



Republic of the Philippines  
**Department of Education**  
 NEGROS ISLAND REGION  
 SCHOOLS DIVISION OF ESCALANTE CITY  
 MAGSAYSAY ELEMENTARY SCHOOL

**INVITATION TO BID**  
**Disposal of Unserviceable Properties Through Public Bidding**

1. The Department of Education (DepEd) Schools Division of Escalante City, invites all interested parties to participate in the **public bidding for one (1) lot of Disposal of various unserviceable properties and equipment** as indicated below:

| Item No.                          | Item Description                  | Quantity | Floor Prices |
|-----------------------------------|-----------------------------------|----------|--------------|
| MAGSAYSAY<br>ELEMENTARY<br>SCHOOL | Weighing Scale, Detecto           | 1        | 1,505.18     |
|                                   | Laminating Pouch                  | 1        |              |
|                                   | Water Dispenser, Kyowa            | 1        |              |
|                                   | Television, LED, Pensonic         | 1        |              |
|                                   | Television, Sharp                 | 1        |              |
|                                   | Television, LED, Coby, 55"        | 1        |              |
|                                   | Television, Astron, 32"           | 1        |              |
|                                   | Speaker, Microlab                 | 1        |              |
|                                   | Speaker, PixPro (DCP Batch 40)    | 1        |              |
|                                   | AC Power System, Emerson          | 1        |              |
|                                   | Keyboard                          | 7        |              |
|                                   | COMPUTER MONITOR, HP              | 6        |              |
|                                   | MOTHER MONITOR, HP                | 1        |              |
|                                   | AVR, STAROL                       | 1        |              |
|                                   | MONITOR, HP                       | 1        |              |
|                                   | CPU, HP                           | 1        |              |
|                                   | NCOMPUTING DEVICE                 | 5        |              |
|                                   | SPEAKER, VRS                      | 1        |              |
|                                   | PROJECTOR, EPSON W/ SCREEN TRIPOD | 2        |              |
|                                   | SHOVEL                            | 3        |              |
|                                   | HOE                               | 3        |              |
|                                   | RAKE                              | 2        |              |
|                                   | BOLO                              | 1        |              |
|                                   | KNAPSACK SPRAYER                  | 1        |              |
|                                   | RADIO                             | 5        |              |
|                                   | WHISTLE                           | 4        |              |
|                                   | FOLDING BED                       | 1        |              |
|                                   | Printer, Epson, L565              | 1        |              |
|                                   | Printer, HP-Deskjet 1050          | 1        |              |
|                                   | Printer, Epson, L220              | 1        |              |
|                                   | Printer, Epson, L3110             | 4        |              |
|                                   | Printer, Epson, L3210             | 2        |              |
|                                   | Printer, Epson, L5190             | 1        |              |
|                                   | Printer, Epson, L130              | 1        |              |
|                                   | Printer, Epson, L121              | 2        |              |



# Department of Education

NEGROS ISLAND REGION  
SCHOOLS DIVISION OF ESCALANTE CITY  
MAGSAYSAY ELEMENTARY SCHOOL

|                               |     |  |
|-------------------------------|-----|--|
| Printer, Epson, L120          | 1   |  |
| BADMINTON RACKETS             | 10  |  |
| SHUTTER COCK                  | 8   |  |
| CHESS BOARD                   | 3   |  |
| SCRABBLE BOARD                | 22  |  |
| TABLE TENNIS RACKETS          | 1   |  |
| VOLLEYBALL BALL               | 5   |  |
| BASKET BALL                   | 1   |  |
| BADMINTON NET                 | 2   |  |
| VOLLEYBALL NET                | 3   |  |
| Portable Handwashing Lavatory | 2   |  |
| Stand Fan                     | 10  |  |
| Desk Fan                      | 1   |  |
| Ceiling Fan                   | 2   |  |
| Rostum, Wooden                | 1   |  |
| Chair, Wooden, Arm            | 49  |  |
| Chair, Steel/Wooden, Arm      | 23  |  |
| Various metal sheets          | 45  |  |
| Jalousie window frames        | 118 |  |

2. Submit your Bid form with your name, signature, company name, address, and contact numbers. Submit the duly accomplished quotation form on or before June 4, 2026, 1:30 PM at Magsaysay Elementary School, Barangay Magsaysay, Escalante City, Principal's Office and look for May U. Ababa

3. Attach to your Bid either the following:

- SEC Registration Certificate for Corporation; or
- DTI Registration Certificate for Sole Proprietorship;
- Valid Business Permit;

4. Unsigned Bids and Bids lower than the floor price shall automatically be disqualified.

5. A complete set of Bid Form may be acquired by interested bidders from May 27 to June 3, 2026, at the Principal's Office, Magsaysay Elementary School.

6. For further information, please refer to:

MAY U. ABABA  
Administrative Officer II  
BAC Secretariat



Escalante City, Negros Occidental, Philippines  
Tel. Nos - (034) 724-5720, (034) 454- 0746  
[escalante.city001@deped.gov.ph](mailto:escalante.city001@deped.gov.ph)  
[Depedescalante.city.weebly.com](http://Depedescalante.city.weebly.com)



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SCHOOLS DIVISION OF ESCALANTE CITY

MAGSAYSAY ELEMENTARY SCHOOL

Secretariat, Division Property Disposal Committee

7. Inspection of Unservicable Properties is available for inspection on June 3, 2026 @ 1 p.m., Magsaysay Elementary School.

8. Schedule of Public Auction:  
The public auction shall be conducted on an "as is, where is" basis on June 4, 2026, 1:30 p.m. at Magsaysay Elementary School.

9. Submission of Bid:  
The Bid must be submitted in three (3) copies: one (1) original copy and two (2) photocopies using the prescribed Bid Form.

10. Deadline of submission of Bid is on June 4, 2026, 1:00 p.m. Bids submitted beyond said deadline shall not be accepted.

11. Opening of Bids on June 4, 2026, 1:30 p.m. in the presence of BAC and the Division Disposal Committee.

12. Awarding of Bids:  
The award shall be made to the highest bidder.

13. Pull-out/Taking of Awarded Items:  
The winning bidder shall be given seven (7) calendar days from receipt of payment to vacate the Magsaysay Elementary School, as stated in the ITB. Unservicable items are awarded under the supervision of the School Supply Officer and a Representative from the School Inventory and Disposal Committee.

**NOREN P. OLOGA**  
Teacher - III  
Chairperson, BAC

**RODRIGO B. SILLSA, JR.**  
Principal I  
Chairperson, Disposal Committee

Noted by:

**MARITES C. CAPILITAN, PhD**

OIC - Assistant Schools Division Superintendent

Chairperson, Bids and Awards Committee

Chairperson, Division Inventory and Disposal Committee



Escalante City, Negros Occidental, Philippines  
Tel. Nos - (034) 724-5720, (034) 454- 0746  
Depedescalante.city001@deped.gov.ph  
Depedescalante.city.weebly.com



Republic of the Philippines  
Department of Education

NEGROS ISLAND REGION

**SCHOOLS DIVISION OF ESCALANTE CITY  
MAGSAYSAY ELEMENTARY SCHOOL**

**Bids and Awards Committee**

Project Name: **PUBLIC BIDDING FOR ONE (1) LOT OF DISPOSAL OF VARIOUS UNSERVICEABLE PROPERTIES**

Brgy. Magsaysay, Escalante City, Negros Occidental, Philippines  
Mobile Nos – 09924539800  
[117047.mes@deped.gov.ph](mailto:117047.mes@deped.gov.ph)

**Request for Quotation**

Date: 05/19/2026  
Quotation #: RFQ- 2026-018

**To all Eligible Service Providers:**

I. Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your quotation by your representative in an envelope not later than 06/03/2026 at Magsaysay Elementary School BAC Office, Brgy. Magsaysay, Escalante City, Negros Occidental, Philippines. For more information please call Magsaysay ES-BAC Secretariat at Mobile No.: 09924539800. Prospective service provider shall be responsible to verify details of items described below with the Office of the Magsaysay Elementary School Bids and Awards Committee, Telephone No. 09924539800.

*[Signature]*  
**NOREEN P. OLORGA**  
Chair, Bids and Awards Committee

II.

| Delivery Date for the Service/s                                                                        | Schedule of Delivery | Delivery Location | Approved Budget for the Contract | Price offered for the Item/s |
|--------------------------------------------------------------------------------------------------------|----------------------|-------------------|----------------------------------|------------------------------|
|                                                                                                        |                      | MAGSAYSAY ES      | <b>1,505.18</b>                  |                              |
| <b>Name of Project: PUBLIC BIDDING FOR ONE (1) LOT OF DISPOSAL OF VARIOUS UNSERVICEABLE PROPERTIES</b> |                      |                   |                                  |                              |

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

|                                                                              |                |                |  |
|------------------------------------------------------------------------------|----------------|----------------|--|
| <b>Service Provider's Name:</b>                                              |                | <b>TIN No.</b> |  |
| <b>Address:</b>                                                              |                |                |  |
| <b>Telephone No.:</b>                                                        | <b>Fax No.</b> | <b>E-mail</b>  |  |
| Service Provider's Authorized Representative<br>Signature over Printed Name: |                | <b>Date :</b>  |  |

**Bids and Awards Committee**

Instruction: Indicate "comply" or "not comply" in the space provided below.

| ITEMS & DESCRIPTION                                                                   | Unit | No. of item/unit | Unit Price (ABC/per month) | Price Offered | Statement of Compliance (State "Comply" or "Not Comply") |
|---------------------------------------------------------------------------------------|------|------------------|----------------------------|---------------|----------------------------------------------------------|
| <b>PUBLIC BIDDING FOR ONE (1) LOT OF DISPOSAL OF VARIOUS UNSERVICEABLE PROPERTIES</b> |      |                  | <b>1,505.18</b>            |               |                                                          |
| Weighting Scale, Detecto                                                              | 1    |                  |                            |               |                                                          |
| Laminating Pouch                                                                      | 1    |                  |                            |               |                                                          |
| Water Dispenser, Kyowa                                                                | 1    |                  |                            |               |                                                          |
| Television, LED, Pensonic                                                             | 1    |                  |                            |               |                                                          |
| Television, Sharp                                                                     | 1    |                  |                            |               |                                                          |
| Television, LED, Coby, 55"                                                            | 1    |                  |                            |               |                                                          |
| Television, Astron, 32"                                                               | 1    |                  |                            |               |                                                          |
| Speaker, Microlab                                                                     | 1    |                  |                            |               |                                                          |
| Speaker, PixPro (DCP Batch                                                            | 1    |                  |                            |               |                                                          |
| AC Power System, Emerson                                                              | 1    |                  |                            |               |                                                          |
| Keyboard                                                                              | 7    |                  |                            |               |                                                          |
| COMPUTER MONITOR, HP                                                                  | 6    |                  |                            |               |                                                          |
| MOTHER MONITOR, HP                                                                    | 1    |                  |                            |               |                                                          |
| AVR, STAROL                                                                           | 1    |                  |                            |               |                                                          |
| MONITOR, HP                                                                           | 1    |                  |                            |               |                                                          |
| CPU, HP                                                                               | 1    |                  |                            |               |                                                          |
| NCOMPUTING DEVICE                                                                     | 5    |                  |                            |               |                                                          |
| SPEAKER, VRS                                                                          | 1    |                  |                            |               |                                                          |
| PROJECTOR, EPSON W/ SCREEN TRIPOD                                                     | 2    |                  |                            |               |                                                          |
| SHOVEL                                                                                | 3    |                  |                            |               |                                                          |
| HOE                                                                                   | 3    |                  |                            |               |                                                          |
| RAKE                                                                                  | 2    |                  |                            |               |                                                          |
| BOLO                                                                                  | 1    |                  |                            |               |                                                          |
| KNAPSACK SPRAYER                                                                      | 1    |                  |                            |               |                                                          |

|                           |     |          |  |  |  |  |  |
|---------------------------|-----|----------|--|--|--|--|--|
| RADIO                     | 5   |          |  |  |  |  |  |
| WHISTLE                   | 4   |          |  |  |  |  |  |
| FOLDING BED               | 1   |          |  |  |  |  |  |
| Megaphone, SK-88          | 1   |          |  |  |  |  |  |
| Printer, Epson, L565      | 1   |          |  |  |  |  |  |
| Printer, HP-Deskjet 1050  | 1   |          |  |  |  |  |  |
| Printer, Epson, L220      | 1   |          |  |  |  |  |  |
| Printer, Epson, L3110     | 4   |          |  |  |  |  |  |
| Printer, Epson, L3210     | 2   |          |  |  |  |  |  |
| Printer, Epson, L5190     | 1   |          |  |  |  |  |  |
| Printer, Epson, L130      | 1   |          |  |  |  |  |  |
| Printer, Epson, L121      | 3   |          |  |  |  |  |  |
| Printer, Epson, L120      | 1   |          |  |  |  |  |  |
| BADMINTON RACKETS         | 10  |          |  |  |  |  |  |
| SHUTTLE COCK              | 8   |          |  |  |  |  |  |
| CHESS BOARD               | 3   |          |  |  |  |  |  |
| SCRABBLE BOARD            | 22  |          |  |  |  |  |  |
| TABLE TENNIS RACKETS      | 1   |          |  |  |  |  |  |
| VOLLEYBALL BALL           | 5   |          |  |  |  |  |  |
| BASKET BALL               | 1   |          |  |  |  |  |  |
| BADMINTON NET             | 2   |          |  |  |  |  |  |
| VOLLEYBALL NET            | 1   |          |  |  |  |  |  |
| Portable Handwashing      | 2   |          |  |  |  |  |  |
| Stand Fan                 | 10  |          |  |  |  |  |  |
| Desk Fan                  | 1   |          |  |  |  |  |  |
| Ceiling Fan               | 2   |          |  |  |  |  |  |
| Rostrum, Wooden           | 1   |          |  |  |  |  |  |
| Chair, Wooden, Arm        | 49  |          |  |  |  |  |  |
| Chair, Steel/Wooden, Arm  | 23  |          |  |  |  |  |  |
| Chair, Kiddle, Plastic    | 12  |          |  |  |  |  |  |
| Various metal sheets      | 45  |          |  |  |  |  |  |
| Jalousie window frames    | 118 |          |  |  |  |  |  |
| TOTAL                     | 387 | 1,505.18 |  |  |  |  |  |
| *****nothing follows***** |     |          |  |  |  |  |  |

| ITEMS DESCRIPTION                                                       | Statement of Compliance (State "Comply" or "Not Comply") |
|-------------------------------------------------------------------------|----------------------------------------------------------|
| Documentary Requirements:                                               |                                                          |
| 1. Updated/Valid PHILGEPS Certificate of registration                   |                                                          |
| 2. Quotation sheet shall include the terms of payment, price validity,  |                                                          |
| 3. Business/Mayor's Permit or Official Receipt as proof of renewal upon |                                                          |

### III. Terms and Conditions

#### A. Submission of Requirements

- Quotations and other requirements stated below shall be addressed to the School Bids and Awards Committee (BAC) Chairperson c/o BAC Secretariat at Magsaysay Elementary School, Brgy. Magsaysay, Escalante City, Negros Occidental, Philippines. If quotation is sealed, please indicate in the envelope the quotation number and name of bidder.
- In addition, you are required to submit the following necessary documents:
  - Present valid Mayor's Permit or Official Receipt as proof of renewal upon post-qualification; and,
  - Present valid Mayor's Permit prior to payment.

#### B. Award

The provider who submitted the lowest calculated responsive quotation and who passed post qualification conducted by the BAC and end-user shall be awarded the contract.

#### Bids and Awards Committee

In case of tie of two or more Bidders whose bids are determined and declared as the Lowest Calculated and Responsive Bids (LCRB) having been Post-Qualified, the method to be used to break the tie is through viva voce.

In case of non-appearance of one party, it waives the right to participate in the drawing of lots but not in the acceptance of award if declared as winner.  
**C. Pullout/Taking of Awarded Items**  
 Pullout or Taking of Awarded Items shall be on the date specified in the Request for Quotation (RFQ) or in the Purchase Order.

#### D. Evaluation of Quotations

Quotation shall be compared and evaluated on the basis of the following criteria:

- Price Quotation;
- Compliance with Items & Description
- Completeness of documents submitted

#### E. Instructions

- Provider shall be responsible for the hauling of awarded items on the date specified in the RFQ.

#### F. Payment

The highest complying amount bidder shall pay the amount to the cashier after the award.

The Magsaysay Elementary School - Bids and Awards Committee reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders



Br. EY. Magsaysay, Escalante City, Negros Occidental, Philippines  
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117047.mcs@deped.gov.ph