



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY
MERCEDES ALEMANY PARREÑO ELEMENTARY SCHOOL

INVITATION TO BID
Disposal of Unserviceable Properties Through Public Bidding

1. The Department of Education (DepEd) Schools Division of Escalante City, invites all interested parties to participate in the **public bidding for one (1) lot of Disposal of various unserviceable properties and equipment** as indicated below:

Item No.	Item Description	Quantity	Floor Prices
MERCEDES ALEMANY PARREÑO ELEMENTARY SCHOOL	Sakura Home Theater Amplifier	1	
	X-Bass Radio VX-034	13	
	X-Bass Radio RX-381	37	
	NSS Radio NS-6062	3	
	Pixpro Projector X-1500	2	
	Pixpro Projector Activa X-1600	1	
	Pensonic Casstte Radio EX-600DL	1	
	Pixpro Multimedia Speaker	1	
	Techno Tamashi Japan Sound Box	2	
	DB Audio Stereo Amplifier	1	
	Promac Dual Base Karaoke	1	
	Pensonic Model 99m Series w/sound Box	1	
	Microphone P-98T Pro HDT	2	
	Alcohol dispencer	1	
	Home electric fan	1	
	Xitrix 58" Smart Led TV	1	
	TV Astron 42"	1	
	Tablet Alldocube	6	
	PC Coby Led Monitor Host	1	
	PC Coby Led Monitor	1	
	PC Acer Monitor	4	
	4Tech Keyboard	1	
	Acer Keyboard	6	
	Iclicker Keyboard	1	
	Coby Keyboard	1	
	Pixpro UPS 1000VA	4	
	TP Link Router	1	
	Share Router	4	
	Pixpro AVR SVC-1500VA	1	
	Acer Mouse	1	
	Coby Mouse	1	
	Neutron CPU	1	
	Coby CPU	1	
	Asus Quietrack CPU	1	
	Viewsonic monitor	1	



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 MERCEDES ALEMANY PARREÑO ELEMENTARY SCHOOL

Epson L360 Printer	1	
Canon Printer	3	
Epson L100	1	
HP Deskjet Printer	1	
Epson Printer L120	1	
Epson printer L121 X9LVO39979	1	
Epson printer L5190 X5NY116653	1	
Canon printer pixma iP1300 HAVA44062	1	
Dura Box 5 Layers	3	
Armchair plastic w/steel	138	
Armchair plastic	14	
Computer table wood w/steel	2	1,846.24
Waste Material Report		
Metal furring	10	
Plain sheet	20	
Jalousie aluminum frame	65	3,000.00
TOTAL		4,826.24

- Submit your Bid form with your name, signature, company name, address, and contact numbers. Submit the duly accomplished quotation form on or before **June 16, 2026, 10 AM at Mercedes Alemany Parreño Elementary School**, Barangay Jonob-Jonob, Escalante City, School Head's Office and look for Kristine D. Aleviado.
- Attach to your Bid either the following:
 - SEC Registration Certificate for Corporation; or
 - DTI Registration Certificate for Sole Proprietorship;
 - Valid Business Permit;
- Unsigned Bid and Bid lower than the floor price shall automatically be disqualified.
- A complete set of Bid Form may be acquired by interested bidder from **June 10, 2026 to June 16, 2026, 3:00 pm** at School, Head's Office, Mercedes Alemany Parreño Elementary School.
- For further information, please refer to:

KRISTINE D. ALEVIADO

Administrative Officer II

BAC Secretariat

Secretariat, School Property Disposal Committee

- Inspection of Unserviceable Properties are available for inspection on: **June 15, 2026 @ 1 PM, Mercedes Alemany Parreño Elementary School.**
- Schedule of Public Auction:
 The public auction shall be conducted on an "as is, where is" basis on **June 16, 2026 at 3:00 pm, Mercedes Alemany Parreño Elementary School.**




Escalante City, Negros Occidental, Philippines
 Tel. Nos – (034) 724-5720, (034) 454- 0746
escalante.city001@deped.gov.ph
Depedescalantecity.weebly.com



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9. Submission of Bid:
The Bid must be submitted in three (3) (original copy (1) and 2 photocopies) using the prescribed Bid Form.
10. Deadline of submission of Bid is on **June 16, 2026 1:00 pm**. Bid submitted beyond said deadline shall not be accepted.
11. Opening of Bids at **June 16, 2026, 3:01 pm** in the presence of BAC and Division Disposal Committee.
12. Awarding of Bids:
Award shall be made to be made to the highest bidder.
13. Pull-out/Taking of Awarded Items:
The winning bidder shall be given seven (7) calendar days from receipt of payment to pull out from the Old Division Office as stated in the ITB. The unserviceable items awarded subject to the supervision of Division Supply Officer, Division Accountant, Representative from the Division Inventory and Disposal Committee, witnessing and approval by the Schools Division Superintendent and COA official during the actual disposal.


ERIS I. SIACOR
Teacher II
Chairperson, BAC


ADEN NASHVILLE B. ARAJO
Teacher In-Charge
Chairperson, Disposal Committee

Noted by:


MARITES C. CAPILITAN, PhD
OIC – Assistant Schools Division Superintendent
Chairperson, Bids and Awards Committee
Chairperson, Division Inventory and Disposal Committee





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 MERCEDES ALEMANY PARREÑO ELEMENTARY SCHOOL

Bids and Awards Committee

Project Name:

Public Bidding for one (1) Lot of Disposal of Various Unserviceable Properties

Escalante City, Negros Occidental, Philippines
 Tel. Nos – (034) 467-3934, (034) 467-2542, (034) 467-3938
 harryjohn.jarina@deped.gov.ph / depedescalante.bac@deped.gov.ph
 Depedescalantecity.weebly.com

Request for Quotation

Date: 06/10/2026
 Quotation # : RFQ2026-06-01
 Mode of Procurement:

To all Eligible Service Providers:

I.

Please quote your highest price, subject to the Terms and Conditions of this RFQ, and submit your quotation duly signed by your representative in an envelope not later than **06/16/2026, 3:00 PM** at Mercedes Alemany Parreño Elementary School Office, Escalante City, Negros Occidental, Philippines. For more information please call MAPES BAC Secretariat at Telephone No.: 09222673412. Prospective service provider shall be responsible to verify details of items described below with the Mercedes Alemany Parreño Elementary School, Escalante City Bids and Awards Committee, Telephone No. 09109970611

ERIS I SIACOR

Chairperson, Bids and Awards Committee

II.

Inspection of Unserviceable Properties	Schedule of Public Auction	Pull-out/Taking of Awarded Items	Floor Price	Price offered for the item/s
DATE: June 15, 2026, 1:00 pm, Mercedes Alemany Parreño Elementary School	June 16, 2026 @ 3:01 PM	Date & Venue: June 23, 2026, 1:00pm, MAPES	4,846.24	
NAME OF PROJECT:	Public Bidding for one (1) Lot of Disposal of various unserviceable properties			

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

Service Provider's Name:		TIN No.	
Address:			
Telephone No.		Fax no.	
E-mail			
Service Providers' Authorized Representative		Date :	
Signature over Printed Name:			

Bids and Awards Committee

Instruction: Indicate "comply" or "not comply" in the space provided below.

ITEMS & DESCRIPTION	Unit	No. of item/unit	Floor Price	Price Offered	Statement of Compliance (State "Comply" or "Not Comply")
Disposal of one (1) Lot of Various Unserviceable Properties	Lot		1,846.24		
Sakura Home Theater Amplifier		1			
X-Bass Radio VX-034		13			
X-Bass Radio RX-381		37			
NSS Radio NS-6062		3			
Pixpro Projector X-1500		2			
Pixpro Projector Activa X-1600		1			
Pensonic Cassette Radio X-600DL		1			

Pixpro Multimedia Speaker		1				
Techno Tamashi Japan Sound Box		2				
DB Audio Stereo Amplifier		1				
Promac Dual Base Karaoke		1				
Pensonic Model 99m Series w/sound Box		1				
Microphone P-98T Pro HDT		2				
Alcohol Dispenser		1				
Home Electric Fan		1				
Xitrix 58" Smart Led TV		1				
TV Astron 42"		1				
Tablet Alldocube		1				
PC Coby Led Monitor Host		1				
PC Coby Led Monitor		6				
PC Acer Monitor		1				
4Tech Keyboard		1				
Acer Keyboard		4				
Iclicker Keyboard		1				
Coby Keyboard		6				
Pixpro UPS 1000VA		1				
TP Link Router		1				
Share Router		4				
Pixpro AVR SVC-1500VA		1				
Acer Mouse		4				
Coby Mouse		1				
Neutron CPU		1				
Coby CPU		1				
Asus Quietrack CPU		1				
Viewsonic Monitor		1				
Hisense TV 50" 50D36/Z1Z1		1				
Epson L360 Printer		1				
Canon Printer		1				
Epson L100		1				
HP Deskjet Printer		1				
Epson Printer L120		1				
Epson Printer L120 X9LVO39979		1				
Epson Printer L5190 X5NY116653		1				
Canon Printer Pixma IP1300 hava44062		1				
Orocan Cabinet 5 Layers		3				
Armchair plastic w/steel		138				
Armchair plastic		14				
Computer table wood w/steel		2				
Metal furring		10	200.00			
Plain sheet		20	300.00			
Jalousie aluminum frame		65	2,500.00			
			Total:			
*****Nothing follows*****						

ITEMS DESCRIPTION	Statement of Compliance (State "Comply" or "Not Comply")
Documentary Requirements (Either of the following)	
1. SEC Registration Certificate for Corporation	
2. DTI Registration Certificate for Sole Proprietorship	
3. Business/Mayor's Permit	

III. Terms and Conditions

A. Submission of Requirements

1. Quotations and other requirements stated below shall be addressed to the Bids and Awards Committee (BAC) Chairperson c/o BAC Secretariat at Escalante City, Negros Occidental, Philippines. If quotation is sealed, please indicate in the envelope the quotation number and name of bidder.
2. In addition, you are required to submit the following necessary documents:
 - a. Present valid Mayor's Permit or Official Receipt as proof of renewal ; and,

- b. Present valid Mayor's Permit prior to payment.

(Note: Supplier who already submitted their documents in the previous procurement/s may no longer submit the necessary documents mentioned above.)

B. Award

The provider who submitted the highest calculated responsive quotation and who passed post qualification conducted by the BAC and end-user shall be awarded the contract.

Bids and Awards Committee

In case of tie of two or more Bidders whose bids are determined and declared as the Highest Calculated and Responsive Bids (HCRB) having been Post-Qualified, the method to be used to break the tie is "draw lots" which is non-discretionary and non discriminatory.

In case of non-appearance of one party, it waives the right to participate in the drawing of lots but not in the acceptance of award if declared as winner.

C. Pull-out/ Taking of Awarded Items

Pull-out or Taking of Awarded Items shall be on the date specified in the Request for Quotation (RFQ) or in the Purchase Order.

D. Evaluation of Quotations

Quotation shall be compared and evaluated on the basis of the following criteria:

1. Price Quotation;