



Republic of the Philippines
Department of Education
 NEGROS ISLAND REGION
 SCHOOLS DIVISION OF ESCALANTE CITY
 PUTINGBATO ELEMENTARY SCHOOL

INVITATION TO BID
Disposal of Unserviceable Properties Through Public Bidding

1. The Department of Education (DepEd) Schools Division of Escalante City, invites all interested parties to participate in the **public bidding for one (1) lot of Disposal of various unserviceable properties and equipment** as indicated below:

Item No.	Item Description	Quantity	Floor Prices
PUTINGBATO ELEMENTARY SCHOOL	WEIGHING SCALE	1	3,276.02
	BASS DRUM	1	
	KONKA 3DRAGON DVD PLAYER	1	
	KYOWA DISPENSER HOT AND COLD SN: 101487	1	
	MICROMATIC DISPENSER HOT AND COLD SN: MWD-2003	1	
	HANABISHI DISPENSER HOT AND COLD SN: 1812T2000759	1	
	HANABISHI RICE COOKER 2.8L SN: 190128R2C00407	1	
	3D NEW GENERATION OVEN TOASTER SN: OT10001820	1	
	MICROMATIC GAS BURNER SN: MGS222JK	1	
	NOVA RADIO CASSETTE S/N 1083040	1	
	CAMEL STAND FAN SN: DEFN1094506	1	
	CAMEL WALL FAN SN: DEFN1046694	1	
	DOWELL WALL FAN OF 160	1	
	CAMEL WALL FAN SN: VEF-1202801	1	
	HANABISHI CEILING FAN SN: 19010505	1	
	CENTRIX STAND FAN S:N 20211200008	1	
	STANDARD STANDFAN	1	
	HYUNDAI PLATINUM MIC	1	
	ARD RADIO CASSETTE	1	
	AQ4150 RADIO CASSETTE	1	
	PENSONIC 30" LED-3017 TV	1	
	PENSONIC 32" LED-3257 TV	1	
	JIREN 32" LED -J3 200 TV	1	
	COBY 55" STV 5578	1	
	KOLIN 29" KCP-2950A TV	1	
	ITECHIE 32" F-3200 TV	1	
	LENOVO IDEAPAD SN: YD03K0AF	1	
	HP ProBook INTEL CORE i3 BATCH 19	1	
	HP SYSTEM UNIT SN: HGH333RSTD	1	
	SAMSUNG SYSTEM UNIT SN: 44885B707BB1	1	
	BENQ SYSTEM UNIT SN: 99B5211BH1534454740CU000	1	
	EMERSON AVR SN: 1234100472PS26M	1	
	HP KEYBOARD SN: CN13213040	1	
	HP KEYBOARD SN: CN13211181	1	
	HP KEYBOARD SN: CN13211182	1	
	HP KEYBOARD SN: CN13213039	1	
	HP KEYBOARD SN: CN13213038	1	
	HP KEYBOARD SN: BDAMB0N5Y4V380	1	
	GENIUS KEYBOARD SN: XP12511V5656	1	
	HP LV1911 18.5" MONITOR SN: 6CM3300VM9	1	
	HP COMPAQ L2206 TM 21.5" MONITOR SN: CNC323090K	1	



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AOC MONITOR S/N EGGC41A002974	1	
HP LV1911 18.5" MONITOR SN: 6CM3300VMN	1	
HP LV1911 18.5" MONITOR SN: 6CM3301BGB	1	
HP LV1911 18.5" MONITOR SN: 6CM3300VMP	1	
HP LV1911 18.5" MONITOR SN: 6CM3300Y73	1	
HP LV1911 18.5" MONITOR SN: 6CM3300VMC	1	
GIANT OPTIC 15" MONITOR SN: HDD3057C10158	1	
MICROLAB MULTIMEDIA SPEAKER SN: PGDA023336	1	
PIXPRO SOUNDBLASTER 818 SN: 1718107506	1	
DYNAMIC BASS SYSTEM 5000W BIG SPEAKER	1	
InFocus Projector SN: DJCK32300450	1	
PROJECTOR STAND	1	
GLOBE BROADBAND SN: 101049200209434	1	
GLOBE BROADBAND SN: 100194194005367	1	
HUAWIE ROUTER SN: L2H7S20114002539	1	
HP MOUSE	1	
A4TECH MOUSE	1	
X-BASS RADIO	9	
X-BASS MINI RADIO	4	
LAWN MOWER SN: CN10959	1	
Thermal scanner Infrared	2	
EPSON 3110 SN: X5DY513298	1	
HP Printer SN: 35F110W5	1	
EPSON L210 SN: SMXK183153	1	
EPSON L565 SN: BGLY028275	1	
EPSON L3110 SN: X5DY448483	1	
BROTHER SN: E80718A1H420744	1	
CANON IP2770 SN: HRVV23099	1	
Steel with wood armchair	13	
steel with plastic armchair	4	
Steel Desk	4	
WASTE MATERIAL REPORT		
Corrugated Sheet, Recovered	15	350.00
Steel Rod, Recovered	8	
		TOTAL:
		P 3,626.02

2. Submit your Bid form with your name, signature, company name, address, and contact numbers. Submit the duly accomplished quotation form on or before **June 23, 2026, 12:00 NN** at **Putingbato Elementary School**, Brgy. Washington, Escalante City, Principal's Office and look for Ms. Jilin B. Betic, BAC Secretariat.
3. Attach to your Bid either the following:
 - SEC Registration Certificate for Corporation; or
 - DTI Registration Certificate for Sole Proprietorship;
 - Valid Business Permit 2026;



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4. Unsigned Bid and Bid lower than the floor price shall automatically be disqualified.
5. A complete set of Bid Form may be acquired by interested bidder from **June 11 to June 22, 2026** at the Principal's Office, Putingbato Elementary School.
6. For further information, please refer to:
JILIN B. BETIC
Administrative Officer II
BAC Secretariat
Secretariat, Division Property Disposal Committee
7. Inspection of Unserviceable Properties are available for inspection on: **June 22, 2026 @ 2:00 PM, Putingbato Elementary School.**
8. Schedule of Public Auction:
The public auction shall be conducted on an "as is, where is" basis on **June 23, 2026, 1:30 P.M.** at **Putingbato Elementary School.**
9. Submission of Bid:
The Bid must be submitted in three (3) (original copy (1) and 2 photocopies) using the prescribed Bid Form.
10. Deadline of submission of Bid is on **June 23, 2026, 1:30 PM.** Bid submitted beyond said deadline shall not be accepted.
11. Opening of Bids at **June 23, 2026 ,1:31 p.m.** in the presence of BAC and Division Disposal Committee.
12. Awarding of Bids:
Award shall be made to be made to the highest complying bidder.
13. Pull-out/Taking of Awarded Items:
The winning bidder shall be given seven (7) calendar days from receipt of payment to pull out from the Old Division Office as stated in the ITB. The unserviceable items awarded subject to the supervision of School Supply Officer and School Inventory and Disposal Committee, witnessing and approval by the Schools Division Superintendent and COA official during the actual disposal.


DAISY B. GELOGO
Teacher III
Chairperson, BAC


MITCHELLE T. LAO
Principal I, PBES
Chairperson, Disposal Committee

Noted by:


MARITES C. CAPILITAN, PhD
OIC – Assistant Schools Division Superintendent
Chairperson, Bids and Awards Committee
Chairperson, Division Inventory and Disposal Committee



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PUTINGBATO ELEMENTARY SCHOOL

Bids and Awards Committee

Project Name:

Public Bidding for one (1) Lot of Disposal of Various Unserviceable Properties

Escalante City, Negros Occidental, Philippines
 Tel. Nos – (034) 467-3934, (034) 467-2542, (034) 467-3938
 harryjohn.jarina@deped.gov.ph / depedescalante.bac@deped.gov.ph
 Depedescalantecity.weebly.com

Request for Quotation

Date: 10/06/2026
 Quotation # : RFQ2026-06-001
 Mode of Procurement:

To all Eligible Service Providers:

I.

Please quote your highest price, subject to the Terms and Conditions of this RFQ, and submit your quotation duly signed by your representative in an envelope not later than **06/23/2026, 12 NN** at Putingbato Elementary School Office, Brgy. Washington, Escalante City, Negros Occidental, Philippines. For more information please call Putingbato Elementary School at Mobile No. 09271521083. Prospective service provider shall be responsible to verify details of items described below with the Putingbato Elementary School City Bids and Awards Committee.

DAISY B. GELOGO

Chairperson, Bids and Awards Committee

II.

Inspection of Unserviceable Properties	Schedule of Public Auction	Pull-out/Taking of Awarded Items	Floor Price	Price offered for the item/s
DATE: June 22, 2026, 2 p.m at Putingbato Elementary School, Brgy Washington, Escalante City	June 23, 2026, 1:30 P.M.	Date & Venue: June 24 to June 30, 2026 ,10 AM, PBES, Brgy. Washington,	3,626.02	
NAME OF PROJECT:	Public Bidding for one (1) Lot of Disposal of various unserviceable properties			

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

Service Provider's Name:	TIN No.
Address:	
Telephone No.	Fax no.
E-mail	
Service Providers' Authorized Representative	Date :
Signature over Printed Name:	

Bids and Awards Committee

Instruction: Indicate "comply" or "not comply" in the space provided below.

ITEMS & DESCRIPTION	Unit	No. of item/unit	Floor Price	Price Offered	Statement of Compliance (State "Comply" or "Not Comply")
Disposal of one (1) Lot of Various Unserviceable Properties	Lot	1	3,276.02		
WEIGHING SCALE		1			
BASS DRUM		1			
KONKA 3DRAGON DVD PLAYER		1			
KYOWA DISPENSER HOT AND COLD SN: 101487		1			
MICROMATIC DISPENSER HOT AND COLD SN: MWD-204		1			
HANABISHI DISPENSER HOT AND COLD SN: 1812T20007		1			
HANABISHI RICE COOKER 2.8L SN: 190128R2C00407		1			
3D NEW GENERATION OVEN TOASTER SN: OT10001820		1			
MICROMATIC GAS BURNER SN: MGS222JK		1			
NOVA RADIO CASSETTE S/N 1083040		1			
CAMEL STAND FAN SN: DEFN1094506		1			
CAMEL WALL FAN SN: DEFN1046694		1			
DOWELL WALL FAN OF 160		1			
CAMEL WALL FAN SN: VEF-1202801		1			

ITEMS & DESCRIPTION	UNIT	No. of STANDARD UNIT	PLANT #/A/C		PRICE OFFERED		Statement of Compliance (State "Comply" or "Not Comply")
HANABISHI CEILING FAN SN: 19D10909		1					
CENTRAK STAND FAN SN: 70211200008		1					
STANDARD STANDFAN		1					
HYUNDAI PLATINUM FAN		2					
ARD RADIO CASSETTE		1					
AOA190 RADIO CASSETTE		1					
PENSONIC 30" LED-3017 TV		1					
PENSONIC 32" LED-3757 TV		1					
JIREN 32" LED 49 700 TV		1					
CORY 35" STV 9578		1					
KOLIN 29" KCP-2990A TV		1					
TECHIE 32" F-3700 TV		1					
LENOVO IDEAPAD SN: YD03K0A5		1					
HP ProBook INTEL CORE I3 SLATCH I3		1					
HP SYSTEM UNIT SN: H0H33305TD		1					
SAMSUNG SYSTEM UNIT SN: 448858707881		1					
BENQ SYSTEM UNIT SN: 99852138H1534496740CU000		1					
EMERSON AVR SN: 1234100472P528M		1					
HP KEYBOARD SN: CN13213040		1					
HP KEYBOARD SN: CN13211181		1					
HP KEYBOARD SN: CN13211182		1					
HP KEYBOARD SN: CN13213039		1					
HP KEYBOARD SN: CN13213038		1					
HP KEYBOARD SN: 80AM80N3Y4V380		1					
GENIUS KEYBOARD SN: XP12511V3050		1					
HP LV1911 18.5" MONITOR SN: 6CM3800VM0		1					
HP COMPAQ L2206 TM 21.5" MONITOR SN: CNC32309		1					
AOC MONITOR S/N 466041A007974		1					
HP LV1911 18.5" MONITOR SN: 6CM3800VMN		1					
HP LV1911 18.5" MONITOR SN: 6CM3801860		1					
HP LV1911 18.5" MONITOR SN: 6CM3800VMP		1					
HP LV1911 18.5" MONITOR SN: 6CM3800Y78		1					
HP LV1911 18.5" MONITOR SN: 6CM3800VMC		1					
GIANT OPTIC 18" MONITOR SN: HKD8057C10158		1					
MICROLAB MULTIMEDIA SPEAKER SN: P00A073896		1					
PDPKO SOUNDBLASTER 815 SN: 1718107506		1					
DYNAMIC BAS SYSTEM 5000W BIG SPEAKER		1					
Infocus Projector SN: OJCK32800450		1					
PROJECTOR STAND		1					
GLOBE BROADBAND SN: 101049200209434		1					
GLOBE BROADBAND SN: 100194194005967		1					
KUAWIE ROUTER SN: L2H7S20144002539		1					
HP MOUSE		1					
AA7ED01 MOUSE		1					
X-BASS RADIO		9					
X-BASS MINI RADIO		4					
LAWN MOWER SN: CN10959		1					
Thermal scanner Infrared		2					
EPSON 3100 SN: 350Y613288		1					
HP Printer SN: 351110W5		1					
EPSON L210 SN: 5MXX089153		1					
EPSON L565 SN: 8GLV078276		1					
EPSON L9110 SN: 350Y444483		1					
PRINTER SN: E80718A11420744		1					
CANON #2770 SN: HRRV/23099		1					
Steel with wood armchair		13					
Steel with plastic armchair		4					
Steel Desk		4					
WASTE MATERIAL REPORT				150.00			
Computered Sheet Recovered		15					
Steel Rod, Recovered		8					

ITEMS & DESCRIPTION	Unit	No. of Item/unit	Floor Price		Price Offered		Statement of Compliance (State "Comply" or "Not Comply")
Total:							
*****Nothing follows*****							

ITEMS DESCRIPTION	Statement of Compliance (State "Comply" or "Not Comply")
Documentary Requirements (Either of the following)	
1. SEC Registration Certificate for Corporation	
2. DTI Registration Certificate for Sole Proprietorship	
3. Business/Mayor's Permit	

III. Terms and Conditions

A. Submission of Requirements

1. Quotations and other requirements stated below shall be addressed to the School Bids and Awards Committee (BAC) Chairperson c/o BAC Secretariat at Sitio Central Leonor, Brgy JonobJonob, Escalante City, Negros Occidental, Philippines. If quotation is sealed, please indicate in the envelope the quotation number and name of bidder.
2. In addition, you are required to submit the following necessary documents:
 - a. Present valid Mayor's Permit or Official Receipt as proof of renewal ; and,
 - b. Present valid Mayor's Permit prior to payment.

B. Award

The provider who submitted the highest calculated responsive quotation and who passed post qualification conducted by the BAC and end-user shall be awarded the contract.

Bids and Awards Committee

In case of tie of two or more Bidders whose bids are determined and declared as the Highest Calculated and Responsive Bids (HCRB) having been Post-Qualified, the method to be used to break the tie is "Through viva voce (L. Awarding od sale Paragraph 2)

In case of non-appearance of one party, it waives the right to participate in the drawing of lots but not in the acceptance of award if declared as winner.

C. Pull-out/ Taking of Awarded Items

Pull-out or Taking of Awarded Items shall be on the date specified in the Request for Quotation (RFQ) .

D. Evaluation of Quotations

Quotation shall be compared and evaluated on the basis of the following criteria:

1. Price Quotation;
2. Compliance with Items & Description
3. Completeness of documents submitted

E. Instructions

- 1 Buyer shall be responsible for the hauling of awarded Items on the date specified in thr RFQ.

F. Payment

The highest complying bidder shall pay the auction amount to the cashier after the award.

The *Putingbato Elementary School of DepEd Escalante City-Bids and Awards Committee* reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders