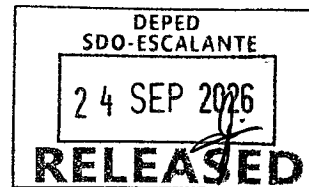




Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY



September 24, 2026

DIVISION MEMORANDUM
No. 42, s. 2026

DIVISION SEARCH FOR SERVICE EXCELLENCE AWARDS "PASIDUNGOG 2026"
CALENDAR OF ACTIVITIES, VENUE, AND WORKING COMMITTEES

- To: OIC- Assistant Schools Division Superintendent
Chief Education Supervisors
Division Education Program Supervisors/Specialists
Public Secondary and Elementary School Heads/TICs
All Others Concerned
1. The Division Search for Service Excellence Awards "PASIDUNGOG 2026" per DM# 309, s. 2026 with the theme: *"Leading with a Heart and Service, Inspiring Commitment and Integrity"* is scheduled on **October 9, 2026, 8:00 AM** at the **Escalante City Coliseum**.
 2. In this regard, this office through the School Governance and Operations Division scheduled a general rehearsal on **October 8, 2026 at 2:00 PM** at the specified venue.
 3. The awarding ceremony attire shall be Barong Tagalog and dark pants for male and modern Filipiniana for female nominees, Division Personnel and School Heads. While teachers and other school personnel shall wear their Sunday's best.
 4. Attached in this memorandum are the following:
 - a. Calendar of Activities;
 - b. Working Committees; and
 - c. Form for the Evaluation and Results.
 5. Expenses relative to the conduct of this activity shall be charged against Division/School MOOE or local and other available sources of funds, subject to the usual accounting and auditing rules and regulations.
 6. It is understood that in the conduct of this activity, there shall be no discrimination on the account of age, school, gender, civil status, disability, religion, or other similar circumstances that run counter to the principle of equal opportunity.
 7. Immediate dissemination of and compliance with this Memorandum are desired.

PETER GALIMBA

Assistant Schools Division Superintendent
OIC - Office of the Schools Division Superintendent

Miano/HRDS/9/24/26
Reference: As stated
Enclosure: As stated
Allotment: Division Order No. 1, s. 2019
To be indicated in the perpetual index under the following subjects

REWARDS AND RECOGNITION COMMITTEES EMPLOYEES



Barangay Hacienda Fe, Escalante City, Negros Occidental
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Enclosure No. 1 to the Division Memorandum 421 s. 2026

LIST OF COMMITTEES, CHAIRPERSONS AND MEMBERS FOR PASIDUNGOG 2026

Committee	Chairperson	Members
Registration/Attendance	Jesah Jay B. Catanglan School Heads	Vebilen A. Pableo Shena May A. Genon School AOs
Program	Jesus V. Tabelino	ENHS Teachers
Decoration	Glicerio C. Aligato	ECES Teachers
Lights and Sound	Clint S. Cinco	Division Events Team
Invitation, Program and Certificate Production	Alicia A. Olid	Antonio O. Rebutada Vebilen A. Pableo Shena May A. Genon Jancen L. Dence Ederick C. Miano
Floor Director	Rodly P. Lim	Division Events Team
Documentation/Audio Visual Presentation	Ana Erica T. Avanceña	Cyrus Yonel D. Lao – Technical Adviser Karyn L. Abong - Drone In-Charge Mary Krystelle Duran - Prompter Engels Mayron M. Escultor-Camera/Still Kevin Lim - Camera John Moses A. Bajande - Projector Jancen L. Dence- Certificates Jessa G. Tan- LED Wall Joe-M Mahilum-LED Wall/Slides Abigail Villamor-LED Wall/Slides Kenrick Villanueva- Sounds Jesrom Pasilan- Support Team Christian Cabag- Support Team Terence Teodosio- Support Team
Usherettes/Lei	Ibn M. Dumdum	ALS Mobile Teachers
Food and Refreshment	Tessielyn T. Zaragoza	Shena May A. Genon Noimae V. Monreal Catering Services
Physical Set-up and After Care (SDO)	Bren B. Dolar	Engr. Analie R. Mahilum Division Utility Division JO Personnel
Physical Set-up and After Care (School)	Cluster Heads School Heads	Teachers
Medics and Health Services	Dr. Mishael Kate B. Abela	SGOD – SHN Personnel
Safety and Security	Gil C. Castro RN	Hilario T. Socuaco DRRM School Team Members Gerry F. Mojello Roger R. Eson Antonio S. Tayco Alex V. Saratobias
Door Prizes	Alne Melinda S. Causapin Jad V. Ricafort	Tacloban Teachers Day Mid-Celebration Participants



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Enclosure No. 3 to the Division Memorandum No. 421, s. 2026

INDICATIVE TIMELINES

FOR THE 2026 DIVISION SEARCH FOR SERVICE EXCELLENCE AWARD

ACTIVITY	INDICATIVE SCHEDULE
Release of Division Memorandum for the Division Search for Service Excellence Award	September 10, 2026 Corrigendum (September 15, 2026)
Orientation of the Guidelines, Mechanics, and Criteria for the Division Search for Service Excellence Award (School PRAISE Committee, School Heads, and SDO Personnel)	September 15, 2026 3:pm @ ASDS Office
School Level Assessment	September 17- 18, 2026
Cluster Level Validation	September 21- 23, 2026
Submission of CLUSTER Nominees to the Division PRAISE Committee	September 24-25, 2026
Interview for School Heads and Non Teaching Personnel	September 28, 2026 AM
Interview for Teachers (Virtual)	September 29, 2026 AM
Finalization of the Results	September 29, 2026 PM
Finalization of Program and Production Design	October 1, 2026
Printing of Certificates and Plaques	October 2-5, 2026
Technical Rehearsal	October 8, 2026 (1:00 pm.)
Awarding Ceremony	October 9, 2026 (9:00 a.m. – 12:00 nn.)
Program Evaluation and Debriefing	October 12, 2026



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DIVISION OF ESCALANTE CITY

PANELIST FOR INTERVIEW

Activities	Selection Committee
Interview School Heads and Non Teaching Personnel	Peter J. Galimba Marites C. Capilitan PhD Ivy Joy A. Torres PhD Alicia A. Olid, PhD Bren B. Dolar Kathy S. Cinco Peter Julius B. Pellotas
Teachers	Education Program Supervisors
Secretariat	Ederick Miano Antonio Rebutada Mark Andrew Cena



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CLUSTER AND DIVISION COMMITTEES FOR APPRAISAL OF NOMINEES
"PASIDUNGOG 2026"

CLUSTER I Cluster Heads:		DIVISION COMPOSITE TEAM	
Elementary:	Junno V. Son	Team Leader	Members
Secondary:	Sheila M. Carambacan		
Aguirre, Elizabeth R. Gargarita, Rosalinda Pinongan, Nelson A. Son, Junno V.	Bayadog, Ronie Carambacan, Sheila Dela Torre, Nilo Rebutada, Jessie T.	Alicia A. Olid, PhD	Jason R. Alpay Mae Joy M. Tan, PhD Rodly P. Lim Jesah Jay B. Catanglan Dr. Charlotte B. Macasling
CLUSTER II Cluster Heads:			
Elementary:	Rodrigo B. Selisa Jr.		
Secondary:	Pedro S. Casipong		
Lizardo, Rose L. Cualbar, Margie I. Selisa, Rodrigo B. Jr. Añonuevo, Sheila	Maxilom, Rizalina Casipong, Pedro S. Neniel, Cristofer R.	Ivy Joy A. Torres, PhD	Alma C. Sinining Clint S. Cinco Nerielaine Fay P. Lopez Norielaine Faith Z. Pabuaya Engr. Analie R. Mahilum
CLUSTER III Cluster Heads:			
Elementary:	Warlito G. Eben		
Secondary:	Glen A. Gabriel		
Calipip, Roel C. Tuto, Annie R. Lesondra, Jay Miko Eben, Warlito G.	Anig-ig, Margarette Joy R. Gabriel, Glen A. Anig-ig, Belth Babby	Perly M. Mapa	Antonio O. Rebutada Cyrus Yonel D. Lao Rhea April C. Caralde Desiree L. Miano Loureen Lou S. Alcansado
CLUSTER IV Cluster Heads:			
Elementary:	Anjeanette A. Calumpita		
Secondary:	Jesus V. Tabelino		
Gamao, Evelyn S. Donayre, Juliet M. Calumpita, Anjeanette A. Lao, Michelle T. Manzano, Gelsie B.	Lutero, Susana L. Tabelino, Jesus Aguilar, Junelie Añonuevo, Anthony Jess O.	Ma. Theresa L. Tabotabo, PhD	Chona M. Prietos, PhD Kathy S. Cinco Ibn M. Dumdum Ethel S. Gali Dr. Mishael Kate B. Abella
CLUSTER V Cluster Heads:			
Elementary:	Glicerio C. Aligato		
Secondary:	Ronald L. Mahinay		
Jarina, Robie Nifhrettire E. Cepe, Elvie G. Aligato, Glicerio C. Tecson, Jimmy Sarmon, Gilbert P.	Araojo, Aden Nasville F. Omay, Renonie P. Mahinay, Ronald L. Aro, Loida C.	Prilyn S. Albarico, PhD	Floyd G. Cabus Marivic S. Portunes Ederick C. Miano Gil C. Castro, RN Aine Melinda S. Causapin



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FORM FOR DIVISION SEARCH FOR SERVICE EXCELLENCE AWARD
"PASIDUNGOG 2026"

RESULTS OF CLUSTER LEVEL SCREENING

MOST OUTSTANDING TEACHER

CLUSTER: _____

CATEGORY: _____

Name of Teacher	Rating from the Cluster Assessment	Performance Rating
	50%	30%
Teacher A		
Teacher B		
Teacher C		
Teacher D		
Teacher E		

Prepared by: _____
Signature over printer name
CLUSTER HEAD

Approved by: _____
Signature over printer name
SUPERVISOR IN-CHARGE



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