



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY



June 22, 2026

DIVISION MEMORANDUM

No. 243, s. 2026

**REORIENTATION OF ADMINISTRATIVE OFFICERS II ON THE EXPANDED
CAREER PROGRESSION (ECP) SYSTEM FOR TEACHERS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/Specialists
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office expresses its sincere appreciation for the invaluable administrative support rendered by the School Administrative Officers II in the successful preparation and submission of four hundred fourteen (414) ECP documents for Fiscal Year (FY) 2025.
2. In view of the ECP being an annual undertaking that provides substantial benefits to our teaching personnel, this Office shall conduct a Reorientation on ECP Policies, Procedures, and Processes for School Administrative Officers II. The activity aims to enhance participants' understanding of the program, provide updates on current guidelines and requirements, and ensure the efficient and effective implementation of the ECP for FY 2026.
3. The reorientation shall be held on June 24–25, 2026, at the Gabriela Hall, from 8:00 a.m. to 5:00 p.m.
4. Participants in this activity shall include all School Administrative Officers II and the Administrative Assistant III assigned to the Personnel Section.
5. Important updates and other matters from other offices concerned shall likewise be discussed during the activity.
6. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.

PETER J. GALIMBA
Schools Division Superintendent



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