



Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF ESCALANTE CITY



September 28, 2026

DIVISION MEMORANDUM

No. 423 s, 2026

**WORKSHOP-CONFERENCE ON THE SUBMISSION of 3rd QUARTER
BUDGET AND FINANCIAL ACCOUNTABILITY REPORTS (BFARs)**

TO: OIC- Assistant Schools Division Superintendent
All Secondary School Heads (IUs only)
Senior/Designated Bookkeepers
All Budget Unit Staffs
All Others Concerned

1. In preparation for the Regional Workshop on the Submission of 1st Quarter of CY 2026 Consolidated BFARS, this office, through the Budget Unit, will conduct a Division Workshop Conference of all Secondary Bookkeepers on **October 6, 2026, 9:00 AM at the Gabriela Hall, Old SDO Compound, Varca St., Escalante City.**
2. The participants to this activity are all the **Budget Unit Staffs, 2 representatives from the Accounting Unit and all Senior/Designated Bookkeepers of Secondary Implementing Units.**
3. The participants shall bring laptops, extension cords and BFARs 1, 1A, and 1B as of September 30, 2026.
4. **Mabini National High School**, as the program host school for this activity, shall be responsible for the food and accomodation.
5. Food, travel and other incidental expenses are chargeable against School/Division MOOE subject to the usual accounting and budgeting rules and regulations.
6. Attendance is a must.
7. For immediate dissemination and compliance.

PETER J. GALIMBA

OIC, Schools Division Superintendent

Reference : As stated
Enclosure : As stated
Allotment : Division Order No. 1, 2019
To be indicated in the perpetual index under the following subjects:
BUDGET AND FINANCIAL ACCOUNTABILITY REPORTS
KC – OSDS-Budget

Para sa Kampeon na Escalantehanon, SIGE (Sustainable Initiatives Geared towards Excellence), Escalante, Sa SDO Escalante, May Kaagapay Ka!



Escalante City, Negros Occidental, Philippines

Tel. Nos – (034) 724-5720, (034) 454- 0746

escalante.city001@deped.gov.ph

depedescalantecity.weebly.com