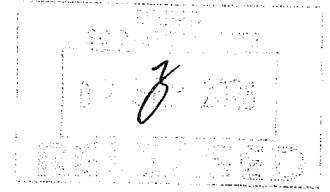




Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY



September 02, 2026

DIVISION MEMORANDUM

No. 368, s. 2026

**TRAINING ON THE UNDERSTANDING OF REPUBLIC ACT 12009 (NGPA) AND ITS
IMPLEMENTING RULES AND REGULATIONS**

- To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Section Heads
Public Elementary and Secondary School Heads/OICs/TICs
School Administrative Officers II
School BAC Chairpersons
All Others Concerned
1. The Schools Division of Escalante City, in coordination with the Procurement and Budget Units, will conduct a Training on the Understanding of Republic Act 12009 otherwise known as " The New Government Procurement Act " and Its Implementing Rules and Regulations on **September 22-24, 2026** at a venue to be announced on a later date through a separate memorandum.
 2. Attached are the Orientation Matrix, and List of Participants.
 3. A Registration Fee of **Six Thousand Seven Hundred Eighteen Pesos and Seventy-Five Centavos (PhP 6,718.75) only** shall be charged against the **School MOOE/Local Funds** of school-based participants to defray expenses for meals and snacks from Day 0 to Day 2, accommodation, honoraria and travel expenses of the resource speakers while expenses for meals and snacks for Day 3, and for supplies and materials shall be charged against **Division MOOE CY 2026** and **OPDNTP**. Transportation expenses of the attendees shall be charged from School/Division MOOE/Local Funds, subject to the usual accounting, budget and auditing rules and regulations.
 4. In preparation for the said training, participants are advised to:
 - a) participate in the **virtual meeting** through this link <https://tinyurl.com/ms39xunn> on **September 15, 2026 at 10:00 AM;**
 - b) fill out the link for the pre-registration:
<https://docs.google.com/spreadsheets/d/1WDjzbf3okWTslwR7CGSHKMPx1FOxTTBE5vwW8dB-zHI/edit?gid=1734148814#gid=1734148814>
 - c) access/enroll/register in the Procurement Professionals Online Hub (ProHub) using provided keys/link below **on or before September 15, 2026** for the issuance of certificate of appearance and participation and in accessing the materials.



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Reference No:	2026-RT-001358	Session Start:	September 22, 2026
Procurement Professional Online Hub (Certificates and PresMats):	https://learning.gppb.gov.ph/course/view.php?id=1897	Session End:	September 24, 2026
ProHub Enrollment Key for Pax:	2026-SDO-Escalante	ProHub Enrollment Key for Facilitator:	2026-SDO-Escalante-TF

5. First meal (breakfast) will be served on **September 22, 2026** while last meal (PM Snacks) is on **September 24, 2026**.
6. Each participant is also advised to bring laptop, extension wire and internet connectivity devices;
7. Immediate dissemination and compliance of this Memorandum are desired.


PETER J. GALIMBA
Assistant Schools Division Superintendent
OIC-Schools Division Superintendent

Enclosure : 1
Reference : RA 12009
Allotment :
To be indicated in the Perpetual Index under the following subjects:
Tabotabo Procurement Training GPPB Procurement Unit 09/02/2026



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Enclosure No. 1 to DM s. 2026

A. Orientation Matrix

Time	Activity	Resource Person/s
Day 1		
6:00 – 8:00	Arrival	Registration Committee
8:00 – 8:30	Opening Program	ANTONIO O. REBUTADA Education Program Specialist II, HRD
8:30 – 11:30	Key Provisions of RA 12009 (NGPA) and its IRR	Dir. Mae L. Chua GPPB Recognized Trainer
11:30- 12:00	Q and A Forum	
12:00 – 1:00	HEALTH BREAK	
1:00 – 1:30	Management of Learning	
1:00 – 4:30	Strategic Planning Procurement	Dir. Mae L. Chua GPPB Recognized Trainer
4:30 – 5:00	Q and A Forum	
Day 2		
8:00 – 8:30	Management of Learning	
8:30 – 12:00	Modes of Procurement	Ms. Jocelyn T. Genesilla, MMBM, CPA
12:00 – 1:00	HEALTH BREAK	
1:00 – 1:30	Management of Learning	
1:30 -4:30	Modes of Procurement	Ms. Jocelyn T. Genesilla, MMBM, CPA
4:30 – 5:00	Q and A Forum	
Day 3		
8:00 – 8:30	Management of Learning	
8:30 – 12:00	Contract Implementation and Sanction Mechanism	Ms. Jocelyn T. Genesilla, MMBM, CPA
12:00- 1:00	HEALTHBREAK	



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1:00 – 1:30 PM	Management of Learning	
1:30 – 4:00	Contract Implementation and Sanction Mechanism	Ms. Jocelyn T. Genesilla, MMBM, CPA
4:00 – 4:30	Q and A Forum	
4:30 – 5:00	Closing Program	ANTONIO O. REBUTADA Education Program Specialist II, HRD

B. List of Participants

ExeCom	4
SDO BAC Members and TWG	5
Budget Unit Staff	2
Accounting Unit Staff	3
Procurement Unit Staff	3
Supply Office Staff	2
Cash Unit Staff	1
Legal Unit	1
Physical Facilities Coordinator	1
Medical Officer III	1
DRRM Officer	1
SEPS, HRD	1
EPS II, HRD	1
School Heads	44
Administrative Officers II (In-Charge of Procurement)	42
School BAC Chairman	42
Program Management Team (2 SDO Nurse, 2 Driver)	4
Resource Speakers	2
COA Representatives	2
TOTAL	162