



Republic of the Philippines
Department of Education
 NEGROS ISLAND REGION
 SCHOOLS DIVISION OF ESCALANTE CITY
 DANAOPORT ELEMENTARY SCHOOL
 School I.D: 117041

INVITATION TO BID
Disposal of Unserviceable Properties Through Public Bidding

1. The Department of Education (DepEd) Schools Division of Escalante City, invites all interested parties to participate in the **public bidding for one (1) lot of Disposal of various unserviceable properties and equipment** as indicated below:

Item No.	Item Description	Quantity	Floor Prices
DANAOPORT ELEMENTARY SCHOOL	COBY LAPTOP NBPC1638 14" NOTEBOOK PC SN:CT4KVD12181607916	1	1,865.45
	HP KEYBOARD H3C53AA SN: 691725-371	2	
	HP KEYBOARD KU-0316 SN:BDAMB0N5Y6AETF	1	
	A4TECH KEYBOARD KRS-85 SN:PE1910051267	1	
	HP MONITOR COMPAQ L2206TM SN:CNC4280GM7	1	
	HP MONITOR V192 18.5 WIDE SCREEN	4	
	HP SYSTEM UNIT COMPAQ PRO 6300 SFF PC	1	
	SYSTEM UNIT BENQ/ SAMSUNG	1	
	APC UPS UNINTERRUPTED POWER SUPPLY ES 500	1	
	SONEX MONITOR 5VT 14" SN:NBD43-NN14	1	
	PRINTER EPSON L3110 SN:XSDY264649	1	
	PRINTER EPSON L3110 SN:X93P335687	1	
	PRINTER EPSON L3110 SN:X93P138799	1	
	PRINTER EPSON L360 C462H SN:VGFK061501	1	
	PRINTER CANON PIXMA G2010 SN:KMFJ18300	1	
	PRINTER CANON PIXMA G2010 SN:KMMB41101	1	
	PRINTER CANON PIXMA G2010 SN:KMMB39949	1	
	PRINTER CANON PIXMA G2010 SN:KMMB41068	1	
	PRINTER CANON PIXMA G2010 SN:KMMB41088	1	
	PRINTER CANON MP258 SN:K10339	1	
	PRINTER HP DESKJET INK ADVANTAGE SN:CN3641104V	1	
	STANDARD CEILING FAN, 3 BLADES	3	
	STAND FAN	1	
	MINI FAN	2	
	BUZZER WITH STEEL CASE	1	
	DB AUDIO TROLLEY SPEAKER	1	
	TECHNO TROLLEY SPEAKER	1	
	SANYO PICTURE TUBE TV 21" ST-21SF1K	1	
	PLASTIC ARMCHAIRS	21	
	STEEL ARMCHAIRS	93	
	WOODEN ARMCHAIRS	30	
	STEEL WITH WOOD ARMCHAIRS	10	
	STEEL DESK-CHAIR	3	
	STEEL-WOOD DESK-CHAIR	2	
	MONOBLOC CHAIRS	2	
	ASTRON RICE COOKER JRC-181 1.8L	1	
	AMERICAN STAR ELECTRIC BOILER POT 4.8L AMP-30	1	
	ASTRON DOUBLE-BURNER GAS STOVE GS-88	1	
	WASTE MATERIAL REPORT		
	SCRAP ANGLE BARS/STEEL BAR, FURRING, & PURLIN	100	2,000.00
SCRAP CORRUGATED & PLAIN SHEETS FROM DEMOLISHED SCHOOL STRUCTURES	75		
	TOTAL		3,865.45



DANAOPORT ELEMENTARY SCHOOL

Danao Port, Old Poblacion, Escalante City, Negros Occidental

E-mail: 117041@deped.gov.ph

Contact Number: (034) 703-9631



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DANAOPORT ELEMENTARY SCHOOL
School I.D: 117041

2. Submit your Bid form with your name, signature, company name, address, and contact numbers. Submit the duly accomplished quotation form on or before **June 9, 2026, 1:00 PM at Danao Port Elementary School**, Brgy. Old Poblacion, Escalante City, **Principal's Office** and look for Erika Jean P. Zamora.
3. Attach to your Bid a valid Business Permit
 - SEC Registration Certificate for Corporation; or
 - DTI Registration Certificate for Sole Proprietorship;
 - Valid Business Permit;
4. Unsigned Bid and Bid lower than the floor price shall automatically be disqualified.
5. A complete set of Bid Form may be acquired by interested bidder from **June 2 to June 8, 2026** at Principal's Office, Danao Port Elementary School.
6. For further information, please refer to:

ERIKA JEAN P. ZAMORA

Administrative Officer II

BAC Secretariat

Member, School Property Disposal Committee

7. Inspection of Unserviceable Properties are available for inspection on: **June 5, 2026 @ 2 p.m., Danao Port Elementary School.**
8. Schedule of Public Auction:
The public auction shall be conducted on an "as is, where is" basis on **June 9, 2026, 1:30 p.m. at Danao Port Elementary School.**
9. Submission of Bid:
The Bid must be submitted in three (3) (original copy (1) and (2) photocopies) using the prescribed Bid Form.
10. Deadline of submission of Bid is on **June 9, 2026, 1:00 pm at Danao Port Elementary School**, Brgy. Old Poblacion, Escalante City, **Principal's Office** and look for Erika Jean P. Zamora. Bid submitted beyond said deadline shall not be accepted.
11. Opening of Bids at **June 9, 2026, 1:30 p.m.** in the presence of BAC and Division Disposal Committee.
12. Awarding of Bids:
Award shall be made to be made to the highest complying bidder.
13. Pull-out/Taking of Awarded Items:
The winning bidder shall be given seven (7) calendar days from receipt of payment to pull out from Danao Port Elementary School as stated in the ITB. The unserviceable items awarded subject to the supervision of School Supply Officer, Representative from the School Inventory and Disposal Committee, witnessing and approval by the Schools BAC Committee official during the actual disposal.


PJON A. BAIS

Teacher III

Chairperson, BAC


JULIET M. DONAYRE

Principal I

Chairperson, Disposal Committee

Noted by:


MARITES C. CAPILITAN, PhD

OIC – Assistant Schools Division Superintendent

Chairperson, Bids and Awards Committee

Chairperson, Division Inventory and Disposal Committee





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DANAOPORT ELEMENTARY SCHOOL
 School I.D: 117041

Bids and Awards Committee

Project Name:

Public Bidding for one (1) Lot of Disposal of Various Unserviceable Properties

Escalante City, Negros Occidental, Philippines
 Tel. Nos - (034) 467-3934, (034) 467 2542, (034) 467- 3938
 harryjohn.jarina@deped.gov.ph / depedesescalante.bac@deped.gov.ph
 Depedesescalantecity.weebly.com

Request for Quotation

Date: 05/28/2026
 Quotation #: RFQ2026-05-101
 Mode of Procurement:

To all Eligible Service Providers:

- I. Please quote your highest price, subject to the Terms and Conditions of this RFQ, and submit your quotation duly signed by your representative in an envelope not later than 06/09/2026, 1:30 PM at Danao Port Elementary School Office, Escalante City, Negros Occidental, Philippines. For more information please call Danao Port Elementary School at Mobile No. 09128997154. Prospective service provider shall be responsible to verify details of items described below with the Japitan Elementary School City Bids and Awards Committee.

PJONIA BAIS

Chairperson, Bids and Awards Committee

II.

Inspection of Unserviceable Properties	Schedule of Public Auction	Pull-out/Taking of Awarded Items	Floor Price	Price offered for the item/s
DATE: June 5, 2026, 2 p.m at Danao Port Elementary School	June 9, 2026, 1:30 P.M.	Date & Venue: June 11-18, 2026, 3 PM, Danao Port ES	3,865.45	
NAME OF PROJECT:	Public Bidding for one (1) Lot of Disposal of various unserviceable properties			

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

Service Provider's Name:	TIN No.	
Address:		
Telephone No.	Fax no.	E-mail
Service Providers' Authorized Representative		Date :
Signature over Printed Name:		

Bids and Awards Committee

Instruction: Indicate "comply" or "not comply" in the space provided below.

ITEMS & DESCRIPTION	Unit	No. of Item/unit	Floor Price	Price Offered	Statement of Compliance (State "Comply" or "Not Comply")
Disposal of one (1) Lot of Various Unserviceable Properties	Lot	1	1,865.45		
COBY LAPTOP NBPC1638 14" NOTEBOOK PC SN:CT4KVD12181607916		1			
HP KEYBOARD H3C53AA SN: 691725-371		2			
HP KEYBOARD KU-0316 SN:BDAMBON5Y6AETF		1			
AATECH KEYBOARD KRS-85 SN:PE1910051267		1			
HP MONITOR COMPAQ L2206TM SN:CNC4280GM7		1			
HP MONITOR V192 18.5 WIDE SCREEN		4			
HP SYSTEM UNIT COMPAQ PRO 6300 SFF PC		1			
SYSTEM UNIT BENQ/ SAMSUNG		1			
APC UPS UNINTERRUPTED POWER SUPPLY ES 500		1			
SONEX MONITOR SVT 14" SN:NBD43-NN14		1			
PRINTER EPSON L3110 SN:X5DY264649		1			
PRINTER EPSON L3110 SN:X93P335687		1			
PRINTER EPSON L3110 SN:X93P138799		1			
PRINTER EPSON L360 C462H SN:VGFK061501		1			
PRINTER CANON PIXMA G2010 SN:KMF118300		1			
PRINTER CANON PIXMA G2010 SN:KMMB41101		1			
PRINTER CANON PIXMA G2010 SN:KMMB39949		1			
PRINTER CANON PIXMA G2010 SN:KMMB41068		1			
PRINTER CANON PIXMA G2010 SN:KMMB41088		1			
PRINTER CANON MP258 SN:K10339		1			

ITEMS & DESCRIPTION	Unit	No. of Item/unit	Floor Price	Price Offered	Statement of Compliance (State "Comply" or "Not Comply")
PRINTER HP DESKJET INK ADVANTAGE SN:CN3641104V		1			
STANDARD CEILING FAN, 3 BLADES		3			
STAND FAN		1			
MINI FAN		2			
BUZZER WITH STEEL CASE		1			
DB AUDIO TROLLEY SPEAKER		1			
TECHNO TROLLEY SPEAKER		1			
SANYO PICTURE TUBE TV 21" ST-21SF1K		1			
PLASTIC ARMCHAIRS		21			
STEEL ARMCHAIRS		93			
WOODEN ARMCHAIRS		30			
STEEL WITH WOOD ARMCHAIRS		10			
STEEL DESK-CHAIR		3			
STEEL-WOOD DESK-CHAIR		2			
MONOBLOC CHAIRS		2			
ASTRON RICE COOKER JRC-181 1.8L		1			
AMERICAN STAR ELECTRIC BOILER POT 4.8L AMP-30		1			
ASTRON DOUBLE-BURNER GAS STOVE GS-88		1			
WASTE MATERIAL REPORT			2,000.00		
SCRAP ANGLE BARS/STEEL BAR, FURRING & PURLIN		100			
SCRAP CORRUGATED & PLAIN SHEETS FROM DEMOLISHED SCHOOL STRUCTURES		75			
Total:			3,865.45		

*****Nothing follows*****

ITEMS DESCRIPTION	Statement of Compliance (State "Comply" or "Not Comply")
Documentary Requirements (Either of the following)	
1. SEC Registration Certificate for Corporation	
2. DTI Registration Certificate for Sole Proprietorship	
3. Business/Mayor's Permit	

III. Terms and Conditions

A. Submission of Requirements

- Quotations and other requirements stated below shall be addressed to the Bids and Awards Committee (BAC) Chairperson c/o BAC Secretariat at Japitan Elementary School, Japitan, Escalante City, Negros Occidental, Philippines. If quotation is sealed, please indicate in the envelope the quotation number and name
- In addition, you are required to submit the following necessary documents:
 - Present valid Mayor's Permit or Official Receipt as proof of renewal ; and,
 - Present valid Mayor's Permit prior to payment.

B. Award

The provider who submitted the highest calculated responsive quotation and who passed post qualification conducted by the BAC and end-user shall be awarded the contract.

Bids and Awards Committee

In case of tie of two or more Bidders whose bids are determined and declared as the Highest Calculated and Responsive Bids (HCRB) having been Post-Qualified, the method to be used to break the tie is "draw lots" which is non-discretionary and non discriminatory.

In case of non-appearance of one party, it waives the right to participate in the drawing of lots but not in the acceptance of award if declared as winner.

C. Pull-out/ Taking of Awarded Items

Pull-out or Taking of Awarded Items shall be on the date specified in the Request for Quotation (RFQ) or in the Purchase Order.

D. Evaluation of Quotations

Quotation shall be compared and evaluated on the basis of the following criteria:

- Price Quotation;
- Compliance with Items & Description
- Completeness of documents submitted

E. Instructions

- Buyer shall be responsible for the hauling of awarded items on the date specified in thr RFQ.

F. Payment

The highest complying bidder shall pay the auction amount to the cashier after the award.

The Japitan Elementary School of DepEd Escalante City-Bids and Awards Committee reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders

- Compliance with Items & Description
- Completeness of documents submitted

E. Instructions

- Buyer shall be responsible for the hauling of awarded items on the date specified in thr RFQ.

F. Payment

The highest complying bidder shall pay the auction amount to the cashier after the award.

The Japitan National High School of DepEd Escalante City-Bids and Awards Committee reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders