



Republic of the Philippines  
**Department of Education**  
 NEGROS ISLAND REGION  
**SCHOOLS DIVISION OF ESCALANTE CITY**



19 May 2026

**DIVISION MEMORANDUM**  
 No. 198, s. 2026

**BEIS (BASIC EDUCATION INFORMATION SYSTEM) DATA COLLECTION AND VALIDATION FOR SCHOOL YEAR 2025-2026**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Public and Private Elementary and Secondary School Heads  
 School Non-Teaching Personnel  
 All Others Concerned

1. Pursuant to DepEd Order No. 028, s. 2026, titled Guidelines on the **Basic Education Information System (BEIS)** Data Collection and Validation for School Year 2025–2026, this Office, through the School Governance and Operations Division (SGOD) and the Planning Officer III, shall conduct a face-to-face orientation to all SDO Validators Team on May 21, 2026, at 9:30 AM at the SGOD office.

2. The composition of the BEIS Validators, including the authorized signatories of the accomplished Government School Profile (GSP) and Private School Profile (PSP), is listed hereunder.

<b>MARIVIC S. PORTUNES</b> Education Program Supervisor In Charge of TLE/SPTVE	<b>IVY JOY A. TORRES</b> Chief Education Supervisor Incharge of Special Program	<b>JAD V. RICAFORT</b> Program Development Officer I Youth Formation Coordinator
<b>CHONA M. PRIETOS</b> Education Program Supervisor SNEd Coordinator	<b>RODLY P. LIM</b> Master Teacher I Division Sports Coordinator	<b>ANALIE R. MAHILUM</b> DepEd Project Engineer I Physical Facilities Coordinator
<b>FINSERGLEN CHOCLIT P. LOPEZ</b> Attorney III School Site Focal Person	<b>LEIZZAMAR V. BAYADOG</b> Accountant III	<b>JESAH JAY B. CATANGLAN</b> Education Program Specialist II Monitoring & Evaluation (Private School)
<b>CLINT S. CINCO</b> Information Technology Officer	<b>CYRUS YONEL D. LAO</b> Planning Officer III	<b>MISHAEL KATE B. ABELLA</b> Medical Officer III Health Focal Person
<b>PETER JULIUS B. PELLOTAS</b> Administrative Officer IV Division HR Personnel	<b>PETER J. GALIMBA</b> OIC, Schools Division Superintendent	<b>GIL C. CASTRO</b> Project Development Officer II DRRM Coordinator



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3. A virtual orientation for both public and private schools will be conducted at 1:30 PM. The meeting link shall be posted in the official chat group prior to the activity. The participants of the orientation shall be the School Heads and BEIS Coordinators.

4. The **Government School Profile** (GSP) and **Private School Profile** (PSP) templates for School Year 2025–2026 may be downloaded through the School Head account in the Learner Information System (LIS) Portal.

5. All schools are required to completely accomplish and provide all necessary data requirements in the GSP/PSP templates prior to the uploading and submission of the files.

6. Immediate dissemination and compliance with this Memorandum are desired.

  
**PETER J. GALIMBA**  
OIC, Schools Division Superintendent  


Enclosure: None  
Reference: Unnumbered memorandum  
Allotment: Division Order No. 1, s. 2019  
To be indicated in the Perpetual Index under the ff. subjects:  
InsightED

pSy/5/2026



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