



Republic of the Philippines
Department of Education
 NEGROS ISLAND REGION
 SCHOOLS DIVISION OF ESCALANTE CITY
 WASHINGTON ELEMENTARY SCHOOL

INVITATION TO BID
Disposal of Unserviceable Properties Through Public Bidding

1. The Department of Education (DepEd) Schools Division of Escalante City, invites all interested parties to participate in the **public bidding for one (1) lot of Disposal of various unserviceable properties and equipment** as indicated below:

Item No.	Item Description	Quantity	Floor Prices
WASHINGTON ELEMENTARY SCHOOL	US TRADITION WATER DISPENSER SN: W-2019-038114	1	3,487.00
	US TRADITION WATER DISPENSER SN: 2018-W-03-2079	1	
	US TRADITION WATER DISPENSER 2019-W-06-3479	1	
	AQUATICA BLUE SERIES (GALILEE) DISPENSER SN: 2100762-BLU-0754	1	
	AQUATICA BLUE SERIES (GALILEE) DISPENSER SN: 2101398-BLU-1081	1	
	AQUATICA BLUE SERIES (GALILEE) DISPENSER SN: 2100762-BLU-0559	1	
	DISPENSER WITH NO BACK COVER	1	
	PANASONIC DVD PLAYER	1	
	RICE COOKER	1	
	AUTOMATIC SOAP DISPENSER	3	
	MINERAL WATER POT	1	
	HANABISHI STAND FAN SN: 19-008063	1	
	ASTRON STAND FAN SN: 181231333	1	
	KYOWA STAND FAN SN: 12118414	1	
	BIG BASIN	2	
	LENOVO LAPTOP SN: PF05DQK6	1	
	ACER LAPTOP SN: NXMXQSP007528007E23400	1	
	HP LAPTOP SN: 5CG425DWCS	1	
	ACE LED TV SN:10-18-LED-80804387	1	
	ACE LED TV SN:0219-LED-808-08579	1	
	ACE LED TV SN:0319-LED-808-00637	1	
	ASTRON FLAT TV SN: Xastron32-328706069	1	
	AOC TV SN: R2C8AA311127	1	
	PANASONIC TV	1	
	TABLET	4	
	SAMSUNG SYSTEM UNIT	3	
	AOC MONITOR HNDF21A003362	1	
	HP DCP MONITOR (BATCH 16)	5	
	ACE LED TV SN: 1018-LED-808-07510	1	
	Garden Fork	1	
	WHEELBARROW	1	
	KAWASAKI LAWN MOWER	1	
	HONDA GX35 LAWN MOWER	1	
	DIGITAL THERMAL SCANNER	4	
	EPSON L3118 PRINTER SN: X6N2371046	1	
	EPSON L121 PRINTER SN: X9LV378711	1	
	EPSON L121 PRINTER SN: X9LV362794	1	
	EPSON L121 PRINTER SN: X9LV006651	1	
	EPSON L121 PRINTER SN: X9LV362816	1	
	EPSON L120 PRINTER SN: TP3KB34060	1	



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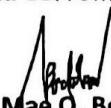
EPSON L120 PRINTER SN: TP3K939304	1	
EPSON L120 PRINTER SN: TP3KB51558	1	
EPSON L120 PRINTER SN: TP3KA09142	1	
EPSON L120 PRINTER SN: TP3KA13346	1	
EPSON L120 PRINTER SN: TP3KB51514	1	
EPSON L120 PRINTER SN: TP3KB34025	1	
EPSON L120 PRINTER SN: TP3KA08901	1	
EPSON L120 PRINTER SN: VGWK037219	1	
EPSON L120 PRINTER SN: VGWK044650	1	
EPSON L565 PRINTER SN: VJLY028277	1	
HP DESKJET INK ADVANTAGE 2135 ALL-IN-ONE PRINTER SERIES SN: F5S28-80025	1	
EPSON L3110 SN: X93P029747	1	
STEEL CHAIRS	142	
WOODEN CHAIRS	46	
PLASTIC CHAIRS WITH ARM	38	
STEELWOOD CHAIRS WITHOUT ARM	22	
WASTE MATERIAL REPORT		
Corrugated Sheet, Recovered	15	450.00
Steel Rod, Recovered	8	
Fluorescent tube light fitting, Recovered	10	
		TOTAL: P 3,937.00

- Submit your Bid form with your name, signature, company name, address, and contact numbers. Submit the duly accomplished quotation form on or before **June 23, 2026, 1:00 PM at Washington Elementary School, Brgy. Washington, Escalante City, Principal's Office** and look for Ms. Jilin B. Betic, BAC Secretariat.
- Attach to your Bid either the following:
 - SEC Registration Certificate for Corporation; or
 - DTI Registration Certificate for Sole Proprietorship;
 - Valid Business Permit 2026;
- Unsigned Bid and Bid lower than the floor price shall automatically be disqualified.
- A complete set of Bid Form may be acquired by interested bidder from **June 11 to June 22, 2026** at the Principal's Office, Washington Elementary School.
- For further information, please refer to:
JILIN B. BETIC
 Administrative Officer II
 BAC Secretariat
 Secretariat, Division Property Disposal Committee



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7. Inspection of Unserviceable Properties are available for inspection on: **June 22, 2026 @ 1:00 PM, Washington Elementary School.**
8. Schedule of Public Auction:
The public auction shall be conducted on an "as is, where is" basis on **June 23, 2026, 3:00 P.M. at Washington Elementary School.**
9. Submission of Bid:
The Bid must be submitted in three (3) (original copy (1) and 2 photocopies) using the prescribed Bid Form.
10. Deadline of submission of Bid is on **June 23, 2026, 3:00 PM.** Bid submitted beyond said deadline shall not be accepted.
11. Opening of Bids at **June 23, 2026 ,3:01 p.m.** in the presence of BAC and Division Disposal Committee.
12. Awarding of Bids:
Award shall be made to be made to the highest complying bidder.
13. Pull-out/Taking of Awarded Items:
The winning bidder shall be given seven (7) calendar days from receipt of payment to pull out from the Old Division Office as stated in the ITB. The unserviceable items awarded subject to the supervision of School Supply Officer and School Inventory and Disposal Committee, witnessing and approval by the Schools Division Superintendent and COA official during the actual disposal.


Ma. Mae Q. Boctolan
Teacher II
Chairperson, BAC


SUSANA L. KUTERO
Principal I, PBES
Chairperson, Disposal Committee

Noted by:


MARITES C. CAPILITAN, PhD
OIC – Assistant Schools Division Superintendent
Chairperson, Bids and Awards Committee
Chairperson, Division Inventory and Disposal Committee



Republic of the Philippines
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SCHOOLS DIVISION OFFICE OF ESCALANTE CITY
WASHINGTON ELEMENTARY SCHOOL

Bids and Awards Committee

Project Name:

Public Bidding for one (1) Lot of Disposal of Various Unserviceable Properties

Escalante City, Negros Occidental, Philippines
 Tel. Nos – (034) 467-3934, (034) 467-2542, (034) 467-3938
 harryjohn.jarina@deped.gov.ph / depedescalante.bac@deped.gov.ph
 Depedescalantecity.weebly.com

Request for Quotation

Date: 10/06/2026
 Quotation # : RFQ2026-06-001
 Mode of Procurement:

To all Eligible Service Providers:

I.

Please quote your highest price, subject to the Terms and Conditions of this RFQ, and submit your quotation duly signed by your representative in an envelope not later than **06/23/2026 , 1:00 PM** at Washington Elementary School Office, Brgy. Washington, Escalante City, Negros Occidental, Philippines. For more information please call Washington Elementary School at Mobile No. 09271521083. Prospective service provider shall be responsible to verify details of items described below with the Washington Elementary School City Bids and Awards Committee.

MA. MAE Q. BOCTOLAN
 Chairperson, Bids and Awards Committee

II.

Inspection of Unserviceable Properties	Schedule of Public Auction	Pull-out/Taking of Awarded Items	Floor Price	Price offered for the item/s
DATE: June 22, 2026, 1 p.m at Washington Elementary School, Brgy Washington, Escalante City	June 23, 2026, 3:00 P.M.	Date & Venue: June 24 to June 30, 2026 ,8:00 AM, WES, Brgy. Washington,	3,937.00	
NAME OF PROJECT:	Public Bidding for one (1) Lot of Disposal of various unserviceable properties			

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

Service Provider's Name:	TIN No.	
Address:		
Telephone No.	Fax no.	E-mail
Service Providers' Authorized Representative		Date :
Signature over Printed Name:		

Bids and Awards Committee

Instruction: Indicate "comply" or "not comply" in the space provided below.

ITEMS & DESCRIPTION	Unit	No. of item/unit	Floor Price		Price Offered	Statement of Compliance (State "Comply" or "Not Comply")
Disposal of one (1) Lot of Various Unserviceable Properties	Lot	1	3, 487.00			
US TRADITION WATER DISPENSER SN: W-2019-038114		1				
US TRADITION WATER DISPENSER SN: 2018-W-03-2079		1				
US TRADITION WATER DISPENSER 2019-W-06-3479		1				
AQUATICA BLUE SERIES (GALILEE) DISPENSER SN: 2100		1				
AQUATICA BLUE SERIES (GALILEE) DISPENSER SN: 2101		1				
AQUATICA BLUE SERIES (GALILEE) DISPENSER SN: 2100		1				
DISPENSER WITH NO BACK COVER		1				
PANASONIC DVD PLAYER		1				
RICE COOKER		1				
AUTOMATIC SOAP DISPENSER		3				
MINERAL WATER POT		1				
HANABISHI STAND FAN SN: 19-008063		1				
ASTRON STAND FAN SN: 181231333		1				
KYOWA STAND FAN SN: 12118414		1				
BIG BASIN		2				
LENOVO LAPTOP SN: PF05DQK6		1				
ACER LAPTOP SN: NXMXQSP007528007E23400		1				

ITEMS & DESCRIPTION	Unit	No. of Item/unit	Floor Price		Price Offered		Statement of Compliance (State "Comply" or "Not Comply")
HP LAPTOP SN: 5CG425DWC5		1					
ACE LED TV SN:10-18-LED-80804387		1					
ACE LED TV SN:0219-LED-808-08579		1					
ACE LED TV SN:0319-LED-808-00637		1					
ASTRON FLAT TV SN: Xestron32-328706069		1					
AOC TV SN: R2C8AA311127		1					
PANASONIC TV		1					
TABLET		4					
SAMSUNG SYSTEM UNIT		3					
AOC MONITOR HNDF21A003362		1					
HP DCP MONITOR (BATCH 16)		5					
ACE LED TV SN: 1018-LED-808-07510		1					
Garden Fork		1					
WHEELBARROW		1					
KAWASAKI LAWN MOWER		1					
HONDA GX35 LAWN MOWER		1					
DIGITAL THERMAL SCANNER		4					
EPSON L3118 PRINTER SN: X6N2371046		1					
EPSON L121 PRINTER SN: X9LV378711		1					
EPSON L121 PRINTER SN: X9LV362794		1					
EPSON L121 PRINTER SN: X9LV006651		1					
EPSON L121 PRINTER SN: X9LV362816		1					
EPSON L120 PRINTER SN: TP3KB34060		1					
EPSON L120 PRINTER SN: TP3K939304		1					
EPSON L120 PRINTER SN: TP3KB51558		1					
EPSON L120 PRINTER SN: TP3KA09142		1					
EPSON L120 PRINTER SN: TP3KA13346		1					
EPSON L120 PRINTER SN: TP3KB51514		1					
EPSON L120 PRINTER SN: TP3KB34025		1					
EPSON L120 PRINTER SN: TP3KA08901		1					
EPSON L120 PRINTER SN: VGWKO37219		1					
EPSON L120 PRINTER SN: VGWKO44650		1					
EPSON L565 PRINTER SN: VJLY028277		1					
HP DESKJET INK ADVANTAGE 2135 ALL-IN-ONE PRINTER		1					
EPSON L3110 SN: X93P029747		1					
STEEL CHAIRS		142					
WOODEN CHAIRS		46					
PLASTIC CHAIRS WITH ARM		38					
STEELWOOD CHAIRS WITHOUT ARM		22					
WASTE MATERIAL REPORT		15	450.00				
Corrugated Sheet, Recovered		8					
Steel Rod, Recovered		10					
Fluorescent tube light fitting, Recovered							
			Total:				
*****Nothing follows*****							

ITEMS DESCRIPTION	Statement of Compliance (State "Comply" or "Not Comply")
Documentary Requirements (Either of the following)	
1. SEC Registration Certificate for Corporation	
2. DTI Registration Certificate for Sole Proprietorship	
3. Business/Mayor's Permit	

III. Terms and Conditions

A. Submission of Requirements

1. Quotations and other requirements stated below shall be addressed to the School Bids and Awards Committee (BAC) Chairperson c/o BAC Secretariat at Sitio Central Leonor, Brgy Jonobjonob, Escalante City, Negros Occidental, Philippines. If quotation is sealed, please indicate in the envelope the quotation number and name of bidder.
2. In addition, you are required to submit the following necessary documents:
 - a. Present valid Mayor's Permit or Official Receipt as proof of renewal ; and,
 - b. Present valid Mayor's Permit prior to payment.

B. Award

The provider who submitted the highest calculated responsive quotation and who passed post qualification conducted by the BAC and end-user shall be awarded the contract.

Bids and Awards Committee

In case of tie of two or more Bidders whose bids are determined and declared as the Highest Calculated and Responsive Bids (HCRB) having been Post-Qualified, the method to be used to break the tie is "Through viva voce (L. Awarding od sale Paragraph 2)

In case of non-appearance of one party, it waives the right to participate in the drawing of lots but not in the acceptance of award if declared as winner.

C. Pull-out/ Taking of Awarded Items

Pull-out or Taking of Awarded Items shall be on the date specified in the Request for Quotation (RFQ) .

ITEMS & DESCRIPTION	Unit	No. of Item/unit	Floor Price		Price Offered		Statement of Compliance (State "Comply" or "Not Comply")
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D. Evaluation of Quotations

Quotation shall be compared and evaluated on the basis of the following criteria:

1. Price Quotation;
2. Compliance with Items & Description
3. Completeness of documents submitted

E. Instructions

- 1 Buyer shall be responsible for the hauling of awarded items on the date specified in the RFQ.

F. Payment

The highest complying bidder shall pay the auction amount to the cashier after the award.

The *Washington Elementary School of DepEd Escalante City-Bids and Awards Committee* reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders