



Republic of the Philippines  
**Department of Education**  
 NEGROS ISLAND REGION  
 SCHOOLS DIVISION OF ESCALANTE CITY  
 DON ESTEBAN DELA RAMA ELEMENTARY SCHOOL

**INVITATION TO BID**  
**Disposal of Waste Materials Through Public Bidding**

1. The Department of Education (DepEd) Schools Division of Escalante City, invites all interested parties to participate in the **public bidding for one (1) lot of Disposal of Waste Materials** as indicated below:

Item No.	Item Description	Quantity	Floor Prices
DON ESTEBAN	G.I. Sheet(cut into different sizes)	2	500.00
DELA RAMA	Wheelbarrow (Recovered)	2	
ELEMENTARY	Steel Frame (Recovered and cut into different sizes)	64	
SCHOOL	Jalousie Frame (Recovered)	157	
	Window Grills (cut into different sizes)	6	

2. Submit your Bid form with your name, signature, company name, address, and contact numbers. Submit the duly accomplished quotation form on or before **June 02, 2026, 10:00 AM at Don Esteban Dela Rama Elementary School, Barangay Jonobjonob, Escalante City, Principal's Office** and look for Ms. Rubilyn S. Olorga
3. Attach to your Bid either the following:
- SEC Registration Certificate for Corporation; or
  - DTI Registration Certificate for Sole Proprietorship;
  - Valid Business Permit;
4. Unsigned Bid and Bid lower than the floor price shall automatically be disqualified.
5. A complete set of Bid Form may be acquired by interested bidder from **May 26, 2026 to June 01, 2026** at Principal's Office, Don Esteban Dela Rama Elementary School.
6. For further information, please refer to:
- RUBILYN S. OLOGA**  
 Administrative Officer II  
 BAC Secretariat  
 Secretariat, Division Property Disposal Committee
7. Inspection of waste materials are available for inspection on: **June 01, 2026 @ 1:00 p.m., Don Esteban Dela Rama Elementary School.**
8. Schedule of Public Auction:  
 The public auction shall be conducted on an "as is, where is" basis on **June 02, 2026, 01:00 p.m. at Don Esteban Dela Rama Elementary School.**






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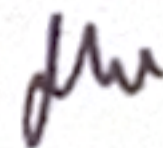
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9. Submission of Bid:  
The Bid must be submitted in three (3) (original copy (1) and 2 photocopies) using the prescribed Bid Form .
10. Deadline of submission of Bid is on June 02, 2026, 1:00 p.m... Bid submitted beyond said deadline shall not be accepted.
11. Opening of Bids at June 02, 2026 ,01:01 p.m. in the presence of BAC and Division Disposal Committee.
12. Awarding of Bids:  
Award shall be made to be made to the highest bidder.
13. Pull-out/Taking of Awarded Items:  
The winning bidder shall be given seven (7) calendar days from receipt of payment to pull out from the Don Esteban Dela Rama Elementary School as stated in the ITB. The waste materials items awarded subject to the supervision of School Supply Officer, and Representative from the School Inventory and Disposal Committee.

  
**FLORA S. GUANGA**  
Teacher - III  
Chairperson, BAC

  
**ELVIE G. CEPE**  
Principal I, DEDRES  
Chairperson, Disposal Committee

Noted by:

  
**MARITES C. CAPILITAN, PhD**  
OIC – Assistant Schools Division Superintendent  
Chairperson, Bids and Awards Committee  
Chairperson, Division Inventory and Disposal Committee 



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 SCHOOLS DIVISION OFFICE OF ESCALANTE CITY  
 DON ESTEBAN DELA RAMA ELEMENTARY SCHOOL

**Bids and Awards Committee**

Project Name:

**Public Bidding for one (1) Lot of Disposal of Waste Materials**

Escalante City, Negros Occidental, Philippines  
 Tel. Nos – (034) 467-3934, (034) 467-2542, (034) 467-3938  
 harryjohn.jarina@deped.gov.ph / depedescalante.bac@deped.gov.ph  
 Depedescalantecity.weebly.com

**Request for Quotation**

Date: 5/20/2026  
 Quotation #: RFQ2026-05-002DEDRES  
 Mode of Procurement:

To all Eligible Service Providers:

- I. Please quote your highest price, subject to the Terms and Conditions of this RFQ, and submit your quotation duly signed by your representative in an envelope not later than **06/02/2026, 1:00 PM** at Don Esteban Dela Rama Elementary School Office, Brgy. Jonobjonob, Escalante City, Negros Occidental, Philippines. For more information please call Don Esteban Dela Rama Elementary School at Mobile No. 09561226857. Prospective service provider shall be responsible to verify details of items described below with the Don Esteban Dela Rama Elementary School City Bids and Awards Committee.

**FLORIA S. GUANGA**  
 Chairperson, Bids and Awards Committee

Inspection of Unserviceable Properties	Schedule of Public Auction	Pull-out/Taking of Awarded Items	Floor Price	Price offered for the item/s
DATE: June 01, 2026, 10 a.m at Don Esteban Dela Rama Elementary School, Sitio Central Leonor, Brgy Jonobjonob, Escalante City	June 02, 2026, 1:00 P.M.	Date & Venue: June 03-09, 2026, 10 AM, DEDRES, brgy. Jonobjonob,	500.00	
<b>NAME OF PROJECT:</b>	<b>Public Bidding for one (1) Lot of Disposal of Waste Materials</b>			

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

<b>Service Provider's Name:</b>				<b>TIN No.</b>	
<b>Address:</b>					
<b>Telephone No.</b>		<b>Fax no.</b>		<b>E-mail</b>	
Service Providers' Authorized Representative					Date :
Signature over Printed Name:					

**Bids and Awards Committee**

Instruction: Indicate "comply" or "not comply" in the space provided below.

ITEMS & DESCRIPTION	Unit	No. of item/unit	Floor Price	Price Offered	Statement of Compliance (State "Comply" or "Not Comply")
Disposal of one (1) Lot of Waste Materials	Lot	1	500.00		
G.I. Sheet(cut into different sizes)		2			
Wheelbarrow (Recovered)		2			
Steel Frame (Recovered and cut into different sizes)		64			
Jalousie Frame (Recovered)		157			
Window Grills (cut into different sizes)		6			
<b>Total:</b>					
*****Nothing follows*****					

ITEMS DESCRIPTION	Statement of Compliance (State "Comply" or "Not Comply")
Documentary Requirements (Either of the following)	
1. SEC Registration Certificate for Corporation	

ITEMS & DESCRIPTION	Unit	No. of item/unit	Floor Price		Price Offered	Statement of Compliance (State "Comply" or "Not Comply")
2. DTI Registration Certificate for Sole Proprietorship						
3. Business/Mayor's Permit						

### III. Terms and Conditions

#### A. Submission of Requirements

1. Quotations and other requirements stated below shall be addressed to the School Bids and Awards Committee (BAC) Chairperson c/o BAC Secretariat at Sitio Central Leonor, Brgy Jonobjonob, Escalante City, Negros Occidental, Philippines. If quotation is sealed, please indicate in the envelope the quotation number and name of bidder.
2. In addition, you are required to submit the following necessary documents:
  - a. Present valid Mayor's Permit or Official Receipt as proof of renewal ; and,
  - b. Present valid Mayor's Permit prior to payment.

#### B. Award

The provider who submitted the highest calculated responsive quotation and who passed post qualification conducted by the BAC and end-user shall be awarded the contract.

#### Bids and Awards Committee

In case of tie of two or more Bidders whose bids are determined and declared as the Highest Calculated and Responsive Bids (HCRB) having been Post-Qualified, the method to be used to break the tie is "Through viva voce ( L. Awarding od sale Paragraph 2)

In case of non-appearance of one party, it waives the right to participate in the drawing of lots but not in the acceptance of award if declared as winner.

#### C. Pull-out/ Taking of Awarded Items

Pull-out or Taking of Awarded Items shall be on the date specified in the Request for Quotation (RFQ) .

#### D. Evaluation of Quotations

Quotation shall be compared and evaluated on the basis of the following criteria:

1. Price Quotation;
2. Compliance with Items & Description
3. Completeness of documents submitted

#### E. Instructions

- 1 Buyer shall be responsible for the hauling of awarded items on the date specified in thr RFQ.

#### F. Payment

The highest complying bidder shall pay the auction amount to the cashier after the award.

The *Don Esteban Dela Rama Elementary School of DepEd Escalante City-Bids and Awards Committee* reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders



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