot of Disposal of various unserviceable properties and equipment** as indicated below:

Item No.	Item Description	Quantity	Floor Prices
ESCALANTE ELEMENTARY SCHOOL	Sewing machine manual	1	2,426.37
	Laminating machine HD12	1	
	Laminating machine HD12	1	
	Laminating machine white DSB	1	
	Desk fan black	1	
	Water dispenser midea brand	2	
	Water dispenser tamashi brand	1	
	Coin dispenser mitsutech white	1	
	coin dispenser US tradition beige	2	
	Coin dispenser boston bay brand black	1	
	Gas stove La Germania	1	
	Ceiling fan standard brand white	1	
	Ceiling fan gray	1	
	Ceiling fan standard brand white	1	
	Stand fan standard black	1	
	HTM 8802 bluetooth speaker black	1	
	Computer keyboard white	2	
	Computer keyboard black	1	
	CPU Asus Black	1	
	CPU Think center Lenovo Black	1	
	CPU Sonny Black	1	
	CPU Samsung white	1	
	CPU Dako White	1	
	AVR Black	1	
	TV Panasonic brand old model black 24"	1	
	TV japan brand old model black 12"	1	
	TV AOC brand old model 14"	1	
	Computer table	1	
	Lenovo monitor black 16"	7	
	Computer monitor old model white 14"	1	
Computer monitor old mode compaq 14"	1		
Computer monitor old model DS white 14"	1		



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UPS Black APC	3
LED TV Devant Black 27"	1
LED TV Astron Black 27"	1
LED TV Pensonic Black 34"	1
DVD Player Hyundai silver	1
DVD Player IVC Black	1
DVD Player Sonny Black	1
Typewriter	1
Pixpro projector white	1
Oppo Tablet	1
Vivo tablet	1
Vivo tablet	1
Vivo tablet	1
Thermal scanner with stand	2
Thermal scanner infrared	3
Brother printer black	1
Canon printer gray	1
Lexmark printer gray	1
HP Printer black	1
HP Printer beige	1
HP printer white/gray	1
Epson printer L121 (sn# X9LV563416)	1
Epson printer L121 (SN# X9LV111687)	1
Epson printer L121 (SN# X9LV394766)	1
Epson printer L121 (SN# X9LV395514)	1
Epson printer L121 (SN# X9LV111810)	1
Epson printer L120 (SN# TP3KA38760)	1
Epson printer L3210 (SN# X8HV015969)	1
Epson printer L3150 (SN# X93K009557)	1
Epson printer L3150(SN# X93K010815)	1
Epson printer L3110 (SN# X93P332423)	1
Epson printer L3110 (SN# X935332435)	1
Epson printer L3110 (SN# X93P319066)	1
Epson printer L3110 (SN# X5DY449864)	1
Epson printer L3110 (SN# X5DY470599)	1
Epson printer L3110 (SN# X93P319150)	1
Epson printer L360 (SN# VGFK243265)	1
Epson printer L121 (SN# X9LV112311)	1
Javelin throw	1
Weighing Scale beam type	1
Door knob	5
Steel wood chair without arm	205



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Foldable steel plastic chair with arm	37
Steel plastic chair with arm	49
Steel plastic chair without arm	7
Steel chair with arm big	56
Plastic chair with arm	51
Steel chair without arm	30
Steel chair with arm	54
wooden arm chair	3
Steel wood chair with arm	3
Steel bed	2
Wooden chair without arm	1
Steel cabinet	1
C-furlins	3
Refrigerator GE brand	1

2. Submit your Bid form with your name, signature, company name, address, and contact numbers. Submit the duly accomplished quotation form on or before **April 21, 2026 , 10:00 a.m. at Escalante Elementary School**, Old Poblacion., Escalante City, Principal's Office and look for Melly R. Compania.
3. Attach to your Bid either the following:
 - SEC Registration Certificate for Corporation; or
 - DTI Registration Certificate for Sole Proprietorship;
 - Valid Business Permit;
4. Unsigned Bid and Bid lower than the floor price shall automatically be disqualified.
5. A complete set of Bid Form may be acquired by interested bidder from **April 13 to April 20, 2026** at Principal's Office, Escalante Elementary School.



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6. For further information, please refer to:

MELLY R. COMPANIA
Administrative Officer II
BAC Secretariat
Secretariat, School Property Disposal Committee

7. Inspection of Unserviceable Properties are available for inspection on: **April 20, 2026 @ 2 p.m., Escalante Elementary School.**

8. Schedule of Public Auction:
The public auction shall be conducted on an "as is, where is" basis on **April 21, 2026, 10:01 a.m. at Escalante Elementary School.**


9. Submission of Bid:
The Bid must be submitted in three (3) (original copy (1) and 2 photocopies) using the prescribed Bid Form .


10. Deadline of submission of Bid is on **April 21, 2026, 10:00 a.m...** Bid submitted beyond said deadline shall not be accepted.

11. Opening of Bids at **April 21, 2026 ,10:01 a.m.** in the presence of BAC and Division Disposal Committee.


12. Awarding of Bids:
Award shall be made to be made to the highest bidder.

13. Pull-out/Taking of Awarded Items:
The winning bidder shall be given seven (7) calendar days from receipt of payment to pull out from the Old Division Office as stated in the ITB. The unserviceable items awarded subject to the supervision of Division Supply Officer, Division Accountant, Representative from the Division Inventory and Disposal Committee, witnessing and approval by the Schools Division Superintendent and COA official during the actual disposal.


MARITES E. PASAMANTE
Master Teacher II
Chairperson, BAC


ANJEANETTE A. CALUMPITA
Principal II
Chairperson, Disposal Committee

Noted by:


MARITES C. CAPILITAN, PhD
OIC – Assistant Schools Division Superintendent
Chairperson, Bids and Awards Committee
Chairperson, Division Inventory and Disposal Committee 