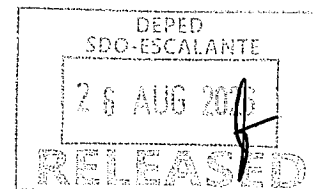




Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY



August 26, 2026

DIVISION MEMORANDUM

No. 350, s. 2026

**DISSEMINATION OF MEMORANDUM OM-OUA-2026-444 TITLED
“REGISTRATION OF AUTHORIZED PROCESSORS FROM THE SCHOOL,
DIVISION, AND REGIONAL OFFICES FOR THE ONLINE CERTIFICATION,
AUTHENTICATION AND VERIFICATION APPLICATION SYSTEM (OCAVAS)”**

To: Assistant Schools Division Superintendent
Division Office Personnel Concerned
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office hereby disseminates the attached Memorandum OM-OUA-2026-444, dated July 27, 2026, from the Office of the Undersecretary for Administration, titled “Registration of Authorized Processors from the School, Division, and Regional Offices for the Online Certification, Authentication and Verification Application System (OCAVAS).”
2. The memorandum provides the guidelines and requirements for the registration of authorized Certification, Authentication, and Verification (CAV) processors from the School, Schools Division, and Regional Offices who will be granted access to the Online Certification, Authentication and Verification Application System (OCAVAS).
3. Schools are hereby directed to carefully review the attached memorandum and accomplish the required registration in accordance with the prescribed procedures and requirements.
4. The registration forms may be accessed through:
 - a. For School: <https://tinyurl.com/CAVSchoolRegistration>
 - b. For Division: <https://tinyurl.com/CAVDivisionRegistration>

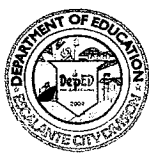
Or scan the QR code below:



School



Division



Barangay Hacienda Fe, Escalante City, Negros Occidental
Telephone Nos. (034) 445-9704/445-2686
Email Add: escalante.city001@depd.gov.ph



Deped Tayo Escalante City



depd.escalantecity.weebly.com

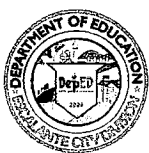


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5. Registration should be completed on or before **September 8, 2026**, to ensure that this Division can timely comply with the deadline set by the Regional Office and the Central office.
6. Immediate dissemination of and strict compliance with this Memorandum are


PETER J. GALIMBA ✕
Assistant Schools Division Superintendent
Officer-in-Charge
Office of Schools Division Superintendent

Allotment : Division Order No. 1, s. 2019
To be indicated in the perpetual index under the following subjects:
OCAVAS CAV
N. LOPEZ - RECORDS



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