



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY
MAGSAYSAY NATIONAL SCHOOL

INVITATION TO BID
Disposal of Unserviceable Properties Through Public Bidding

1. The Department of Education (DepEd) Schools Division of Escalante City, invites all interested parties to participate in the **public bidding for one (1) lot of Disposal of various unserviceable properties and equipment** as indicated below:

Item No.	Item Description	Quantity	Floor Prices
MAGSAYSAY NATIONAL HIGH SCHOOL	MONITOR, MITSUBISHI	1	2,124.13
	KEYBOARD	25	
	MONITOR, AOC	1	
	MONITOR, ACER	47	
	CPU	7	
	PC TABLET, COBY BLUE	44	
	LAPTOP, COBY, BLUE	1	
	TELEVISION, PENSIONIC, 32"	2	
	TELEVISION, JIREN, 43"	1	
	AVR, STAVOL	3	
	TELEVISION, COBY (DCP PACKAGE)	1	
	PRINTER, EPSON, L3210	1	
	PRINTER, EPSON, L3110	4	
	PRINTER, EPSON, L5190	1	
	PRINTER, CANON	1	
	PRINTER, EPSON, L120	1	
	JAVELIN	1	
	VOLLEYBALL NET	2	
	BADMINTON RACKET	1	
	MOWER/GRASS CUTTER	2	
	WALL FAN	5	
	STAND FAN	1	
	CHAIR, ARM, WOODEN	23	
	CHAIR, ARM, STEEL	16	
	CHAIR, ARM, PLASTIC	12	
	VARIOUS METALS AND PLASTIC ITEMS	22	
	JALOUSIE WINDOW FRAMES	32	



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2. Submit your Bid form with your name, signature, company name, address, and contact numbers. Submit the duly accomplished quotation form on or before **June 4, 2026, 2:00 PM** at **Magsaysay National High School**, Barangay Magsaysay, Escalante City, Principal's Office, and look for **May U. Ababa**
3. Attach to your Bid either the following:
 - SEC Registration Certificate for Corporation; or
 - DTI Registration Certificate for Sole Proprietorship;
 - Valid Business Permit;
4. Unsigned Bids and Bids lower than the floor price shall automatically be disqualified.
5. A complete set of Bid Form may be acquired by interested bidders from **May 27 to June 3, 2026**, at the Principal's Office, Magsaysay National High School.
6. For further information, please refer to:

MAY U. ABABA
Administrative Officer II
BAC Secretariat
Secretariat, Property Disposal Committee – Magsaysay National High School
7. Inspection of Unserviceable Properties is available for inspection on **June 3, 2026 @ 2 p.m.**, **Magsaysay National High School**.
8. Schedule of Public Auction:
The public auction shall be conducted on an "as is, where is" basis on **June 4, 2026, at 2:30 p.m.** at **Magsaysay National High School**.
9. Submission of Bid:
The Bid must be submitted in three (3) copies: one (1) original copy and two (2) photocopies using the **prescribed Bid Form**.
10. Deadline of submission of Bid is on **June 4, 2026, 2:00 p.m.** Bids submitted beyond said deadline shall not be accepted.
11. Opening of Bids at **June 4, 2026, 2:30 p.m.** in the presence of BAC and Division Disposal Committee.
12. Awarding of Bids:
The award shall be made to the highest bidder.
13. Pull-out/Taking of Awarded Items:
The winning bidder shall be given seven (7) calendar days from receipt of payment to vacate the Magsaysay National High School, as stated in the ITB. Unserviceable items are awarded under the

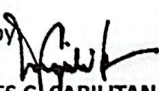
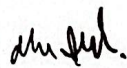


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supervision of the School Supply Officer and a Representative from the School Inventory and Disposal Committee.


JELYN MARIE S. FLOR
Teacher - II
Chairperson, BAC


PEDRO S. CASIPONG
Assistant Principal II
Chairperson, Disposal Committee

Noted by 
MARITES C. CAPILITAN, PhD
OIC – Assistant Schools Division Superintendent
Chairperson, Bids and Awards Committee
Chairperson, Division Inventory and Disposal Committee 



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NEGROS ISLAND REGION

SCHOOLS DIVISION OF ESCALANTE CITY

MAGSAYSAY NATIONAL HIGH SCHOOL

Bids and Awards Committee

Project Name: **PUBLIC BIDDING FOR ONE (1) LOT OF DISPOSAL OF VARIOUS UNSERVICEABLE PROPERTIES**

Brgy. Magsaysay, Escalante City, Negros Occidental, Philippines
Mobile Nos - 09924539800
325604@deped.gov.ph

Request for Quotation

Date: **05/19/2026**
Quotation # : **RFQ- 2026-018**

To all Eligible Service Providers:

- I. Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your quotation by your representative in an envelope not later than **06/03/2026** at Magsaysay National High School BAC Office, Brgy. Magsaysay, Escalante City, Negros Occidental, Philippines. For more information please call Magsaysay NHS-BAC Secretariat at Mobile No.: 09924539800. Prospective service provider shall be responsible to verify details of items described below with the Office of the Magsaysay National High School Bids and Awards Committee, Telephone No. 09924539800.

JELYN MARIE S. FLOR
Chair, Bids and Awards Committee

II.

Delivery Date for the Service/s	Schedule of Delivery	Delivery Location	Approved Budget for the Contract	Price offered for the item/s
		MAGSAYSAY ES	2,124.13	
Name of Project:		PUBLIC BIDDING FOR ONE (1) LOT OF DISPOSAL OF VARIOUS UNSERVICEABLE PROPERTIES		

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

Service Provider's Name:			TIN No.	
Address:				
Telephone No.		Fax No.	E-mail	
Service Providers' Authorized Representative Signature over Printed Name:				Date :

Bids and Awards Committee

Instruction: Indicate "comply" or "not comply" in the space provided below.

ITEMS & DESCRIPTION	Unit	No. of item/unit	Unit Price (ABC)(per month)	Price Offered	Statement of Compliance (State "Comply" or "Not Comply")
PUBLIC BIDDING FOR ONE (1) LOT OF DISPOSAL OF VARIOUS UNSERVICEABLE PROPERTIES			2,124.13		
MONITOR, MITSUBISHI		1			
KEYBOARD		25			
MONITOR, AOC		1			
MONITOR, ACER		47			
CPU		7			
PC TABLET, COBY BLUE		44			
LAPTOP, COBY, BLUE		1			
TELEVISION, PENSONIC, 32"		2			
TELEVISION, JIREN, 43"		1			
AVR, STAVOL		3			
TELEVISION, COBY (DCP		1			
PRINTER, EPSON, L3210		1			
PRINTER, EPSON, L3110		4			
PRINTER, EPSON, L5190		1			
PRINTER, CANON		1			
PRINTER, EPSON, L120		1			
JAVELIN		1			
VOLLEYBALL NET		2			
BADMINTON RACKET		1			
MOWER/GRASS CUTTER		2			
WALL FAN		5			
STAND FAN		1			
CHAIR, ARM, WOODEN		17			

CHAIR, ARM, PLASTIC/STEEL	15				
VARIOUS METALS AND PLASTIC ITEMS	32				
JALOUSIE WINDOW FRAMES	28				
TOTAL	255	2,124.13			
*****nothing follows*****					

ITEMS DESCRIPTION	Statement of Compliance (State "Comply" or "Not Comply")
Documentary Requirements:	
1. Updated/Valid PHILGEPS Certificate of registration	
2. Quotation sheet shall include the terms of payment, price validity,	
3. Business/Mayor's Permit or Official Receipt as proof of renewal upon	

III. Terms and Conditions

A. Submission of Requirements

- Quotations and other requirements stated below shall be addressed to the School Bids and Awards Committee (BAC) Chairperson c/o BAC Secretariat at Magsaysay National High School, Brgy. Magsaysay, Escalante City, Negros Occidental, Philippines. If quotation is sealed, please indicate in the envelope the quotation number and name of bidder.
- In addition, you are required to submit the following necessary documents:
 - Present valid Mayor's Permit or Official Receipt as proof of renewal upon post-qualification; and
 - Present valid Mayor's Permit prior to payment.

B. Award

The provider who submitted the lowest calculated responsive quotation and who passed post qualification conducted by the BAC and end-user shall be awarded the contract.

Bids and Awards Committee

In case of tie of two or more Bidders whose bids are determined and declared as the Lowest Calculated and Responsive Bids (LCRB) having been Post-Qualified, the method to be used to break the tie is through viva voce.

In case of non-appearance of one party, it waives the right to participate in the drawing of lots but not in the acceptance of award if declared as winner.

C. Pullout/Taking of Awarded Items

Pullout or Taking of Awarded Items shall be on the date specified in the Request for Quotation (RFQ) or in the Purchase Order.

D. Evaluation of Quotations

Quotation shall be compared and evaluated on the basis of the following criteria:

- Price Quotation;
- Compliance with Items & Description
- Completeness of documents submitted

E. Instructions

- Provider shall be responsible for the hauling of awarded items on the date specified in the RFQ..

F. Payment

The highest complying amount bidder shall pay the amount to the cashier after the award.

The Magsaysay National High School - Bids and Awards Committee reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders

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