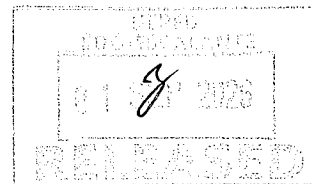




Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY



DIVISION MEMORANDUM

September 1, 2026

No. 367, s. 2026

**CONDUCT OF THE DIVISION TRAINING ON INSTRUCTIONAL SUPERVISION
FOR ASPIRING MASTER TEACHERS**

To: OIC - Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Education Program Specialists
School Heads
Aspiring Master Teachers
All Others Concerned

1. In line with the Department of Education's commitment to strengthening instructional leadership and enhancing the professional competencies of teachers, this Office announces the conduct of the **Division Training on Instructional Supervision for Aspiring Master Teachers on September 2, 2026, at Gabriela Hall.**
2. The training aims to: (a) deepen participants' understanding of instructional supervision and its role in improving teaching and learning outcomes; (b) develop competencies in conducting classroom observations, mentoring, coaching, and providing constructive feedback; (c) equip aspiring Master Teachers with strategies and tools for supporting teacher development and instructional improvement; and (d) prepare participants for leadership roles in promoting quality instruction and fostering professional growth among teachers.
3. Participants in this training are the aspiring Master Teachers from public elementary and secondary schools of the division. The list of participants is attached as Enclosure No. 1 to this Memorandum for reference and appropriate guidance. School Heads shall ensure the attendance of the personnel concerned on the scheduled date of the activity.
4. The Division Training on Instructional Supervision for Aspiring Master Teachers shall be conducted on **September 2, 2026 at Gabriela Hall. Registration shall start at 7:30 a.m.,** and the training program shall commence at **8:00 a.m.**
5. School Heads are directed to facilitate the participation of their identified aspiring Master Teachers, ensure compliance with attendance requirements, and provide the necessary support before and after the training.
7. Immediate dissemination of and compliance with this Memorandum are desired.

PETER J. GALIMBA

OIC Schools Division Superintendent

Reference: None

Enclosure: Matrix and List of Participants

To be indicated in the perpetual index under the following subjects:

Professional Development

Training

Teachers

REBUTADA/SGOD/09-01-2026



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Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY

Annex A to Division Memorandum No. 369

ACTIVITY MATRIX

Time	Activity/Session	Resource Person
8:00 - 08:30	Opening	HRDS
	Statement Purpose	MARITES C. CAPILITAN PhD OIC Assistant Schools Division Superintendent
8:30 - 10:00	Session 1: Principles of Instructional Supervision and Policy Framework	SHEILA M. CARAMBACAN Assistant School Principal II - BNHS
10:00 - 10:15	Health Break	
10:15 - 12:00	Session 2: The Classroom Observation Process and Workshop	JESUS V. TABELINO Principal IV - ENHS
12:00 - 1:00	LUNCH BREAK	
1:00 - 2:30	Session 3: Coaching and Mentoring Framework and Workshop	GLICERIO C. ALIGATO Principal IV - ECES
2:30 - 4:00	Session 4: Leading Learning Action Cells & Professional Learning Communities	ROBIE NIFRETTIRE E. JARINA Principal I - CES
4:00 - 4:30	Ways Forward	MARITES C. CAPILITAN PhD OIC Assistant Schools Division Superintendent
4:30 - 5:00	Closing	HRDS
GLEN A. GABRIEL - Principal II, MNHS CLASS MANAGER		

LIST OF PARTICIPANTS

	NAME	SCHOOL
1	TECSON, JIMMY	HACIENDA FE ES
2	LEYSON, GLADYS F.	ESCALANTE ES
3	VILLAPAÑA, RIZA G.	JAPITAN NHS
4	SAGAL, MA. CARMELA C.	ESCALANTE NHS
5	GULPANY, DAVE T.	ESCALANTE NHS
6	BOLVES, RUBY ROSE D. D.	BUENAVISTA NHS
7	DELA TORRE, NILO J., JR.	JAPITAN NHS
8	RIVERA, GIFT A.	ESCALANTE NHS
9	MAGLASANG NELSON L	LANGUB NHS
10	RECALDO, REY ANJO V.	FLORO T. BONGCO FS
11	BARASBARAS, ELNOR MAE M.	ESCALANTE NHS
12	MAGSUCANG, MARY GRACE N.	LANGUB ES
13	GUARDIANA, KEMBERLY M.	MALASIBOG IS
14	BARON, VENUS T.	BUENAVISTA NHS
15	SANTILLANA, CLAIRE DAGA	ESCALANTE NHS
16	MAHINAY, CHERRY FAYE A.	JAPITAN NHS
17	VILLANUEVA JR. GIOVANNIE S.	BINAGUIOHAN ES
18	RABAGO, ARIANE MAE, T.	ESCALANTE NHS
19	OGHAYON, JELIUS A.	DIAN-AY NHS
20	LEE, JAYMAR P.	ESCALANTE NHS
21	MAHINAY, MYRA M.	JAPITAN NHS
22	ALBARICO, SHALOM D.	ESCALANTE ES
23	ANDALES, EVA A.	ESCALANTE NHS
24	CLARACAY, ANGELLA P.	BINAGUIOHAN ES

	NAME	SCHOOL
25	COLMENARES, ELINORE L.	MAGSAYSAY ES
26	NEGRE, EVER GRACE G.	OLD POBLACION NHS
27	TINGSON, QUINCE JANE S.	ESCALANTE NHS
28	ALBARICO BILLY B.	ESCALANTE ES
29	ESCALA, ANNA RUBY G.	OLD POBLACION NHS
30	FELICIANO, CARMEL P.	ESCALANTE ES
31	OLORGA, NOREEN P.	MAGSAYSAY ES
32	CANOY, LEONARDO JR. C.	PAITAN IS
33	MAHINAY, CHERRY FAYE A.	JAPITAN NHS
34	ALFANTA, MARY ANN B.	MAGSAYSAY ES
35	TEGUELO, LEAH G.	CERVANTES ES
36	CANTERE, RICLYN D.	BUENAVISTA NHS
37	ALICO, MICHELLE G.	ESCALANTE CENTRAL ES
38	CHAVEZ, JANRY S.	ESCALANTE NHS
39	POSTERO, MARVE M.	OLD POBLACION NHS
40	DELA CRUZ, ROSEMARIE L.	MABINI CENTRAL ES
41	CELEDONA, ROSALIE J.	DON ESTEBAN DRES
42	ALCOMENDRAS, ROSIE M.	FLORO T. BONGCO FS
43	RECALDO, REY ANJO V.	FLORO T. BONGCO FS
44	GAYON CHARLYN C.	FLORO T BONGCO FS
45	MORENO, MISHELLE R.	FLORO T. BONGCO FS
46	ALGARME, EDISON M.	BUENAVISTA NHS
47	PADILLA, FERLYN JANE B.	MALASIBOG IS
48	COMPANIA, DETCHIE VAN A.	WASHINGTON NHS