



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY



September 17, 2026

DIVISION MEMORANDUM

No. 413, s. 2026

**IMMEDIATE RETRIEVAL AND SAFEKEEPING OF GRADE 1 “BATANG MAKABANSA”
TEXTBOOKS AND TEACHERS’ MANUALS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Elementary School Principals/HTs/TICs

1. All copies of the Grade 1 MAKABANSA Textbooks and Teachers’ Manuals, known to have issues in social content and pedagogy, must be retrieved from the learners and teachers effective immediately.
2. All schools are expected to execute the following instructional protocols without delay to ensure all copies are securely accounted for and protected from inadvertent use, damage, or loss while awaiting replacement materials.

The School Heads shall:

- a) School Heads shall issue an immediate directive informing all faculty members to halt the use of Grade 1 Batang Makabansa TX and TM, effective immediately.
- b) Coordinate retrieval and oversee the collection process to ensure 100% retrieval from all learners and teachers.
- c) Supervise inventory logs with your respective Property Custodian/AO to verify that the number of distributed copies matches the number of retrieved items.

The Property Custodian shall:

- a) Assist the teachers in segregating, labeling, and placing all retrieved items in a designated, isolated corner in the classroom. Clearly label the bundles/boxes as: RETRIEVED MATERIALS—BATANG MAKABANSA—DO NOT DISTRIBUTE.
- b) Apply damage and loss prevention. Store the materials in a dry, elevated, and secure area to protect them from flooding, moisture, pests, or unauthorized access.
- c) Maintain the retrieval log. Document all returned copies with the teacher’s or learner’s name, date of return, and physical condition of the book.

Next Steps:

- a) Keep all retrieved materials intact and securely sealed in the designated storage corner in the classroom. Do not discard or transfer these books until you receive formal instructions regarding their disposal and the distribution of official replacement materials.



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3. Your swift compliance with this memorandum is critical to maintaining instructional integrity and quality.

PETER J. GALIMBA
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent *SG*

Enclosure : None
Reference : None
Allotment : C/O Records Section

To be indicated in the Perpetual Index under the following subjects:
CURRICULUM
LEARNING RESOURCES
RETRIEVAL

ALPAY/CID-LRMS