



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY



August 4, 2026

DIVISION MEMORANDUM

No. 320 s. 2026

CONDUCT OF PARENT-TEACHER ASSOCIATION (PTA) CONVERGENCE
AND ELECTION OF PTA FEDERATION OFFICER FOR SY 2026-2027

TO: OIC - Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors/Specialists
Public Elementary and Secondary School Heads/TICs
All Others Concerned

- Pursuant to DepEd Order No. 13, s. 2022 titled Omnibus Guidelines on the Regulation of Operations of the Parent- Teacher Association, Schools Division of Escalante City shall conduct the **Parent-Teacher Association Convergence and Federated PTA Election** for SY 2026-2027 on August 20, 2026, 8:30- 5:00 at Gabriela Hall, Old SDO Building, Brgy. Balintawak, Escalante City, Negros Occidental.
- This activity aims to:
 - promote harmonious, active and collaborative engagement among the teachers, parents and the community in the implementation of school programs, projects and activities for the learner's welfare;
 - establish crucial roles of the PTA as a dynamic school-based association concerned with partnership and programs for the best interest of the learners;
 - articulate roles and responsibilities of PTA officers and members; and
 - streamline the process for managing PTA affairs at the different levels.

- Participants to this activity are the following:

EXECOM	4
SGOD	8
PDO 1	5
Elementary School PTA President	28
Secondary School PTA President	14
Cluster Heads	6
Total	65

- Expenses incurred in the conduct of this activity shall be charged against Local/PTA Funds, while the Division expenses shall be charged against Building Partnership and Linkages Program Support Fund subject to the usual accounting and auditing rules and regulations.

- Immediate dissemination of and compliance with this Memorandum are desired.

PETER J. GALIMBA
OIC- Schools Division Superintendent

Reference: Memo OU-LAPSS No 50, 2018/DepEd No.21, 2023
Allotment: Division Order No. 2, s. 2015
To be indicated in the Perpetual Index
Under the following subjects:

SGOD/Causapin/08/04/2026

PTA

CONVERGENCE

SCHOOLS HEADS



Barangay Hacienda Fe, Escalante City, Negros Occidental
Telephone Nos. (034) 445-9704/445-2686
Email Add: escalante.city@deped.gov.ph



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**CONDUCT OF PARENT-TEACHER ASSOCIATION (PTA) CONVERGENCE AND ELECTION OF
PTA FEDERATION OFFICER FOR SY 2026-2027
8:30 AM- 5:00 PM**

PROGRAM		
Time	Topic	Speaker
8:30- 9:00	Registration	
9:00- 9:20	Preliminary Lupang Hinirang Prayer Escalante Hymn	Audio Visual Presentation
9:20- 9:25	Welcome Message	MARITES C. CAPILITAN, PhD OIC-Assistant Schools Division Superintendent
9:25-9:30	Inspirational Message	PETER J. GALIMBA OIC- Office of the Schools Division Superintendent
9:30- 9:35	Rationale of the Activity	ALNE MELINDA S. CAUSAPIN Senior Education Program Specialist- SMN
9:35- 9:50	Orientation on the Election Guidelines	ALICIA A. OLID, PhD OIC-Chief Education Supervisor SGOD
9:50-10:00	Health Break	
10:00- 11:30	Nomination/ Acceptance of Nomination/ Casting of Votes/ Counting of Votes	(SGOD Chief, SEPS, Soc Mob, PDO I EleCom
11:30- 11:40	Proclamation of Winners	ALICIA A. OLID, PhD OIC- Chief Education Supervisor SGOD
11:40 – 12:00	Induction of Parent- Teacher Association Federated Officer for School Year 2025-2026	PETER J. GALIMBA Assistant Schools Division Superintendent OIC- Office of the Schools Division Superintendent
12: 1:00	Lunch	
Part-11 OMNIBUS GUIDELINES ON THE REGULARIZATION OF OPERATIONS OF PARENTS TEACHER-TEACHER ASSOCIATION		
1:00-1:45	Overview of DepEd Policy and Organizing SPTA/FPTA	SEGISMUND DELARMENTE PDO- I
1:45-2:30	Recognizing PTA Allowed and Prohibited Activities and Sanctions	ALICIA A. OLID, PhD OIC-Chief Education Supervisor
2:30-3:15	Financial Matters	ALNE MELINDA S. CAUSAPIN Senior Education Program Specialist- SMN
3:15-4:30	Conflict and Dispute Resolutions, Management and PTA Affairs Miscellaneous Provision	ATTY. FINSERGLEN CHOCLIT P. LOPEZ Attorney III
4:30-4:50	Open Forum	Maureen Mae Sedayon
4:50-5:00	Closing Remarks	FPTA President

Master of Ceremony: **Milyn Tano- Cabato-an**
PDO-1



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SCHOOLS DIVISION OF ESCALANTE CITY

EXECOM:

Chairperson:

PETER J. GALIMBA

Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

Members:

Marites C. Capilitan, PHD
Ivy Joy A. Torres, PhD
Alicia A. Olid, PhD
Bren B. Dolar

OIC- Assistant Schools Division Superintendent
Chief Education Supervisor, CID
OIC-Chief Education Supervisor, SGOD
Administrative Officer V

Working Committee:

Program and Documentation:

Chairperson:

Ruxel S. Adolfo
Segismund Delarmente

Attendance/Registration

Chairperson:

Danril L. Cabus
Maureen Mae C. Sedayon

Foods:

Chairperson:

Shena May A. Genon

Members
PDO V

Master of the Ceremony

Milyn T. Cabatua-an
PDO I