



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY
LANGUB ELEMENTARY SCHOOL
School I.D: 117058

INVITATION TO BID
Disposal of Unserviceable Properties Through Public Bidding

1. The Department of Education (DepEd) Schools Division of Escalante City, invites all interested parties to participate in the public bidding for one (1) lot of Disposal of various unserviceable properties and equipment as indicated below:

Item No.	Item Description	Quantity	Floor Prices
LANGUB ELEMENTARY SCHOOL	Stand Fan	1	2,786.07
	Stand Fan	1	
	UPS Emerson	1	
	Host PC Desktop and HP Compaq Pro 6300	1	
	LED Monitor, 18.5 wide screen	5	
	LED Monitor	1	
	COBY 55"	1	
	PixPro Speaker	1	
	Microlab Speaker	1	
	Keyboard	4	
	COBY Laptop	1	
	Mouse	1	
	Desktop Virtualization NCOMPUTING M300 3in1	5	
	Epson L5290	1	
	3in1 Inkjet Printer HP	1	
	Radio with solar panel	9	
	Wood and Steel Armchair	70	
	Wood Chair	13	
	Wood Armchair	4	
	Plastic Armchair	17	
	Steel Chair	9	
	Sewing Machine	1	
	WASTE MATERIAL REPORT		
	Scrap plastic/ iron/metals from broken tables/chairs	95	600
	Scarp corrugated sheets & mishwire from demolished school structures	50	
			3,386.07



Barangay Langub, Escalante City, Negros Occidental
Cellphone Number: 09165912608
Email Add: 117058@deped.gov.ph



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY
LANGUB ELEMENTARY SCHOOL
School I.D: 117058

2. Submit your Bid form with your name, signature, company name, address, and contact numbers. Submit the duly accomplished quotation form on or before **June 02, 2026, 1:30 PM at Langub Elementary School, Brgy. Langub, Escalante City, Principal's Office** and look for Gracelie Faith O. Lomocso.
3. Attach to your Bid a valid Business Permit
 - SEC Registration Certificate for Corporation; or
 - DTI Registration Certificate for Sole Proprietorship;
 - Valid Business Permit;
4. Unsigned Bid and Bid lower than the floor price shall automatically be disqualified.
5. A complete set of Bid Form may be acquired by interested bidder from **May 25 to May June 01, 2026** at Principal's Office, Langub Elementary School.
6. For further information, please refer to:

GRACELIE FAITH O. LOMOCSO
Administrative Officer II
BAC Secretariat
Member, School Property Disposal Committee
7. Inspection of Unserviceable Properties are available for inspection on: **June 01, 2026 @ 2 p.m., Langub Elementary School.**
8. Schedule of Public Auction:
The public auction shall be conducted on an "as is, where is" basis on **June 02, 2026, 2 p.m. at Langub Elementary School.**
9. Submission of Bid:
The Bid must be submitted in three (3) (original copy (1) and (2) photocopies) using the prescribed Bid Form.
10. Deadline of submission of Bid is on **June 02, 2026, 1:30 pm at Langub Elementary School, Brgy. Langub, Escalante City, Principal's Office** and look for Gracelie Faith O. Lomocso. Bid submitted beyond said deadline shall not be accepted.
11. Opening of Bids at **June 02, 2026 ,2:00 p.m.** in the presence of BAC and Division Disposal Committee.
12. Awarding of Bids:
Award shall be made to be made to the highest complying bidder.
13. Pull-out/Taking of Awarded Items:
The winning bidder shall be given seven (7) calendar days from receipt of payment to pull out from Langub Elementary School as stated in the ITB. The unserviceable items

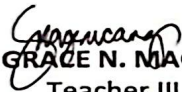


Barangay Langub, Escalante City, Negros Occiden
Cellphone Number: 09165912608
Email Add: 117058@deped.gov.ph



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY
LANGUB ELEMENTARY SCHOOL
School I.D: 117058

awarded subject to the supervision of School Supply Officer, Representative from the School Inventory and Disposal Committee, witnessing and approval by the Schools BAC Committee official during the actual disposal.


MARY GRACE N. MAGSUCANG
Teacher III
Chairperson, BAC


SUSANA L. LUTERO
Principal I
Chairperson, Disposal Committee

Noted by:


MARITES E. CAPILITAN, PhD
OIC – Assistant Schools Division Superintendent
Chairperson, Bids and Awards Committee
Chairperson, Division Inventory and Disposal Committee 



Barangay Langub, Escalante City, Negros Occidental
Cellphone Number: 09165912608
Email Add: 117058@deped.gov.ph



Republic of the Philippines
Department of Education
 NEGROS ISLAND REGION
 SCHOOLS DIVISION OFFICE OF ESCALANTE CITY
 LANGUB ELEMENTARY SCHOOL
 School I.D: 117058

Bids and Awards Committee

Project Name:

Public Bidding for one (1) Lot of Disposal of Various Unserviceable Properties

Escalante City, Negros Occidental, Philippines
 Tel. Nos – (034) 467-3934, (034) 467-2542, (034) 467-3938
 harryjohn.jarina@deped.gov.ph / depedesescalante.bac@deped.gov.ph
 Depedesescalantecity.weebly.com

Request for Quotation

Date: 05/25/2026
 Quotation # : RFQ2026-06-01
 Mode of Procurement:

To all Eligible Service Providers:

I.

Please quote your highest price, subject to the Terms and Conditions of this RFQ, and submit your quotation duly signed by your representative in an envelope not later than **06/02/2026**, 2 PM at Langub Elementary School Office, Escalante City, Negros Occidental, Philippines. For more information please call Langub Elementary School at Mobile No. 09944157024. Prospective service provider shall be responsible to verify details of items described below with the Langub Elementary School City Bids and Awards Committee.

MARY GRACE N. MAGSUMANG
 Chairperson, Bids and Awards Committee

II.

Inspection of Unserviceable Properties	Schedule of Public Auction	Pull-out/Taking of Awarded Items	Floor Price	Price offered for the Item/s
DATE: June 1, 2026, 2 p.m at Langub Elementary School	June 1, 2026, 2 P.M.	Date & Venue: June 4-10, 2026 ,3 PM, Langub ES	3,386.07	
NAME OF PROJECT:	Public Bidding for one (1) Lot of Disposal of various unserviceable properties			

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

Service Provider's Name:		TIN No.	
Address:			
Telephone No.	Fax no.	E-mail	
Service Providers' Authorized Representative			Date :
Signature over Printed Name:			

Bids and Awards Committee

Instruction: Indicate "comply" or "not comply" In the space provided below.

ITEMS & DESCRIPTION	Unit	No. of Item/unit	Floor Price	Price Offered	Statement of Compliance (State "Comply" or "Not Comply")
Disposal of one (1) Lot of Various Unserviceable Properties	Lot	1	2,786.07		
Stand Fan		1			
Stand Fan		1			
UPS Emerson		1			
Host PC Desktop and HP Compaq Pro 6300		1			
LED Monitor, 18.5 wide screen		1			
LED Monitor, 18.5 wide screen		1			
LED Monitor, 18.5 wide screen		1			
LED Monitor, 18.5 wide screen		1			
LED Monitor, 18.5 wide screen		1			
LED Monitor		1			

ITEMS & DESCRIPTION	Unit	No. of Item/unit	Floor Price	Price Offered	Statement Compliance "Comply" or "Comply"
COBY 55"		1			
PixPro Speaker		1			
Microlab Speaker		1			
Keyboard		1			
Keyboard		1			
Keyboard		1			
Keyboard		1			
Keyboard		1			
COBY Laptop		1			
Mouse		1			
Desktop Virtualization Ncomputing M300 3in1		1			
Desktop Virtualization Ncomputing M300 3in1		1			
Desktop Virtualization Ncomputing M300 3in1		1			
Desktop Virtualization Ncomputing M300 3in1		1			
Desktop Virtualization Ncomputing M300 3in1		1			
Epson L5290		1			
3in1 Inkjet Printer HP		1			
Radio with solar panel		9			
Wood and Steel Armchair		70			
Wood Chair		13			
Wood Armchair		4			
Plastic Armchair		17			
Steel Chair		9			
Sewing Machine		1			
WASTE MATERIAL REPORT			600.00		
Scrap plastic/ iron/metals from broken tables/chairs		95			
Scarp corrugated sheets & mishwire from demolished school structures		50			
Total:			3,386.07		

*****Nothing follows*****

ITEMS DESCRIPTION	Statement of Compliance (State "Comply" or "Not Comply")
Documentary Requirements (Either of the following)	
1. SEC Registration Certificate for Corporation	
2. DTI Registration Certificate for Sole Proprietorship	
3. Business/Mayor's Permit	

III. Terms and Conditions

A. Submission of Requirements

1. Quotations and other requirements stated below shall be addressed to the Bids and Awards Committee (BAC) Chairperson c/o BAC Secretariat at Langub Elementary School, Langub, Escalante City, Negros Occidental, Philippines. If quotation is sealed, please indicate in the envelope the quotation number and name of bidder.
2. In addition, you are required to submit the following necessary documents:
 - a. Present valid Mayor's Permit or Official Receipt as proof of renewal ; and,
 - b. Present valid Mayor's Permit prior to payment.

B. Award

The provider who submitted the highest calculated responsive quotation and who passed post qualification conducted by the BAC and shall be awarded the contract.

Bids and Awards Committee

In case of tie of two or more Bidders whose bids are determined and declared as the Highest Calculated and Responsive Bids (HCRB) hi Post-Qualified, the method to be used to break the tie is "draw lots" which is non-discretionary and non discriminatory.

In case of non-appearance of one party, it waives the right to participate in the drawing of lots but not in the acceptance of award if de winner.

C. Pull-out/ Taking of Awarded Items

D. Evaluation of Quotations

Quotation shall be compared and evaluated on the basis of the following criteria:

1. Price Quotation;
2. Compliance with Items & Description
3. Completeness of documents submitted

E. Instructions

1. Buer shall be responsible for the hauling

F. Payment

The highest complying bidder shall pay the auction amount to the cashier after the award.

The Langub Elementary School of DepEd Escalante City-Bids and Awards Committee reserves the right to accept or reject any bid, to annul reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders