



Republic of the Philippines  
**Department of Education**  
 NEGROS ISLAND REGION  
 SCHOOLS DIVISION OF ESCALANTE CITY  
 PAITAN INTEGRATED SCHOOL

**INVITATION TO BID**  
**Disposal of Unserviceable Properties Through Public Bidding**

1. The Department of Education (DepEd) Schools Division of Escalante City, invites all interested parties to participate in the **public bidding for one (1) lot of Disposal of various unserviceable properties and equipment** as indicated below:

Item No.	Item Description	Quantity	Floor Prices
<b>PAITAN INTEGRATED SCHOOL</b>	ACER LCD Monitor (SN: 63602020742)	1	
	Sony TV 40" (SN: 3963087)	1	
	PENSONIC 32" LED TV FTV3250 (SN:TV3250-002187)	1	
	PENSONIC 32" LED TV LED3217 (SN: PENSNIC321717002)	1	
	DEVANT 32" LED TV (SN: 32DL540)	1	
	PENSONIC 32" LED TV FTV3250 (SN: TV3250-002182)	1	
	NEC System Unit (SN: 210080231A)	1	
	NEC System Unit (SN: 37011811A)	1	
	NEC System Unit (SN: 17018041A)	1	
	NEC System Unit (SN: 22000341A)	1	
	NEC System Unit (SN: 21004151A)	1	
	HP System Unit (SN: SGH474PBF5)	1	
	LG System Unit 270PS (SN: 402SHBS011821)	1	
	LG System Unit 270PS (SN: 309SHTX017905)	1	
	LG System Unit (SN: 311SHUB007846)	1	
	LG System Unit (SN: 402SHVM003879)	1	
	LG System Unit (SN: 403SHR014008)	1	
	HP System Unit Compaq 6200 (SN: JPA139H242)	1	
	Inplay Keyboard	3	
	Escaming Keyboard	6	
	HP Keyboard	2	
	Mouse Escaming	3	
	Mouse A4Tech	1	
	Monitor Dell	3	
	Monitor Benq	4	
	Monitor HP	1	
	Monitor AOC	1	
	Monitor IO-DATA	1	
	Mouse HP	2	
	Ncomputing Monitor	6	
	Logic UPS (SN: 231612500159)	1	
	HP Laptop corei3 (SN: 5C8425GWT7)	1	
COBY Laptop (SN: CT4KVD1218607657)	1		
Infocus Projector (SN: BMZB42900426)	1		
Pixpro Projector (SN: 33130213A8151306)	1		



Escalante City, Negros Occidental, Philippines  
 Tel. Nos – (034) 724-5720, (034) 454- 0746  
[escalante.city001@deped.gov.ph](mailto:escalante.city001@deped.gov.ph)  
[Depedescalantecity.weebly.com](http://Depedescalantecity.weebly.com)



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AVR Emerson Network Power	1	
COBY TV 55"	1	
Infocus Projector (SN: BMZB42700960)	1	
TP Link Router	1	
Secure UPS	1	
Secure UPS	1	
EPSON L121 (SN: X9LV012494)	1	
EPSON L120 (SN: TP3KA32386)	1	
EPSON L3210 (SN: XAGM374869)	1	
EPSON L121 (SN: X9LV279816)	1	
EPSON L121 (SN: X9LV007356)	1	
EPSON L130 (SN: VJ6K343104)	1	
EPSON L120 (SN: TP3KA38733)	1	
EPSON L120 (SN: TP3KA32466)	1	
EPSON L120 (SN: TP3K123687)	1	
EPSON L120 (SN: TP3K710582)	1	
EPSON L130 (SN: VJ6K366848)	1	
EPSON L121 (SN: X9LV151663)	1	
EPSON M1120 (SN: X5JB003141)	1	
EPSON L3150 (SN: X93K004644)	1	
EPSON L3110 (SN: X93P214038)	1	
EPSON L130 (SN: VJGK366333)	1	
EPSON L3210 (SN: X8HV281269)	1	
EPSON L3210 (SN: X8HV169526)	1	
EPSON L120 (SN: TP3K218515)	1	
EPSON L3110 (SN: X5DY455144)	1	
EPSON L565 (SN: VJLY079658)	1	
EPSON L3110 (SN: X93P138791)	1	
EPSON L3110 (SN: X93P138818)	1	
EPSON L5190 (SN: X5NY118927)	1	
EPSON L3110 (SN: X5DY470607)	1	
Stand Fan	3	
Thermal Scanner	1	
Wall Fan	3	
Steel armchair	5	
Plastic armchair	27	
Steel with wood long table	3	2,406.26
<b>Waste Material Report</b>		
Corrugated Sheets (pull-out form repair of classroom and stage roofing)	100	1,100.00
C purlins (pull-out form repair of classroom and stage roofing)	10	
		<b>TOTAL:</b>
		<b>3,506.26</b>



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2. Submit your Bid form with your name, signature, company name, address, and contact numbers. Submit the duly accomplished quotation form on or before **May 25, 2026, 10 AM at Paitan Integrated School**, Brgy. Paitan, Escalante City, Principal's Office and look for April Joy L. Guevarra.
3. Attach to your Bid either the following:
  - SEC Registration Certificate for Corporation; or
  - DTI Registration Certificate for Sole Proprietorship;
  - Valid Business Permit;
4. Unsigned Bid and Bid lower than the floor price shall automatically be disqualified.
5. A complete set of Bid Form may be acquired by interested bidder from **May 18 to May 25, 2026** at Principal's Office, Paitan Integrated School.
6. For further information, please refer to:  
  
**APRIL JOY L. GUEVARRA**  
Administrative Officer II  
BAC Secretariat  
Secretariat, Division Property Disposal Committee
7. Inspection of Unserviceable Properties are available for inspection on: **May 25, 2026 @ 2 p.m., Paitan Integrated School.**
8. Schedule of Public Auction:  
The public auction shall be conducted on an "as is, where is" basis on **May 26, 2026, 1 p.m. at Paitan Integrated School.**
9. Submission of Bid:  
The Bid must be submitted in three (3) (original copy (1) and 2 photocopies) using the prescribed Bid Form.
10. Deadline of submission of Bid is on **May 25, 2026, 10:00 a.m.** Bid submitted beyond said deadline shall not be accepted.
11. Opening of Bids on **May 26, 2026 ,1:00 p.m.** in the presence of BAC and School Disposal Committee.
12. Awarding of Bids:  
Award shall be made to be made to the highest complying bidder.



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13. Pull-out/Taking of Awarded Items:

The winning bidder shall be given seven (7) calendar days from receipt of payment to pull out from Paitan Integrated School as stated in the ITB. The unserviceable items awarded subject to the supervision of Division Supply Officer, Division Accountant, Representative from the Division Inventory and Disposal Committee, witnessing and approval by the Schools Division Superintendent and COA official during the actual disposal.

  
**LEONARDO C. CANOY JR.**  
Teacher III  
Chairperson, BAC

  
**RONNIE B. VILLARAN**  
Teacher I  
Chairperson, Disposal Committee

Noted by:

  
**MARITES C. CAPILITAN, PhD**  
OIC – Assistant Schools Division Superintendent  
Chairperson, Bids and Awards Committee  
Chairperson, Division Inventory and Disposal Committee 



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 PAITAN INTEGRATED SCHOOL

**Bids and Awards Committee**

Project Name:

**Public Bidding for one (1) Lot of Disposal of Various Unserviceable Properties**

Escalante City, Negros Occidental, Philippines  
 Tel. Nos – (034) 467-3934, (034) 467-2542, (034) 467-3938  
 harryjohn.jarina@deped.gov.ph / depedesescalante.bac@deped.gov.ph  
 Depedesescalantecity.weebly.com

**Request for Quotation**

Date: 05/18/2026  
 Quotation #: RFQ2026-05-01

To all Eligible Service Providers:

- I. Please quote your highest price, subject to the Terms and Conditions of this RFQ, and submit your quotation duly signed by your representative in an envelope not later than **05/25/2026, 10 A.M.** at Paitan Integrated School Office, Escalante City, Negros Occidental, Philippines. For more information please call Paitan Integrated School at Mobile No. 09503735234. Prospective service provider shall be responsible to verify details of items described below with the Paitan Integrated School City Bids and Awards Committee.

**LEONARDO L. CANOY JR.**  
 Chairperson, Bids and Awards Committee

II.

Inspection of Unserviceable Properties	Schedule of Public Auction	Pull-out/Taking of Awarded Items	Floor Price	Price offered for the item/s
DATE: May 25, 2026, 2 p.m at Paitan Integrated School	May 26, 2026, 1 P.M.	Date & Venue: May 27 - June 2, 2026, 2 PM, PAITAN INTEGRATED SCHOOL	3,506.26	
NAME OF PROJECT:		<b>Public Bidding for one (1) Lot of Disposal of various unserviceable properties</b>		

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

<b>Service Provider's Name:</b>		<b>TIN No.</b>	
<b>Address:</b>			
<b>Telephone No.</b>		<b>Fax no.</b>	<b>E-mail</b>
Service Providers' Authorized Representative			Date:
Signature over Printed Name:			

**Bids and Awards Committee**

Instruction: Indicate "comply" or "not comply" in the space provided below.

ITEMS & DESCRIPTION	Unit	No. of item/unit	Floor Price	Price Offered	Statement of Compliance (State "Comply" or "Not Comply")
<b>Disposal of one (1) Lot of Various Unserviceable Properties</b>	<b>Lot</b>	<b>1</b>	<b>2,406.26</b>		
ACER LCD Monitor (SN: 63602020742)		1			
Sony TV 40" (SN: 3963087)		1			
PENSONIC 32" LED TV FTV3250 (SN:TV3250-002187)		1			
PENSONIC 32" LED TV LED3217 (SN: PENSNIC321717002)		1			
DEVANT 32" LED TV (SN: 32DL540)		1			
PENSONIC 32" LED TV FTV3250 (SN: TV3250-002182)		1			
NEC System Unit (SN: 210080231A)		1			
NEC System Unit (SN: 37011811A)		1			
NEC System Unit (SN: 17018041A)		1			
NEC System Unit (SN: 22000341A)		1			
NEC System Unit (SN: 21004151A)		1			
HP System Unit (SN: SGH474PB85)		1			
LG System Unit 270PS (SN: 4025HBS011821)		1			
LG System Unit 270PS (SN: 3095HTX017905)		1			
LG System Unit (SN: 311SHUB007846)		1			
LG System Unit (SN: 4025HVM003879)		1			
LG System Unit (SN: 403SHR014008)		1			
HP System Unit Compaq 6200 (SN: JPA139H242)		1			
Inplay Keyboard		3			
Escaming Keyboard		6			
HP Keyboard		2			
Mouse Escaming		3			
Mouse A4Tech		1			
Monitor Dell		3			
Monitor Benq		4			
Monitor HP		1			
Monitor AOC		1			
Monitor IO-DATA		1			
Mouse HP		2			
Ncomputing Monitor		6			
Logic UPS (SN: 231612500159)		1			
HP Laptop corei3 (SN: 5C8425GWT7)		1			
COBY Laptop (SN: CT4KVD1218607657)		1			
Infocus Projector (SN: BMZ842900426)		1			
Pixpro Projector (SN: 33130213A8151306)		1			

AVR Emerson Network Power		1			
COBY TV 55"		1			
Infocus Projector (SN: BMZB42700960)		1			
TP Link Router		1			
Secure UPS		1			
Secure UPS		1			
EPSON L121 (SN: X9LV012494)		1			
EPSON L120 (SN: TP3KA32386)		1			
EPSON L3210 (SN: XAGM374869)		1			
EPSON L121 (SN: X9LV279816)		1			
EPSON L121 (SN: X9LV007356)		1			
EPSON L130 (SN: VJ6K343104)		1			
EPSON L120 (SN: TP3KA38733)		1			
EPSON L120 (SN: TP3KA32466)		1			
EPSON L120 (SN: TP3K123687)		1			
EPSON L120 (SN: TP3K710582)		1			
EPSON L130 (SN: VJ6K366848)		1			
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EPSON L565 (SN: VJLY079658)		1			
EPSON L3110 (SN: X93P138791)		1			
EPSON L3110 (SN: X93P138818)		1			
EPSON L5190 (SN: X5NY118927)		1			
EPSON L3110 (SN: X5DY470607)		1			
Stand Fan		3			
Thermal Scanner		1			
Wall Fan		3			
Steel armchair		5			
Plastic armchair		27			
Steel with wood long table		3			
<b>WASTE MATERIAL REPORT</b>			<b>1,100.00</b>		
Corrugated Sheets (pull-out form repair of classroom and stage		100			
C purlins (pull-out form repair of classroom and stage roofing)		10			
			<b>Total:</b>	<b>3,506.26</b>	
*****Nothing follows*****					

ITEMS DESCRIPTION	Statement of Compliance (State "Comply" or "Not Comply")
Documentary Requirements (Either of the following)	
1. SEC Registration Certificate for Corporation	
2. DTI Registration Certificate for Sole Proprietorship	
3. Business/Mayor's Permit	

### III. Terms and Conditions

#### A. Submission of Requirements

- Quotations and other requirements stated below shall be addressed to the School Bids and Awards Committee (BAC) Chairperson c/o BAC Secretariat at Brgy. Paitan, Escalante City, Negros Occidental, Philippines. If quotation is sealed, please indicate in the envelope the quotation number and name of bidder.
- In addition, you are required to submit the following necessary documents:
  - Present valid Mayor's Permit or Official Receipt as proof of renewal ; and,
  - Present valid Mayor's Permit prior to payment.

#### B. Award

The provider who submitted the highest calculated responsive quotation and who passed post qualification conducted by the BAC and end-user shall be awarded the contract.

#### Bids and Awards Committee

In case of tie of two or more Bidders whose bids are determined and declared as the Highest Calculated and Responsive Bids (HCRB) having been Post-Qualified, the method to be used to break the tie is through viva voce, as provided under Awarding of Sale (Section L, paragraph 2).

In case of non-appearance of one party, it waives the right to participate in the drawing of lots but not in the acceptance of award if declared as winner.

#### C. Pull-out/ Taking of Awarded Items

Pull-out or Taking of Awarded Items shall be on the date specified in the Request for Quotation (RFQ) or in the Purchase Order.

#### D. Evaluation of Quotations

Quotation shall be compared and evaluated on the basis of the following criteria:

- Price Quotation;
- Compliance with Items & Description
- Completeness of documents submitted

Note: (Validation of the submitted documents is done during post-qualification.)

#### E. Instructions

- Buyer shall be responsible for the hauling of awarded items on the date specified in thr RFQ.

#### F. Payment

The highest bidder shall pay the bid amount to the cashier.

The *DepEd Escalante City-Bids and Awards Committee* reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders



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Deped Tayo Escalante City

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