



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY

INVITATION TO BID
Disposal of Unserviceable Properties Through Public Bidding

1. The Department of Education (DepEd) Schools Division of Escalante City, invites all interested parties to participate in the **public bidding for one (1) lot of Disposal of various unserviceable properties and equipment** as indicated below:

| Item No. | Item Description | Quantity | Floor Prices |
|--------------------------------------|---|----------|--------------|
| ESCALANTE NATIONAL HIGH SCHOOL | Laminating Machine | 1 | 1,175.31 |
| | Dell Monitor | 4 | |
| | Acer Monitor | 2 | |
| | Samsung Monitor | 1 | |
| | HP Monitor | 1 | |
| | Itechie TV | 1 | |
| | Devant TV | 1 | |
| | Devant TV | 1 | |
| | Intel CPU Core i3 | 3 | |
| | Dell CPU | 3 | |
| | Core Elite CPU | 1 | |
| | Boston CPU | 1 | |
| | Samsung CPU | 2 | |
| | Power Logic CPU | 1 | |
| | Asus CPU | 1 | |
| | UPS - DCP Brand APC | 19 | |
| | UPS - 2022 - 557 SN 3100267368504962 | 1 | |
| | UPS - APC | 4 | |
| | UPS Secure SN 310026736989847804080 | 1 | |
| | Hanabishi Dispenser | 1 | |
| | Tablet TECLAST | 1 | |
| | Tablet TECLAST | 1 | |
| | Tablet TECLAST | 1 | |
| | Tablet My Phone | 1 | |
| | Tablet My Phone | 1 | |
| | Tablet My Phone | 1 | |
| | Tablet My Phone | 1 | |
| | Tablet My Phone | 1 | |
| | Tablet My Phone | 1 | |
| | Tablet My Phone | 1 | |
| Netbook Asus | 1 | | |
| Keyboard | 15 | | |



Escalante City, Negros Occidental, Philippines
Tel. Nos – (034) 724-5720, (034) 454- 0746
escalante.city001@deped.gov.ph
Depedescalantecity.weebly.com



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SCHOOLS DIVISION OF ESCALANTE CITY

| | | |
|----------------------|---|--|
| Mouse Black | 4 | |
| Mouse Blue | 4 | |
| Window Type Aircon | 3 | |
| Pensonic TV | 1 | |
| TV | 1 | |
| TV | 1 | |
| TV 55" HKC | 1 | |
| TV 55" TCL | 1 | |
| TV 55" TCL | 1 | |
| Monitor LG | 1 | |
| Monitor Acer | 1 | |
| Monitor AOC | 2 | |
| Monitor Dell | 1 | |
| Monitor Cbu | 1 | |
| Monitor Acer | 1 | |
| Monitor N - Vision | 1 | |
| X-Bass Radio | 1 | |
| Printer, Canon Pixma | 1 | |
| Printer, Canon Pixma | 1 | |
| Printer, Canon Pixma | 1 | |
| Epson Printer L121 | 1 | |
| Epson Printer L3210 | 1 | |
| Epson Stylus TX110 | 1 | |
| Epson L5290 Printer | 1 | |
| Epson L3210 Printer | 1 | |
| Epson L1300 Printer | 1 | |
| Epson L360 Printer | 1 | |
| Epson L3210 Printer | 1 | |
| Canon Pixma Printer | 1 | |
| Epson Printer L14150 | 1 | |
| Epson L3210 Printer | 1 | |
| Epson L121 | 1 | |
| Epson L3210 | 1 | |
| Epson L3210 | 1 | |
| Epson L3210 | 1 | |
| Epson L3210 | 1 | |



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2. Submit your Bid form with your name, signature, company name, address, and contact numbers. Submit the duly accomplished quotation form on or before **April 16, 2026, 10:00 A.M. at Escalante National High School**, Barangay Alimango, Escalante City, Admin & Accounting Officer and look for Ms. Melani L. Bayabos
3. Attach to your Bid either the following:
 - SEC Registration Certificate for Corporation; or
 - DTI Registration Certificate for Sole Proprietorship;
 - Valid Business Permit.
4. Unsigned Bid and Bid lower than the floor price shall automatically be disqualified.
5. A complete set of Bid Form may be acquired by interested bidder from **April 9 to April 15, 2026**, at Admin and Accounting Office, Escalante National High School.
6. For further information, please refer to:

MELANI L. BAYABOS

Administrative Officer II
BAC Secretariate
Secretariat, School Property Disposal Committee


7. Inspection of Unserviceable Properties are available for inspection on: **April 15, 2026 @ 2:00 P.M., Escalante National High School.**
 8. Schedule of Public Auction:
The public auction shall be conducted on an "as is, where is" basis on **April 16, 2026, 10:00 A.M. at Escalante National High School.**
 9. Submission of Bid:
The Bid must be submitted in three (3) (original copy (1) and 2 photocopies) using the prescribed Bid Form.
 10. Deadline of submission of Bid is on **April 16, 2026, 10:00 A.M.** Bid submitted beyond said deadline shall not be accepted.
 11. Opening of Bids on **April 16, 2026, 10:01 A.M.** in the presence of BAC and Division Disposal Committee.
 12. Awarding of Bids:
Award shall be made to be made to the highest bidder.
 13. Pull-out/Taking of Awarded Items:
The winning bidder shall be given seven (7) calendar days from receipt of payment to pull out from the Old Division Office as stated in the ITB. The unserviceable items awarded subject to the supervision of Division Supply Officer, Division Accountant, Representative from the Division Inventory and Disposal Committee, witnessing and approval by the Schools Division Superintendent and COA official during the actual disposal.
-




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SCHOOLS DIVISION OF ESCALANTE CITY


OGIE P. MIÑOZA
Master Teacher I
Chairperson, BAC


JESUS V. TABELINO
Principal IV
Chairperson, Disposal Committee

Noted by:


MARITES C. CAPILITAN, PhD
OIC – Assistant Schools Division Superintendent
Chairperson, Bids and Awards Committee
Chairperson, Division Inventory and Disposal Committee *sub. dr*



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Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OFFICE OF ESCALANTE CITY

Bids and Awards Committee

Project Name:

Public Bidding for one (1) Lot of Disposal of Various Unserviceable Properties

Escalante City, Negros Occidental, Philippines
 Tel. Nos – (034) 467-3934, (034) 467-2542, (034) 467-3938
 harryjohn.jarina@deped.gov.ph / depedesalante.bac@deped.gov.ph
 Depedesalantecity.weebly.com

Request for Quotation

Date: 04/09/2026
 Quotation # : RFQ2026-04-01
 Mode of Procurement:

To all Eligible Service Providers:

- i. Please quote your highest price, subject to the Terms and Conditions of this RFQ, and submit your quotation duly signed by your representative in an envelope not later than **04/16/2026**, **10 AM** at DepEd, Division of Escalante City BAC Office, Escalante City, Negros Occidental, Philippines. For more information please call SDO Escalante-BAC Secretariat at Telephone No.: (034) 724-5720, (034) 454- 0746. Prospective service provider shall be responsible to verify details of items described below with the Office of the Schools Division of Escalante City Bids and Awards Committee, Telephone No. (034) 724-5720, (034) 454- 0746

OGIE P. MIÑOZA
 Chairperson, Bids and Awards Committee

ii.

| Inspection of Unserviceable Properties | Schedule of Public Auction | Pull-out/Taking of Awarded Items | Floor Price | Price offered for the item/s |
|--|---|--|-------------|------------------------------|
| DATE: April 15, 2026 @ 2:00 P.M. | April 16, 2026 @ 10:01AM | Date & Venue: April 27, 2026 @ 2:00 P.M. | 1,175.31 | |
| NAME OF PROJECT: | Public Bidding for one (1) Lot of Disposal of various unserviceable properties | | | |

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

| | | | | | |
|--|--|----------------|--|----------------|--------|
| Service Provider's Name: | | | | TIN No. | |
| Address: | | | | | |
| Telephone No. | | Fax no. | | E-mail | |
| Service Providers' Authorized Representative | | | | | Date : |
| Signature over Printed Name: | | | | | |

Bids and Awards Committee

Instruction: Indicate "comply" or "not comply" in the space provided below.

| ITEMS & DESCRIPTION | Unit | No. of Item/unit | Floor Price | Price Offered | Statement of Compliance (State "Comply" or "Not Comply") |
|--|------------|------------------|-----------------|---------------|--|
| Disposal of one (1) Lot of Various Unserviceable Properties | Lot | | 1,175.31 | | |
| Laminating Machine | | 1 | | | |
| Dell Monitor | | 4 | | | |
| Acer Monitor | | 2 | | | |
| Samsung Monitor | | 1 | | | |
| HP Monitor | | 1 | | | |
| Itechie TV | | 1 | | | |
| Devant TV | | 1 | | | |
| Devant TV | | 1 | | | |
| Intel CPU Core i3 | | 3 | | | |

| ITEMS DESCRIPTION | Statement of Compliance (State "Comply" or "Not Comply") |
|---|--|
| Documentary Requirements (Either of the following) | |
| 1. SEC Registration Certificate for Corporation | |
| 2. DTI Registration Certificate for Sole Proprietorship | |
| 3. Business/Mayor's Permit | |

III. Terms and Conditions

A. Submission of Requirements

1. Quotations and other requirements stated below shall be addressed to the Bids and Awards Committee (BAC) Chairperson c/o BAC Secretariat at Escalante City, Negros Occidental, Philippines. If quotation is sealed, please indicate in the envelope the quotation number and name of bidder.
2. In addition, you are required to submit the following necessary documents:
 - a. Present valid Mayor's Permit or Official Receipt as proof of renewal ; and,
 - b. Present valid Mayor's Permit prior to payment.

(Note: Supplier who already submitted their documents in the previous procurement/s may no longer submit the necessary documents mentioned above.)

B. Award

The provider who submitted the highest calculated responsive quotation and who passed post qualification conducted by the BAC and end-user shall be awarded the contract.

Bids and Awards Committee

In case of tie of two or more Bidders whose bids are determined and declared as the Highest Calculated and Responsive Bids (HCRB) having been Post-Qualified, the method to be used to break the tie is "draw lots" which is non-discretionary and non discriminatory.

In case of non-appearance of one party, it waives the right to participate in the drawing of lots but not in the acceptance of award if declared as winner.

C. Pull-out/ Taking of Awarded Items

Pull-out or Taking of Awarded Items shall be on the date specified in the Request for Quotation (RFQ) or in the Purchase Order.

D. Evaluation of Quotations

Quotation shall be compared and evaluated on the basis of the following criteria:

1. Price Quotation;
2. Compliance with Items & Description
3. Completeness of documents submitted

Note: (Validation of the submitted documents is done during post-qualification.)

E. Instructions

- 1 Buyer shall be responsible for the hauling of awarded items on the date specified in thr RFQ.

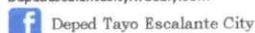
F. Payment

The highest bidder shall pay the bid bond to the cashier after the award.

The *DepEd Escalante City-Bids and Awards Committee* reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders



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 Tel. Nos – (034) 724-5720, (034) 454- 0746
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Depedesalantecity.weebly.com



INVENTORY AND INSPECTION REPORT OF UNSERVICEABLE PROPERTY

As of APRIL, 2026

Entity Name: ESCALANTE NATIONAL HIGH SCHOOL

MELANI L. BAYABOS
(Name of Accountable Officer)

AO II / SCHOOL PROPERTY CUSTODIAN
(Designation)

ESCALANTE NATIONAL HIGH SCHOOL
(Station)

Fund Cluster : _____

| Date Acquired | Particulars/ Articles | Property No. | Qty | Unit Cost | Total Cost | Accumulated Depreciation | Accumulated Impairment Losses | Carrying Amount | Remarks | DISPOSAL | | | | | Appraised Value | RECORD OF SALES | |
|---------------|-----------------------|--------------|-----|-----------|-----------------|--------------------------|-------------------------------|-----------------|---------|----------|----------|-------------|------------------|-------|-----------------|-----------------|--------|
| | | | | | | | | | | Sale | Transfer | Destruction | Others (Specify) | Total | | OR No. | Amount |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) | (16) | (17) | (18) |
| | Laminating Machine | 0 | 1 | 2,350.00 | 2,350.00 | 2,232.50 | - | 117.50 | | | | | | | 5.88 | | |
| | | | | | 2,350.00 | 2,232.50 | | 117.50 | | | | | | | | | |

I HEREBY request inspection and disposition, pursuant to Section 79 of PD 1445, of the property enumerated above.

Requested by: Melani L. Bayabos
 MELANI L. BAYABOS
 (Signature over Printed Name of Accountable Officer)
 Administrative Officer II
 (Designation of Accountable Officer)

Approved by: Jesus V. Tabelino
 JESUS V. TABELINO
 (Signature over Printed Name of Authorized Official)
 Principal IV
 (Designation of Authorized Official)

I CERTIFY that I have inspected each and every article enumerated in this report, and that the disposition made thereof was, in my judgment, the best for the public interest.

I CERTIFY that I have witnessed the disposition of the articles enumerated on this report this ___ day of ____.

MARITES C. TAPILITAN, PhD
 (Signature over Printed Name of Inspection Officer) *MT*

MARIA MARRIN T. METODA
 (Signature over Printed Name of Witness)

INVENTORY AND INSPECTION REPORT OF UNSERVICEABLE PROPERTY

As of APRIL 2026

Entity Name: ESCALANTE NATIONAL HIGH SCHOOL

MELANIL BAYABOS

(Name of Accountable Officer)

AO II / SCHOOL PROPERTY CUSTODIAN

(Designation)

ESCALANTE NATIONAL HIGH SCHOOL

(Station)

Fund Cluster : _____

| Date Acquired | Particulars/ Articles | Property No. | Qty | Unit Cost | Total Cost | Accumulated Depreciation | Accumulated Impairment Losses | Carrying Amount | Remarks | DISPOSAL | | | | INSPECTION and DISPOSAL | | | RECORD OF SALES | |
|---------------|------------------------------------|---------------|-----|-----------|------------|--------------------------|-------------------------------|-----------------|---------|----------|----------|-------------|------------------|-------------------------|-----------------|--------|-----------------|--|
| | | | | | | | | | | Sale | Transfer | Destruction | Others (Specify) | Total | Appraised Value | OR No. | Amount | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) | (16) | (17) | (18) | |
| | Dell Monitor | 0 | 4 | 2,500.00 | 10,000.00 | 9,500.00 | - | 500.00 | | | | | | | 25.00 | | | |
| | Acer Monitor | 0 | 2 | 3,795.00 | 7,590.00 | 7,210.50 | - | 379.50 | | | | | | | 18.98 | | | |
| | Samsung Monitor | 0 | 1 | 6,100.00 | 6,100.00 | 5,795.00 | - | 305.00 | | | | | | | 15.25 | | | |
| | HP Monitor | 0 | 1 | 2,720.00 | 2,720.00 | 2,584.00 | - | 136.00 | | | | | | | 6.80 | | | |
| | Itechie TV | 0 | 1 | 20,000.00 | 20,000.00 | 19,000.00 | - | 1,000.00 | | | | | | | 50.00 | | | |
| | Devant TV | 2022-014 | 1 | 22,500.00 | 22,500.00 | 17,100.00 | - | 5,400.00 | | | | | | | 270.00 | | | |
| | Devant TV | 22-702 | 1 | 22,500.00 | 22,500.00 | 17,100.00 | - | 5,400.00 | | | | | | | 270.00 | | | |
| | Intel CPU Core i3 | 0 | 3 | 3,500.00 | 10,500.00 | 9,975.00 | - | 525.00 | | | | | | | 26.25 | | | |
| | Dell CPU | 0 | 3 | 3,500.00 | 10,500.00 | 9,975.00 | - | 525.00 | | | | | | | 26.25 | | | |
| | Core Elite CPU | 0 | 1 | 3,500.00 | 3,500.00 | 3,325.00 | - | 175.00 | | | | | | | 8.75 | | | |
| | Boston CPU | 0 | 1 | 3,500.00 | 3,500.00 | 3,325.00 | - | 175.00 | | | | | | | 8.75 | | | |
| | Samsung CPU | 0 | 2 | 3,500.00 | 7,000.00 | 6,650.00 | - | 350.00 | | | | | | | 17.50 | | | |
| | Power Logic CPU | 0 | 1 | 3,500.00 | 3,500.00 | 3,325.00 | - | 175.00 | | | | | | | 8.75 | | | |
| | Asus CPU | 0 | 1 | 3,500.00 | 3,500.00 | 3,325.00 | - | 175.00 | | | | | | | 8.75 | | | |
| | LIPS - DCP Brand APC | 0 | 19 | 3,800.00 | 72,200.00 | 68,590.00 | - | 3,610.00 | | | | | | | 180.50 | | | |
| | LIPS - 3022 - 557 SN 3100267368504 | 0 | 1 | 3,500.00 | 3,500.00 | 3,325.00 | - | 175.00 | | | | | | | 8.75 | | | |
| | LIPS - APC | 0 | 4 | 3,800.00 | 15,200.00 | 14,440.00 | - | 760.00 | | | | | | | 38.00 | | | |
| | LIPS Secure SN 310026736989847804 | 0 | 1 | 3,500.00 | 3,500.00 | 3,325.00 | - | 175.00 | | | | | | | 8.75 | | | |
| | Hanabishi Dispenser | 0 | 1 | 2,000.00 | 2,000.00 | 1,900.00 | - | 100.00 | | | | | | | 5.00 | | | |
| | Tablet TECLAST | PN 25-07-4286 | 1 | 8,499.00 | 8,499.00 | 8,074.05 | - | 424.95 | | | | | | | 21.25 | | | |
| | Tablet TECLAST | PN 25-07-4267 | 1 | 8,499.00 | 8,499.00 | 8,074.05 | - | 424.95 | | | | | | | 21.25 | | | |
| | Tablet TECLAST | PN 25-07-4285 | 1 | 8,499.00 | 8,499.00 | 8,074.05 | - | 424.95 | | | | | | | 21.25 | | | |
| | Tablet My Phone | PN 2021-259 | 1 | 3,999.00 | 3,999.00 | 3,799.05 | - | 199.95 | | | | | | | 10.00 | | | |
| | Tablet My Phone | PN 2021-494 | 1 | 3,999.00 | 3,999.00 | 3,799.05 | - | 199.95 | | | | | | | 10.00 | | | |
| | Tablet My Phone | PN 2021-495 | 1 | 3,999.00 | 3,999.00 | 3,799.05 | - | 199.95 | | | | | | | 10.00 | | | |
| | Tablet My Phone | PN 2021-4258 | 1 | 3,999.00 | 3,999.00 | 3,799.05 | - | 199.95 | | | | | | | 10.00 | | | |
| | Tablet My Phone | PN 2022-148 | 1 | 3,999.00 | 3,999.00 | 3,039.24 | - | 959.76 | | | | | | | 47.99 | | | |
| | Tablet My Phone | 0 | 1 | 3,999.00 | 3,999.00 | 3,799.05 | - | 199.95 | | | | | | | 10.00 | | | |
| | Netbook Asus | 2-17-15 | 1 | 21,984.00 | 21,984.00 | 20,884.80 | - | 1,099.20 | | | | | | | 10.99 | | | |
| | Keyboard | 0 | 15 | 2,000.00 | 30,000.00 | 28,500.00 | - | 1,500.00 | | | | | | | 30.00 | | | |
| | Mouse Black | 0 | 4 | 800.00 | 3,200.00 | 3,040.00 | - | 160.00 | | | | | | | 8.00 | | | |
| | Mouse Blue | 0 | 4 | 800.00 | 3,200.00 | 3,040.00 | - | 160.00 | | | | | | | 8.00 | | | |
| | Window Type Aircon | 0 | 3 | 8,000.00 | 24,000.00 | 22,800.00 | - | 1,200.00 | | | | | | | 60.00 | | | |
| | Panasonic TV | PN 2022-700 | 1 | 22,450.00 | 22,450.00 | 17,062.00 | - | 5,388.00 | | | | | | | 269.40 | | | |
| | TV | PN 24-12-181 | 1 | 22,450.00 | 22,450.00 | 8,531.00 | - | 13,919.00 | | | | | | | 695.95 | | | |
| | TV | PN 009-2023 | 1 | 22,450.00 | 22,450.00 | 12,796.50 | - | 9,653.50 | | | | | | | 482.68 | | | |

| | | | | | | | | |
|--------------------|--------------|---|-------------------|-----------|-------------------|---|------------------|-----------------|
| TV 55" HRC | 0 | 1 | 25,800.00 | 25,800.00 | 14,706.00 | - | 11,094.00 | 554.70 |
| TV 55" TCL | 0 | 1 | 22,450.00 | 22,450.00 | 8,531.00 | - | 13,919.00 | 695.95 |
| TV 55" TCL | PN 2412-1675 | 1 | 22,450.00 | 22,450.00 | 8,531.00 | - | 13,919.00 | 695.95 |
| Monitor LG | 0 | 1 | 1,200.00 | 1,200.00 | 1,140.00 | - | 60.00 | 3.00 |
| Monitor Acer | 0 | 1 | 1,200.00 | 1,200.00 | 1,140.00 | - | 60.00 | 3.00 |
| Monitor AOC | 0 | 2 | 1,200.00 | 2,400.00 | 2,280.00 | - | 120.00 | 6.00 |
| Monitor Dell | 0 | 1 | 1,200.00 | 1,200.00 | 1,140.00 | - | 60.00 | 3.00 |
| Monitor Chu | 0 | 1 | 1,200.00 | 1,200.00 | 1,140.00 | - | 60.00 | 3.00 |
| Monitor Acer | PN SHS-0018 | 1 | 1,200.00 | 1,200.00 | 1,140.00 | - | 60.00 | 3.00 |
| Monitor N - Vision | 0 | 1 | 1,200.00 | 1,200.00 | 1,140.00 | - | 60.00 | 3.00 |
| X-Bass Radio | 0 | 1 | 395.00 | 395.00 | 300.20 | - | 94.80 | 4.74 |
| | | | 509,750.00 | | 413,868.64 | | 95,881.36 | 4,704.10 |

I HEREBY request inspection and disposition, pursuant to Section 79 of PPD 1445, of the property enumerated above.

Requested by: MELANI L. BABABOS
 (Signature over Printed Name of Accountable Officer)
 Administrative Officer II

Approved by: JESUS V. TABELLINO
 (Signature over Printed Name of Authorized Official)
 Principal IV

(Designation of Accountable Officer) (Designation of Authorized Official)

I CERTIFY that I have inspected each and every article enumerated in this report, and that the disposition made thereof was, in my judgment, the best for the public interest.

MARIA MARREN T. METODA
 (Signature over Printed Name of Witness)

MARTIN S. CAPILTAN, PHD
 (Signature over Printed Name of Inspection Officer)

INVENTORY AND INSPECTION REPORT OF UNSERVICEABLE PROPERTY

As of APRIL, 2026

Entity Name: ESCALANTE NATIONAL HIGH SCHOOL

AOI/SCHOOL PROPERTY CUSTODIAN _____

ESCALANTE NATIONAL HIGH SCHOOL

Fund Cluster : _____

MELANIL L. BAYABOS
(Name of Accountable Officer)

(Designation)

(Station)

| Date Acquired | Particulars/ Articles | Property No. | Qty | Unit Cost | Total Cost | Accumulated Depreciation | Accumulated Impairment Losses | Carrying Amount | Remarks | DISPOSAL | | | | | INSPECTION and DISPOSAL | | RECORD OF SALES | |
|---------------|-----------------------|--------------|-----|-----------|-------------------|--------------------------|-------------------------------|------------------|---------|----------|----------|-------------|------------------|-------|-------------------------|--------|-----------------|--|
| | | | | | | | | | | Sale | Transfer | Destruction | Others (Specify) | Total | Appraised Value | OR No. | Amount | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) | (15) | (16) | (17) | (18) | |
| | Printer, Canon Pixma | 2022-729 | 1 | 3,475.00 | 3,475.00 | 2,641.00 | - | 834.00 | | | | | | | 41.70 | | | |
| | Printer, Canon Pixma | 2022-734 | 1 | 3,475.00 | 3,475.00 | 2,641.00 | - | 834.00 | | | | | | | 41.70 | | | |
| | Printer, Canon Pixma | 2022-732 | 1 | 3,475.00 | 3,475.00 | 2,641.00 | - | 834.00 | | | | | | | 41.70 | | | |
| | Epson Printer L121 | 2022-726 | 1 | 5,990.00 | 5,990.00 | 4,552.40 | - | 1,437.60 | | | | | | | 71.88 | | | |
| | Epson Printer L3210 | 2022-753 | 1 | 10,550.00 | 10,550.00 | 8,018.00 | - | 2,532.00 | | | | | | | 126.60 | | | |
| | Epson Stylus TX110 | 0 | 1 | 3,795.00 | 3,795.00 | 3,605.25 | - | 189.75 | | | | | | | 9.49 | | | |
| | Epson L5290 Printer | 24-07-215 | 1 | 14,500.00 | 14,500.00 | 5,510.00 | - | 8,990.00 | | | | | | | 449.50 | | | |
| | Epson L3210 Printer | 0129-2023 | 1 | 9,300.00 | 9,300.00 | 5,301.00 | - | 3,999.00 | | | | | | | 199.95 | | | |
| | Epson L1300 Printer | 0 | 1 | 22,995.00 | 22,995.00 | 17,476.20 | - | 5,518.80 | | | | | | | 275.94 | | | |
| | Epson L360 Printer | 0 | 1 | 3,000.00 | 3,000.00 | 2,280.00 | - | 720.00 | | | | | | | 36.00 | | | |
| | Epson L3210 Printer | 0136-2023 | 1 | 9,300.00 | 9,300.00 | 5,301.00 | - | 3,999.00 | | | | | | | 199.95 | | | |
| | Canon Pixma Printer | 2022-730 | 1 | 3,475.00 | 3,475.00 | 2,641.00 | - | 834.00 | | | | | | | 41.70 | | | |
| | Epson Printer L14150 | 0145-2023 | 1 | 29,650.00 | 29,650.00 | 16,900.50 | - | 12,749.50 | | | | | | | 637.48 | | | |
| | Epson L3210 Printer | 0044-2023 | 1 | 9,300.00 | 9,300.00 | 5,301.00 | - | 3,999.00 | | | | | | | 199.95 | | | |
| | Epson L121 | 0 | 1 | 5,990.00 | 5,990.00 | 3,414.30 | - | 2,575.70 | | | | | | | 128.79 | | | |
| | Epson L3210 | 24-12-1689 | 1 | 9,300.00 | 9,300.00 | 3,534.00 | - | 5,766.00 | | | | | | | 288.30 | | | |
| | Epson L3210 | 2022-397 | 1 | 9,300.00 | 9,300.00 | 7,068.00 | - | 2,232.00 | | | | | | | 111.60 | | | |
| | Epson L3210 | 2022-729 | 1 | 9,300.00 | 9,300.00 | 7,068.00 | - | 2,232.00 | | | | | | | 111.60 | | | |
| | Epson L3210 | 2022-759 | 1 | 9,300.00 | 9,300.00 | 7,068.00 | - | 2,232.00 | | | | | | | 111.60 | | | |
| | | | | | 175,470.00 | 112,961.65 | | 62,508.35 | | | | | | | | | | |

I HEREBY request inspection and disposition, pursuant to Section 79 of PD 1445, of the property enumerated above.

Requested by:

Melani L. Bayabos
MELANIL L. BAYABOS

(Signature over Printed Name of Accountable Officer)

Administrative Officer II

(Designation of Accountable Officer)

Approved by:

Jesus V. Tabellino
JESUS V. TABELLINO

(Signature over Printed Name of Authorized Official)

Principal IV

(Designation of Authorized Official)

I CERTIFY that I have inspected each and every article enumerated in this report, and that the disposition made thereof was, in my judgment, the best for the public interest.

Martins D. Capilitan, PhD
MARTINS D. CAPILITAN, PhD

(Signature over Printed Name of Inspection Officer)

Principal

(Designation of Inspection Officer)

I CERTIFY that I have witnessed the disposition of the articles enumerated on this report this _____ day of _____.

MARIA MARRIN T. METODA

(Signature over Printed Name of Witness)