



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY

RELEASED
SEPT. 4, 2026

September 4, 2026

DIVISION MEMORANDUM

NO. 372, s. 2026

**CONDUCT OF THE SCHOOL-BASED PORTFOLIO DAY
IN THE NEGROS ISLAND REGION**

TO: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Division Education Program Supervisors
Public Elementary and Secondary School Heads
All others concerned

1. Pursuant to DepEd Order No. 9, s. 2026 on the “Guidelines on the Implementation of the Three-term School Calendar in Basic Education”, the schedule of the Distribution of Progress Report Cards and PTA Meeting shall be on **September 9, 2026**. This date shall also be a Portfolio Day.
2. The activity shall be dedicated to the distribution of performance reports to parents or legal guardians. Teachers should also use this opportunity to confer with parents or legal guardians, provide feedback on learners’ school performance and progress, and further strengthen home-school collaboration and partnership.
3. During the PTA Meeting, the agenda shall include:
 - a. Addressing Low Achievement
 - b. Taking Examinations and Assessments seriously
 - c. Common learning gaps and how parents can help (i.e. Gulayan sa Paaralan, Feeding Program, others)
 - d. Open Forum
 - e. Others
4. The monitors are the assigned TA teams per cluster. They shall accomplish an M and E tool and submit this to the CID Chief.
5. **Only the First Term Learners’ Outputs shall be displayed. These are activity outputs or performance tasks in the learning area, aligned to the competencies taught in the first term.**
6. Travel expenses of Division Monitors shall be charged to the Division MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this memorandum is desired.

PETER J. GALIMBA

Assistant Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent

Allotment: 1-2-3-6-9

Perpetual Index:

TECHNICAL ASSISTANCE SCHOOL HEADS CURRICULUM ASSESSMENT

Torres/CID 9-4-26



Barangay Hacienda Fe, Escalante City, Negros Occidental
Telephone Nos. (034) 445-9704/445-2686
Email Add: escalante.city001@deped.gov.ph

Deped Tayo Escalante City

deped.escalantecity.weebly.com