



Republic of the Philippines  
**Department of Education**  
NEGROS ISLAND REGION  
**SCHOOLS DIVISION OF ESCALANTE CITY**



June 23 , 2026

**DIVISION MEMORANDUM**

No. 246 s, 2026

**WORKSHOP-CONFERENCE ON THE SUBMISSION of 2nd QUARTER  
BUDGET AND FINANCIAL ACCOUNTABILITY REPORTS (BFARs)**

TO: OIC- Assistant Schools Division Superintendent  
All Secondary School Heads (IUs only)  
Senior/Designated Bookkeepers  
All Budget Unit Staffs  
All Others Concerned

1. In preparation for the Regional Workshop on the Submission of 1st Quarter of CY 2026 Consolidated BFARS, this office, through the Budget Unit, will conduct a Division Workshop Conference of all Secondary Bookkeepers on **July 9, 2026, 9:00 AM at the Gabriela Hall, Old SDO Compound, Varca St., Escalante City.**
2. The participants to this activity are all the **Budget Unit Staffs, 2 representatives from the Accounting Unit and all Senior/Designated Bookkeepers of Secondary Implementing Units.**
3. The participants shall bring laptops, extension cords and BFARs 1, 1A, and 1B as of June 30, 2026.
4. **Dian-ay National High School**, as the program host school for this activity, shall be responsible for the food and accomodation.
5. Food, travel and other incidental expenses are chargeable against School/Division MOOE subject to the usual accounting and budgeting rules and regulations.
6. Attendance is a must.
7. For immediate dissemination and compliance.

**PETER J. GALIMBA**

OIC, Schools Division Superintendent

Reference : As stated

Enclosure : As stated

Allotment : Division Order No. 1, 2019

To be indicated in the perpetual index under the following subjects:

BUDGET AND FINANCIAL ACCOUNTABILITY REPORTS

KC - OSDS-Budget

Para sa Kampeon na Escalantehanon, SIGE (Sustainable Initiatives Geared towards Excellence), Escalante, Sa SDO Escalante, May Kaaqapay Ka!



Escalante City, Negros Occidental, Philippines

Tel. Nos – (034) 724-5720, (034) 454- 0746

[escalante.city001@deped.gov.ph](mailto:escalante.city001@deped.gov.ph)

[depedescalantecity.weebly.com](http://depedescalantecity.weebly.com)